



University of
La Verne

Office of Student Accounts

Payment Options and Services
2022-2023

Thank you for choosing the University of La Verne. Our office is here to assist you and make your educational journey a reality. This guide will walk you through the necessary steps for setting up your financial arrangements, along with other important topics.

The term "Financial Arrangements" refers to the manner in which you pay for your educational costs at the university. These arrangements can be payments made in full, enrolling in a payment plan or accepting and completing all the necessary requirements for financial aid.

***If you have financial aid, but still owe after loan disbursement, please be sure to pay the remaining balance in full or enroll in a payment plan one month prior to the start of the semester.**

If you have questions or would like to schedule an appointment by phone or in person, please contact the Office of Student Accounts at 888-788-2455 or send an email to stuacct@laverne.edu.

Tuition 2022-2023

	<u>Per Semester</u>	<u>Per Year</u>
Full Time, Tuition: 12-18 Units	\$23,500	\$47,000
Part Time, Tuition : 1-11 Units	\$1,330 (Per Unit)	\$1,330 (Per Unit)

1. Payment Arrangement Options: The university accepts payments by cash, check, money order, traveler's check, wire transfer, or by electronic check. Credit card payments are also accepted on-line through your student portal.

Accepted forms of credit card payment include: VISA, Mastercard, and Discover. Credit card payments will not be accepted in person, over the phone, or by mail for tuition. If you have a balance due, please select one of the payment options below.

A. Payment in Full

- Go to www.laverne.edu
- Click on My La Verne and log in
- Select Financial Aid & Student Accounts
- Select Student Account Services
- Click on My Student Account Center
- Click on Make Payment

B. Pay by Mail

Make all checks and money orders payable to the University of La Verne. Your student ID number must be clearly printed on the check. Please mail to: University of La Verne, Attention: Office of Student Accounts, 1950 Third Street, La Verne, CA 91750.

C. Pay by Person

Students who pay in person should bring their cash or checks to the Office of Student Accounts located in Woody Hall on the La Verne Campus. You may also drop off your payment after hours in the drop box located outside of Woody Hall. Please do not deposit cash in the drop box

2. Enrollment in a Payment Plan

How to enroll:

- Go to www.laverne.edu
- Click on La Verne Portal and log in
- Select Financial Aid & Student Accounts
- Select Student Account Services
- Click on My Student Account Center
- Select a plan under "Payment Plans"

Cost to Participate:

- \$75 nonrefundable enrollment fee (per semester)

Payment Methods:

- Automatic Bank Payment (ACH)
- Credit Card/Debit Card

Payment Plan Enrollment

Dates: Fall 2022

Last Day to Enroll Online	Required Down Payment	Number of Payments	Months of Payments
June 23	17%	6	June-November
July 22	20%	5	July-November

Spring 2023

Last Day to Enroll Online	Required Down Payment	Number of Payments	Months of Payments
December 23	17%	6	December-May
January 23	20%	5	January-May

Note: All down payments are processed immediately. Monthly payments are processed on the 23rd of each month.

Disbursements and Direct Deposit

Students must meet eligibility requirements before financial aid can be disbursed. Eligibility requirements include, but may not be limited to the following: registered for all correct courses in the semester, maintaining satisfactory academic progress and satisfying/completing any necessary documentation. If eligible, a refund check or direct deposit will be generated within 14 days of the date your student account results in a credit status. ***To sign up for direct deposit,*** please follow these easy steps:

- ~ Go to www.laverne.edu
- ~ Click on La Verne Portal and log in
- ~ Select Financial Aid & Student Accounts
- ~ Select Student Account Services and click on My Student Account Center
- ~ Click on the "eRefund" link and follow the steps to set up the account

Book Authorizations

Book authorizations are available to students whose financial aid exceeds their cost of tuition and fees. In order to be eligible for a book authorization:

- register for all your classes that semester
- any outstanding loan documentation must be completed
- submit the Federal Funds Authorization Form.

Click on Financial Aid & Student Accounts, then eligibility

Click on Award by Aid Year, select aid year 2022-2023

Click optional-Pay for non-institutional charges with Title IV aid

Click accept to authorize

*The bookstore authorization dates are available at <https://laverne.edu/accounts/bookstore-authorizations/>

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