



<b>Guidelines for Play</b>	Individual play can be permitted with no more than four players per group that either walk or ride alone in properly sanitized golf carts (two riders from the same family also permissible if clearly identified). All league, clinic, camps and organized activities will remain suspended. Two people can ride in a golf cart if a plexiglass shield or plastic clear barrier, as long as, the driver remains the driver and the passenger remains the passenger and each wears a cloth facial covering when in the golf cart.	Normal golf groups are permitted; walking or riding in golf carts is permitted. Restrictions apply and will vary by locality. Smaller group activity (outings & league play) may be resumed if kept under 50 people with proper social distancing guidelines being followed.  (Clarification: It is important to note that the 50 player limitation refers to gatherings (such as gatherings around scoreboards, clubhouse, registration, etc.). As long as an event organizer can have protocols in place to ensure that people do not have gatherings of 50 or more, then these groups can conduct a golf event with a larger field size as long as it via tee times.)  See Competitions Section below for additional competition-related guidance	New normal for daily, tournament and league play.
<b>Signage &amp; Announcements</b>	Amplification of social distance messaging, signage and floor decals are required throughout facility outlining Phase 1 CDC Guidelines. Implement appropriate signage for 'No-Go' areas and information regarding key protocols.	Amplification of social distance messaging, signage and floor decals are required throughout facility outlining Phase 2 CDC Guidelines. Implement appropriate signage for 'No-Go' areas and information regarding key protocols.	No additional signage required.
<b>Golf Shop / Retail Operations</b>	Golf Shops should remain closed and remote check in procedures should be enacted.	Golf Shops may open should operate at limited capacity as to adhere to social distancing policies. Remote check-in for golfers with all golf fees billed to a member account or payment via phone or online, if available, for another guest option. Credit card payment can be an option if proper social distancing can be achieved. Amplification of social distancing messaging, signage and visual floor decals.  See Competitions Section below for additional competition-related guidance.	Golf Shop is open with no restrictions. New normal procedures for reservations and check in.
<b>Guest Supplies (Scorecards, Tees, Pencils)</b>	Available in sanitized bags upon request.	Available in sanitized bags upon request.  See Competitions Section below for additional competition-related guidance.	New normal operations.
<b>Payment / Cash Handling</b>	No cash. Online payments accepted.	Online payments preferred . Cash and Credit Cards may be used with proper social distancing and sanitation between transactions.	New normal operations.
<b>Practice Facility</b>	Practice facilities may be open but are restricted to 10 or less people practicing strict social distancing. Enhanced practice ball sanitation protocol.	Practice facilities may be open but are restricted to 50 or less people practicing strict social distancing. Enhanced practice ball sanitation protocol.  See Competitions Section below for additional competition-related guidance.	New normal operations.
<b>Teaching and Coaching / Club Fitting</b>	Golf Instruction and club fitting in person may be conducted on an individual basis while practicing strict social distancing. Cloth facial covering recommended for instructors and students. Group teaching and coaching programming is conducted virtually. .	Golf Instruction and Club Fitting conducted with adherence to strict social distancing guidelines. Small Group clinics may be resumed based upon the practice facility space available to abide by the social distancing guidelines. Family members recommended to stay away. Facial cloth covering is not mandated as long as social distancing is followed.	All teaching and coaching is allowed on site. No restrictions. Certain Youth activities allowed to return with proper social distancing.
PGA of America: <a href="#">Click for Link to Teaching &amp; Coaching Best Practices</a>			
<b>Cart Operations</b>	Walking or single riders in a properly sanitized golf cart (two riders from the same family also permissible if clearly identified).	Two people are permitted to ride together in a cart if they live in the same household without a facial cloth covering. If two people who do NOT live in the same household are sharing a cart, a facial cloth covering is required.  See Competitions Section below for additional competition-related guidance.	New normal operations.

<b>Club Storage and Bag Handling</b>	No club storage and staff will not handle bags.	Club storage is available. Staff will assist under proper CDC guidelines. Staff to continue to use personal protective equipment.	Bag Storage and Outside Service Operation resume.
<b>Rental Clubs</b>	Not available.	Enhanced disinfecting protocol of high-usage and high-touch areas and items after each use. Spray bag handle prior to delivering rental bag.	New normal operations.
<b>Caddies</b>	No personal caddies. Forecaddies allowed only with strict social distancing measures in place.	Modified caddie service which could include walking and with appropriate measures being taken.	Caddies resume new normal operations.
Carry the Game and the Western Golf Association: <a href="#">Click here for link to Youth Caddie Program Guidelines</a>			
<b>Golf Staffing</b>	The only employees on site will be a management team, essential golf and maintenance staff. Players are responsible for their own safety while on Club property. Strict adherence to Personal Protective Equipment.	Moderate number of staff on site to facilitate operations. Some staff allowed to remove protective gear.  See Competitions Section below for additional competition-related guidance.	All Staff returned. No protective gear required.
<b>Clubhouse</b>	Clubhouses should remain closed. However, restaurants may provide take-out food as per state and local regulation. Standalone gyms can be open if they adhere to strict physical distancing, cleaning, and sanitation protocols as well as state and local guidelines. Other outdoor wellness and programmed activities that adhere to social distancing and other state and local guidelines may apply.	Clubhouses may open but should operate at limited capacity adhering to social distancing, cleaning, and staffing safety protocols. Restaurants and bars may operate with diminished standing-room occupancy, where applicable and appropriate.  Standalone gyms may continue to be open if they adhere to strict physical distancing, cleaning, and sanitation protocols (done every hour at a minimum).  Other facility amenities (locker room, tennis, pool, etc.) may open based on adherence to state and local health authority guidelines.  See Competitions Section below for additional competition-related guidance.	New normal operations adhering to any limitations or protocols on gathering, etc. as per state and local regulation.
CMAA (Club Management Association of America): <a href="#">Click for Link to CMAA Club Reopening Resources</a>			
<b>Clubhouse Food and Beverage Operations</b>	Clubhouse is closed with the exception of take-out food adhering to proper social distancing, preparation, cleaning, and sanitizing protocols for food and delivery.	Clubhouse food & beverage operations open at limited capacity adhering to proper social distancing, cleaning, and sanitizing protocols for food preparation and guest service (done every hour at a minimum). Seating and standing-room capacity to operate at reduced capacity according to local and state guidelines.  See Competitions Section below for additional competition-related guidance.	New normal operations adhering to any limitations or protocols on gathering, etc. as per state and local regulation.
National Restaurant Association: <a href="#">Click for Link to NRA's Reopening Guidance</a>			
<b>Halfway House</b>	Halfway House is closed.	Halfway House is open for cashless service with proper social distancing, cleaning, and sanitation protocols in place (done every hour at a minimum). All food items are individually wrapped and served to guests, Beverages in cans or other closed containers only. No self-service items are available.  See Competitions Section below for additional competition-related guidance.	New normal operations.
<b>Beverage Carts</b>	Follow state ABC and local health Authorities regulations to determine if beverage carts are allowed. Understand the local requirements and definitions for 'take-out' food.	Beverage Carts are in use for cashless service with proper social distancing, cleaning, and sanitation protocols in place (done every hour at a minimum). All food items are individually wrapped and served to guests, Beverages in cans or other closed containers only. No self-service items are available. Follow state ABC and local health Authorities regulations to determine if beverage carts are allowed. Understand the local requirements and definitions for 'take-out' food.  See Competitions Section below for additional competition-related guidance.	New normal operations.

<b>Locker Rooms</b>	Locker Rooms are closed. No shoe service.	Locker rooms are available for limited use (restrooms, changing clothes, and assigned locker use, etc.) according to local and state guidelines with proper social distancing, cleaning, and sanitation protocols in place (done every hour at a minimum). No towels, amenities provided nor are showers available. No touch shoe service available with drop-off and pick-up only. No locker service.  See Competitions Section below for additional competition-related guidance.	New normal operations.
<b>Fitness Classes</b>	Outdoor workout activities allowed with proper social distancing and no more than 10 people.	Outdoor workout activities allowed with proper social distancing and no more than 50 people.	New normal operations.
<b>Pool</b>	Pools are closed.	Pools are limited to individual workouts with social distancing.	New normal operations.
<b>Tennis</b>	<a href="#">Click for Link to USTA Tennis &amp; Pickleball Operations &amp; Recommendations</a>		
<b>Golf Events</b>	Virtual events are permitted based on appropriately spaced tee times. No staff administration of events and no pre or post gatherings. All scoring is done digitally. Individual Play only. No shotguns.	Smaller group play allowed at the facility. Shotguns allowed with strict social distancing and staging that eliminates the potential for large gatherings. Groups no larger than 50 players may be held. It is important to note that the 50 player limitation refers to gatherings (ex. Scoreboard area, Clubhouse, Registration, etc.). As long as an event organizer can have protocols in place to ensure that people do not have gatherings of 50 or more, then these groups can conduct a golf event with a larger field size as long as it via tee times. Staging: Carts are spaced out a minimum of ten feet apart. Single Riders in a cart or approved local exceptions (same family, same arrival car, etc) for two riders. -Facial Coverings are recommended for all participants and staff where other social distancing measures are not possible. Maximize pathways between participants to allow social distancing while preparing for play. -No gathering points for registration or awards ceremony. Functions may be held with social distancing protocol and local F&B guidelines adhered to. Any awards presentation should follow the local government guidelines at that time. -All common touch point items are pre placed on the golf cart (Scorecards, Pencils, Tees, etc.) -Practice facility follows local guidelines and strict social distancing that must be monitored by a staff member. -Arrivals of participants are not be prior to 30 minutes before tee time (limit practice time). -Carts have a designated return point for participants that strictly monitors social distancing and avoids gatherings.  See Competitions Section below for additional competition-related guidance.	All Groups allowed. No restrictions.
Back2Golf <a href="#">Click here for link to Back2Golf Event Checklist</a>			
<b>Clubhouse Events</b>	No organized events or gatherings.	Organized activities may resume with strict social distancing, food preparation, food service, sanitation, and cleaning protocols (done every hour at a minimum) in place adhering to state and local guidelines. No buffets, family style, or other self-service food permitted.	Large gatherings (e.g., sit-down dining, charity events, etc.) operate under state and local guidelines for seating and food service.
<b>Rules</b>	Rules of Golf apply with additional guidance and consideration for the committee; Temporary measures in place for the Rules of Handicapping and the acceptability of scores played under the Phase 1 guidance.	Rules of Golf apply with additional guidance and consideration for the committee; Temporary measures in place for the Rules of Handicapping and the acceptability of scores played under the Phase 2 guidance.	Rules of Golf and Rules of Handicapping apply.

	USGA: <a href="#">Click for Link to Rules &amp; Handicapping Guidance</a>		
<b>Youth Activities (Camps, Clinics, Team Practices)</b>	No Junior Golf programming.	Youth activities may resume with less than 50 total in an event (parents, coaches and kids all counted). See link to Youth Activities Addendum for a list of recommended considerations.	New normal for daily, tournament and league play.
Youth Activities Addendum:	<a href="#">Click for Link to Youth Activities Addendum</a>		
CDC:	<a href="#">Click for Link to CDC's Considerations for Youth Sports</a>		
PGA Jr. League	<a href="#">Click for Link to PGA Jr. League Guidelines</a>		
<b>Sanitation Resources</b>	Deep cleaning.	Enhanced cleaning.	New normal cleaning procedures.
CDC:	<a href="#">Click for Link to CDC's Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes</a>		
<b>Center for Disease Control and Prevention</b>	<a href="#">Click for Link to CDC for Sanitation and Social Distancing Protocols</a>		
<b>COMPETITION</b>	<b>Phase ONE</b>	<b>Phase Two</b>	<b>Phase Three</b>
<b>Competition: Risk Assessment</b>	No competitions.	Conduct risk assessment to determine if competition should be held. See link to Competitions Addendum at bottom of page for additional competition-related guidance.	New normal operations.
<b>Competition: Waivers</b>	No competitions.	Recommend legal counsel be consulted regarding whether and who waivers should be used for.	New normal operations.
<b>Competition: Player Limitation</b>	No competitions.	It is important to note that the 50 player limitation refers to gatherings (such as gatherings around scoreboards, clubhouse, registration, etc.). As long as an event organizer can have protocols in place to ensure that people do not have gatherings of 50 or more, then these groups can conduct a golf event with a larger field size as long as it via tee times). One group shall not pass another.	New normal operations.
<b>Competition: Golf Course Setup and Maintenance</b>	No competitions.	Review common areas, especially areas of congestion, to maximize the ability for social distancing (such as removing roping and staking that is normally used to funnel/direct player flow).  Many options are available as it relates to how bunkers, flagsticks and the hole are addressed. Each of these options is likely to have a different effect on scoring. For example, in normal conditions players rarely encounter an unkept bunker during a competition. However, if bunker rakes are removed, this could lead to undesirable outcomes even if players in previous groups are being mindful to smooth the sand with their feet after playing from that bunker.  There is no single "right way" forward in the current environment, rather it is recommended Committees consider the options and select what they think will work best for them given their own unique circumstances. To view various options available and how the Rules of Golf apply to each, click the USGA link at the bottom of the page.	Facility is fully operational. No restrictions. Enhanced sanitation protocols.

<b>Competition: Guidelines for Play</b>	No competitions.	<p>Ensure social distance is observed, and consider implementing a code of conduct to penalize players who deliberately disregard social distancing.</p> <p>To limit congestion, limiting field size and starting from one tee only is recommended. Also, consider the expanded spacing of starting times (12 minutes for groups of 3 and 15 minutes for groups of 4).</p>	New normal for daily, tournament and league play.
<b>Competition: Golf Shop / Retail Operations</b>	No competitions.	<p>Limit all use of golf shop and retail operations to maintain social distancing guidelines. If social distancing can not be maintained, golf shop access should be prohibited and all registration fees should be completed prior to the competition.</p> <p>Any golf shop certificates/prizes should be mailed after conclusion of event.</p>	Golf Shop is open with no restrictions. New normal procedures for reservations and check in.
<b>Competition: Player Supplies (Scorecards, Tees, Pencils)</b>	No competitions.	<p>Recommendations below seek to limit common touch points.</p> <p>Tees, pencils and ball-markers and sharpies will not be available. Players must bring their own equipment.</p> <p>Electronic scoring is recommended. If physical scorecards are used a modified system is recommended.</p> <p>See link to Competition Addendum at bottom of page for additional options.</p>	New normal operations.
<b>Competition: Practice Facility</b>	No competitions.	<p>Recommend utilizing a window of time players may access practice facilities before their round based on their starting times to limit congestion.</p> <p>Recommend prohibiting the use of practice facilities after the round to encourage all players to depart once their round and scoring obligations are complete.</p> <p>See link to Competitions Addendum at bottom of page for additional competition-related guidance.</p>	New normal operations.
<b>Competition: Cart Operations</b>	No competitions.	<p>Consider encouraging or mandating that players use carts to expedite course evacuation plans if severe weather is a possibility.</p> <p>If carts are not required or if all players cannot be accommodated, because caddies may be limited (see Caddies below), push carts should also be available for players unable or unwilling to carry their own bag.</p>	New normal operations.
<b>Competition: Caddies</b>	No competitions.	<p>To minimize congestion, consider prohibiting caddies.</p> <p>If walking will be required (that is carts are not allowed for the competition), push carts should be available for players unable or unwilling to carry their own bag.</p> <p>If caddies are permitted, encourage players to bring their own caddie. Caddies should touch the player's equipment only, and should not touch the flagstick, bunker rakes or any other objects on the course.</p>	Caddies resume new normal operations.
<b>Competition: Golf Staffing</b>	No competitions.	Competition and club staff should wear appropriate protective gear when working in conditions that does not allow them to social distance with others (such as service roles (e.g., F&B), starting, scoring and while giving a ruling that does not allow for social distancing).	All Staff returned. No protective gear required.

<b>Competition: Clubhouse</b>	No competitions.	Limit use of clubhouse or other buildings except when necessary, such as in a course evacuation, take-out food and beverage or restrooms. All individuals should wear appropriate protective gear when social distancing cannot be maintained.	New normal operations adhering to any limitations or protocols on gathering, etc. as per state and local regulation.
<b>Competition: Clubhouse Food and Beverage Operations</b>	No competitions.	Recommend players and caddies bring their own food and beverage.  If limited food and beverage services are offered consider including in cost of competition to limit the need for additional transactions. All individuals should wear appropriate protective gear when social distancing cannot be maintained.	New normal operations.
<b>Competition: Halfway House</b>	No competitions.	Recommend players and caddies bring their own food and beverage.  If limited food and beverage services are offered consider including in cost of competition to limit the need for additional transactions. All individuals should wear appropriate protective gear when social distancing cannot be maintained.	New normal operations.
<b>Competition: Beverage Carts</b>	No competitions.	Recommend players and caddies bring their own food and beverage.  If limited food and beverage services are offered consider including in cost of competition to limit the need for additional transactions.	New normal operations.
<b>Competition: Locker Rooms</b>	No competitions.	Recommend limited access to locker rooms for member access only. All individuals should wear appropriate protective gear when social distancing cannot be maintained.  If the competition involves non-members, consider limiting locker room access to members only, except when locker rooms are only restroom facilities located in clubhouse.	New normal operations.
<b>Competition: Rules</b>	No competitions.	Rules of Golf apply with additional guidance and consideration for the committee; Temporary measures in place for the Rules of Handicapping and the acceptability of scores played under the Phase 2 guidance.  For additional guidance related to Rules (including both Handicapping Rules and Rules of Golf), click the USGA link at the bottom of the page.	Rules of Golf and Rules of Handicapping apply.

<p><b>Competition: Pre-Arrival/Registration/Gifts</b></p>	<p>No competitions.</p>	<p>It is recommended that events set a time limit on how early a player may arrive to the golf course prior to their tee time. All player information normally collected and shared during registration or when a player arrives on-site needs to be done electronically prior to player arrival, and should include all rules information, evacuation plans and other documents that would normally be provided to players). Encourage players to print out themselves or plan to use in digital form.</p> <p>No registration or distribution of gifts should be done on-site. If on-site registration is required, digital check-in should be used and should be done outside. If indoor registration cannot avoided, all doors and windows should be open to allow free air flow through the area. Social distancing with corresponding signage should be present to avoid gatherings.</p> <p>If gifts are provided, they should be mailed.</p>	<p>New normal operations.</p>
<p><b>Competition: Evacuation</b></p>	<p>No competitions.</p>	<p>All players should be notified in advance of the evacuation plan before arrival (encourage players to print out the plan or plan to use in digital form as necessary).</p> <p>Additional time should be allowed for players to evacuate and proceed to their designated shelter where social distancing can be maintained. Player vehicles should be considered as an option.</p> <p>Digital messaging is the recommended method to communicate with players during any suspension as well as sharing the plan for resumption.</p> <p>Additional time should be allowed for players to return to position before resuming play.</p>	<p>New normal operations.</p>
<p><b>Competition: Starting</b></p>	<p>No competitions.</p>	<p>Recommendations below seek to limit common touch points.</p> <p>All information should be communicated to players before arrival (encourage players to print out themselves or plan to use in digital form).</p> <p>Tees, pencils and ball-markers and sharpies will not be available. Players must bring their own equipment.</p> <p>If electronic scoring is being used, starter should maintain social distance at all times. If paper scorecards are used, starter should ensure protective gear and sanitizer is used before giving each marker a scorecard.</p> <p>See link to Competitions Addendum at bottom of page for additional competition-related guidance.</p>	<p>New normal operations.</p>

<p><b>Competition: Scoring</b></p>	<p>No competitions.</p>	<p>Scoring should be staged in an area where social distancing can be maintained and common touch points can be kept to a minimum. When possible, it is recommended this be done outside.</p> <p>Electronic scoring is recommended as this does not require any shared objects and social distancing can be easily achieved.</p> <p>However, many options are available as it relates to scoring and the return of scorecards. There is no single “right way” forward in the current environment, rather it is recommended Committees consider the options and select what they think will work best for them given their own unique circumstances. To view various options available and how the Rules of Golf apply to each, click the USGA link at the bottom of the page.</p>	<p>New normal operations.</p>
<p><b>Competition: Playoff</b></p>	<p>No competitions.</p>	<p>Consider not exceeding groups of three.</p> <p>Ensure social distance is observed near teeing areas, greens and clubhouse prior to and after the playoff.</p> <p>If possible, consider alternative methods for breaking ties (e.g. scorecard playoff). Guidance can be found in the Committee Procedures within the Official Guide to the Rules of Golf; Section 5a(6) - How Ties Will Be Decided.</p>	<p>New normal operations.</p>
<p><b>Competition: Scoreboard/Award/Prize Ceremony</b></p>	<p>No competitions.</p>	<p>Players should be encouraged to depart the property after their round is completed and their score is returned.</p> <p>Online scoring/leaderboards are recommended. Physical scoreboard (whether paper or digital screens such as a TV) not recommended to prevent gatherings.</p> <p>Prize ceremonies are not recommended; all prizes should be mailed.</p>	<p>New normal operations.</p>
<p><b>Competition: Referees and Volunteers</b></p>	<p>No competitions.</p>	<p>Referees and volunteers should maintain social distancing at all times, unless a referee is involved in a ruling where this cannot be maintained. In such a ruling, it is recommended that the referee wear a cloth facial covering.</p> <p>Referees: Recommended that players be provided a phone number to contact a referee for Rules questions. If referees are to be present, consider limiting how many are utilized and whether a Rules hotline could be a better alternative.</p> <p>Volunteers: Recommend a limited number of volunteers must be limited based on state and local guidelines.</p> <p>See link to Competitions Addendum at bottom of page for additional competition-related guidance.</p>	<p>New normal operations.</p>
<p><b>Competition: Spectators</b></p>	<p>No competitions.</p>	<p>Spectators should be prohibited or, if allowed, must be limited based on state and local guidelines.</p>	<p>New normal operations.</p>
<p><b>Competition: Other Transportation</b></p>	<p>No competitions.</p>	<p>Shuttle carts, including parking valets and competition-related shuttles are not recommended.</p>	<p>New normal operations.</p>
<p><b>Competition: Junior Golf Competitions</b></p>	<p>No competitions.</p>	<p>May be limited based on state and local guidelines.</p>	<p>New normal operations.</p>

<b>USGA:</b>	<a href="#">Click for Link to USGA Rules &amp; Handicapping Guidance</a>
<b>Competitions Addendum:</b>	<a href="#">Click for Link to Competitions Addendum</a>

## Reopening Protocols for Golf Courses

**Recent Updates** (Changes highlighted in yellow):

7/22/20: Isolation period changed to 24 hours after resolution of fever as opposed to 72 hours.

7/16/20: Addition information regarding providing lessons has been added. As well as more specific language related to employee and visitor face coverings and symptom checks.

7/9/20: Updated to include a requirement that employer provide to employees information regarding employee sick leave benefits

The Los Angeles County Department of Public Health (Public Health) is calling on the public, all business owners and community organizations to support the reopening of businesses and public spaces. Through our collective Safer at Home efforts, we have successfully slowed the number of new COVID-19 cases and hospitalizations, allowing for a phased reopening of many aspects of regular life.

To aid in this transition, Public Health asks all golf courses to take appropriate steps to plan for reopening, in alignment with the Recovery Plan. The following issues are critical and must be addressed to ensure that workers and consumers reduce the risk of spread at golf courses:

- (1) Protecting and supporting employee and customer health
- (2) Ensuring appropriate physical distancing
- (3) Ensuring proper infection control
- (4) Communicating with the public
- (5) Ensuring equitable access to services

These critical areas have been incorporated into the checklist below and must be implemented as required golf course reopening protocols.

**All Golf Courses must implement all applicable measures listed below and be prepared to explain why any measure that is not implemented is not applicable.**

**Golf Course name:**

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**Facility Address:**

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## A. GOLFER CHECK-IN, GOLF PLAY AND CLUBHOUSE SURROUNDS - RESTRICTIONS

- All retail areas must comply with public health [retail establishment](#) protocols
- Instructional and informational signage is posted throughout the facility regarding infection control, physical distancing and the use of face coverings.
- Visitors arriving at the establishment are reminded to wear a face covering at all times (except while eating or drinking, if applicable) while in the establishment or on the grounds of the establishment. This applies to all adults and to children 2 years of age and older. Only individuals who have been instructed not to wear a face covering by their medical provider are exempt from wearing one. To support the safety of your employees and other visitors, a face covering should be made available to visitors who arrive without them.
- Symptom checks are conducted before visitors may enter the facility. Checks must include a check-in concerning cough, shortness of breath, difficulty breathing and fever or chills. These checks can be done in person or through alternative methods such as on-line check in systems or through [signage](#) posted at the entrance to the facility stating that visitors with these symptoms should not enter the premises.
- Payment of green fees is done from an existing outdoor facing starter window or from a check-in table inside the facility. Six-foot social distancing markings are installed to let customers know where to wait to pay.
- Reservations are required and golfers are encouraged to pre-pay using debit/credit cards at the time of reservation.
- Payment at the golf course is done by gift, debit or credit card only.
- Markings or delineators are set up to create a six-foot barrier around the golf starter area in order to minimize close contact between employees and the public.
- Hand sanitizer, soap and water, or effective disinfectant/wipes is made available to golfers at or near each entrance to the facility at any beverage carts and food stations/facilities and restrooms.
- Tee time intervals are no less than 10 minutes apart.
- Tee times are limited to no more than 4 players who need not be from the same household or living unit). Each group must be stable (i.e., persons may not substitute in or out of the group)
- Players are not allowed to arrive on any tee box until the previous group has left the teeing ground.
- Score cards and pencils are handed out when requested only, and not placed on the counter.
- Rental clubs are not made available.
- Public counters and service windows are frequently sanitized.
- Club racks are removed or cordoned off.
- Trash cans are touchless. Lids have been removed if present.
- Golf carts must be single rider only, but members of the same household can share a cart.
- Golfers are not allowed to touch, remove or adjust the flag stick during their round.
- Golf carts, riding and hand carts, are sanitized before and after each use.

- All golf course restrooms are serviced and disinfected frequently. Doors are propped open when possible to minimize touching of door handles or surfaces.
- Since bunker rakes are not available, golfers are instructed, as per USGA COVID 19 Rules, to “try their best to smooth the disturbed area with a foot or a golf club after playing their ball.”
- Private lessons are allowed using proper social distancing techniques. Both the students and instructor will be required to wear face masks
- All participant information normally distributed and collected during registration shall be done electronically prior to arrival. Encourage participants to print out themselves or plan to use in digital form.
- Participants and coaches are required to remain at least 6-feet from one another and must refrain from physical contact with each other such as handshakes, embraces, high fives and fist bumps.
- Coaches and participants shall wear face coverings for the entirety of class.
- Participant to coach ratio shall not exceed 6:1
- Coaches shall not share equipment with other coaches or participants without such equipment being sanitized.
- All equipment issued to participants shall have been sanitized. In addition, said golf equipment shall remain with the student throughout the class and shall not be shared.
- Participants shall not handle range baskets or shag bags at any time.
- Coaches will remain with their assigned group throughout the session. Participants shall not rotate to different coaches during a given session.
- Consecutive sessions shall be staggered to allow staff time to disinfect equipment and to minimize gathering and cross traffic of student beginning and ending sessions.
- No group play or tournaments are allowed.
- No congregating or tailgating in the parking lot is allowed.

For Employees or Staff present on site:

- All employees have been told not to come to work if sick, or if they are exposed to a person who has COVID-19. Employees understand to follow DPH guidance for self-isolation and quarantine, if applicable. Workplace leave policies have been reviewed and modified to ensure that employees are not penalized when they stay home due to illness.
  - Information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home has been provided to all employees. See additional information on government [programs](#) supporting sick leave and worker’s compensation for COVID19, including employee’s sick leave rights under the [Families First Coronavirus Response Act](#) and employee’s rights to workers’ compensation benefits and presumption of the work-relatedness of COVID-19 pursuant to the Governor’s [Executive Order N-62-20](#)
- Upon being informed that one or more employees test positive for, or has symptoms consistent with COVID-19 (case), the employer has a plan or protocol in place to have the case(s) isolate themselves at home and require the immediate self-quarantine of all employees that had a workplace exposure to the case(s). The employer’s plan should consider a protocol for all quarantined employees to have access to or be tested for COVID-19 in order to determine whether there have been additional workplace exposures, which

may require additional COVID-19 control measures. See the public health guidance on [responding to COVID-19 in the workplace](#).

- Employee screenings** are conducted before employees may enter the workspace. Checks must include a check-in concerning cough, shortness of breath, difficulty breathing and fever or chills and if the employee has had contact with a person known to be infected COVID-19 in the last 14 days. These checks can be done remotely or in person upon the employees' arrival. A temperature check should also be done at the worksite if feasible.
- In the event that 3 or more cases are identified within the workplace within a span of 14 days the employer should report this cluster to the Department of Public Health at (888) 397-3993 or (213) 240-7821. If a cluster is identified at a worksite, the Department of Public Health will initiate a cluster response which includes providing infection control guidance and recommendations, technical support and site-specific control measures. A public health case manager will be assigned to the cluster investigation to help guide the facility response.
- Employees who have contact with others are offered, at no cost, an appropriate face covering that covers the nose and mouth. The covering is to be worn by the employee at all times during the workday when in contact or likely to come into contact with others. Employees who have been instructed by their medical provider that they should not wear a face covering should wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred. Masks with one-way valves should not be used. Employees need not wear a face covering when the employee is alone in a private office or a cubicle with a solid partition that exceeds the height of the employee when standing.
- Employees are instructed to wash their face coverings daily.
- Employees have been reminded to adhere to personal prevention actions including:
  - Stay home when you are sick. Stay home for at least **1 day (24 hours)** after your fever has resolved without the use of fever-reducing medications and there is improvement in your symptoms (e.g., cough, shortness of breath), AND at least 10 days have passed since your symptoms first appeared.
  - Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use alcohol-based hand sanitizer that contains at least 60% alcohol. Wash your hands before meals, after using the restroom and after coughing and sneezing.
  - Cover your coughs and sneezes with a tissue, and then dispose of the tissue and clean your hands immediately. If you do not have a tissue, use your elbow (not your hands).
  - Do not touch your mouth, eyes, nose with unwashed hands.
  - Avoid contact with people who are sick.
  - Avoid sharing items such as phones or other devices. If devices must be shared be sure to wipe them down with a disinfectant wipe before and after sharing.
  - Constantly observe your work distances in relation to other staff. Always maintain the recommended minimum 6 feet separation from others unless specific work assignments require less distancing and wear a face cloth covering when working near or with others.
  - Disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared devices, and doorknobs. This should be done hourly during business hours.

- Copies of this Protocol have been distributed to all employees.

## B. FOOD AND BEVERAGE

- Any onsite restaurant must comply with the required public health [restaurants protocols](#).
- Beverage carts may be operated. Staff manning the carts wear a face covering and protective gloves to conduct transactions. Social Distancing Safety Protocols are observed.

## C. GOLF COURSE SET-UP

- Rakes, ball washers, benches, divot boxes and sand bottles have been removed in order to eliminate common touch points.
- Golf course putting green cups are installed in a 'touchless' manner. Foam or another material may be inserted. At no time is the entire ball resting below the putting surface.
- Drinking fountains and water coolers have been removed or covered.

## D. PRACTICE FACILITY

- Practice putting and chipping green remain closed.
- No congregating is allowed on the driving range. If necessary, a 1-hour maximum time limit for use of the driving range has been implemented.
- No golfer is allowed to stand behind a hitting station while waiting for another golfer to finish.
- Driving range mat centerlines are no less than 12 feet apart. Driving ranges with fixed partitions use only every other stall.
- Range baskets are regularly sanitized.
- Range balls are washed after each use.
- Ball dispensing machines are frequently sanitized.

## E. MAINTANENCE EMPLOYEE PROTOCOLS

- Staggered start times for staff and split shifts are put in place to limit the number of staff on site, at team meetings, at lunch breaks, and during departure times. No one is allowed to congregate in groups.
- Staff meetings are held in open air spaces such as parking lots or large storage bays in order to maintain physical distancing.
- The use of time clocks has been discontinued, if possible.
- All employees are required to wash their hands for 20 seconds prior to the start of their shift, before and after the lunch break, after using the restroom and prior to departing for the day. More frequent handwashing is recommended as feasible. Locker room facilities are cleared of all belongings. Additional uniforms, gear and all belongings can be kept in personal vehicles on-site. No personal belongings are allowed to be stored on-site.
- The use of the breakroom facility common use items (e.g. coffee pots, vending machines, refrigerators and microwaves) has been suspended. Personal coolers are suggested for meals/personal beverages and should be stored in personal vehicles.

- A secondary break and lunch area has been set up if possible, to allow for greater social distancing.
- No employees other than the golf course mechanic are permitted in mechanics area. Mechanics are instructed to take all necessary precautions to ensure all tools and key touch points are cleaned and wiped down regularly (e.g. grinders, workbenches and commonly used tools). All mechanics are encouraged to always use good hand hygiene and wear protective latex gloves during work hours.
- Management will set guidelines for cleaning facilities at least three times daily; (In the morning after staff arrivals and teams depart to golf course, after the lunch hour and at the end of the shift once everyone has departed for the day and focus on all key touch points (doorknobs, restrooms, tables, chairs, sinks, computers/keyboards etc.). High touch areas may require more frequent cleaning.

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#### **F. ON COURSE WORK ENVIRONMENT**

- A minimum of 6 feet social distancing is maintained at all times.
- Disposable protective gloves are worn and changed out when necessary by staff.
- Equipment such as carts and radios are assigned to staff. Protocols for cleaning all touch points on all equipment are put in place. Staff will be responsible for disinfecting equipment prior to usage and periodically during operation. Disinfectant at key tool stations are available for staff to wipe down tools prior to and after use. (e.g. shovel, rakes, fuel cans, cup cutters etc.).
- Crews will be broken up into pods of a front nine crew and back nine crew and remain in these pods as much as possible in order to reduce interaction of the entire crew.
- Training on various pieces of equipment is done while maintaining social distancing. When possible, equipment training will be executed by mirroring, with the trainer and trainee each working with their own identical piece of equipment to eliminate the need for sharing equipment in close proximity.

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#### **G. END OF SHIFT PROCEDURES**

- Staff are responsible for disinfecting equipment after operation. Disinfectant at key tool stations will be available for staff to wipe down tools prior to and after use. (i.e. shovel, rakes, fuel cans, cup cutters etc.).
- All staff members are required to leave the property immediately after their shift.
- Each team member is reminded of the importance of social distancing away from the job as well as on the job.

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#### **H. MONITORING PROTOCOLS**

- The golf course operator has a 'Safety Ambassador' on-site during all business hours. The sole purpose of said staff member is to ensure that golf course staff and patrons are practice all required Social Distancing Safety Protocols. The Safety Ambassador wears a name tag and the golf cart used shall be clearly marked with 'Safety Ambassador'. The safety monitor always has this document with them to reference the required safety protocols.

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- Friendly, yet firm communication with any patron violating the required safety protocols is a must. Patrons are reminded that any violation of Social Distancing Safety Protocols will jeopardize the continued operation of local golf courses.
  - Any patron, who refuses to adhere to the safety protocols after one warning is asked to leave the property immediately.
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**Any additional measures not included above should be listed on separate pages, which the business should attach to this document.**

**You may contact the following person with any questions or comments about this protocol:**

**Golf Course**

**Contact Name:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Date Last**

**Revised:** \_\_\_\_\_