

[Emailed: March 12, 2020]

Dear Main Campus Traditional Undergraduates,

As you may have read, the University of La Verne moved spring classes online starting on March 16 through at least April 12, 2020. Part of the contingency plan for business continuity extends to providing academic advising, academic support services, and workshops. Your academic advisors also received this email so that everyone is lock step with our efforts to be on the same page.

We sectioned off the rest of the email to facilitate reading.

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OFFICIAL UNIVERSITY UPDATES:

University information about Coronavirus is posted online:

<https://laverne.edu/health/coronavirus/>. Official university decisions will be communicated directly to you by various means.

Issues that are specific to academic support services, including academic advising, will be sent directly from our office in Woody Hall or with academic advisors. You can follow us on social media:

Facebook: <https://www.facebook.com/ULV-Advising-1672524709722307/>

Twitter: <https://twitter.com/ULVAdvising>

Instagram: ulvadvising

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ACADEMIC ADVISING:

Academic advising for fall semester 2020 starts on March 23, 2020, and will remain unchanged. We have communicated with your academic advisors with instructions about how to conduct advising meetings with you. Communicate directly with your academic advisor about scheduling an appointment that is safe and mutually agreeable.

Most academic advisors are using appointment scheduling software. Please visit our website for links to your advisor's personal appointment page: <https://laverne.edu/advising/advisors/>

If your academic advisor currently does not take appointments online, please call or email your academic advisor.

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FALL 2020 ACADEMIC SCHEDULE:

The fall semester 2020 academic schedule is LIVE in MyLaVerne. Login through the portal or directly: <https://laverne.edu/mylaverne/>

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PRIORITY REGISTRATION:

Priority registration starts with seniors as follows:

Seniors: April 21.

Juniors: April 23.

Sophomore: April 28.

Freshmen: April 30.

Priority registration is based on earned units. See our attached schedule.

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ACADEMIC SUPPORT – WOODY HALL:

The Office of Academic Advising in Woody Hall will be fully staffed until further notice to support academic advisors and students with advising and registration-related issues (holds, overrides, etc.). Starting on March 23, professional academic advisors in Woody Hall, the College of Arts & Sciences, College of Business & Public Management, and La Fetra College of Education will be able to remove Title IV holds, in addition to Student Life staff.

In the event that the university is shut down and Woody Hall staff is sent home, rest assured that we have taken steps to work remotely to support academic advisors and students with registration-related issues.

We will monitor the main office email (advising@laverne.edu), and phone messages (909) 448-4510, and respond accordingly during regular business hours.

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“16 to Finish” WORKSHOPS:

ALL in-person academic advising workshops will be cancelled from March 16 through at least April 12 in accordance to university guidelines. Affected workshops that can be moved to a WebEx format will do so. We have updated our “16 to Finish” workshops website:

<https://laverne.edu/advising/workshops/>

Thank you.

Academic Advising

1-909-448-4510

advising@laverne.edu

Web: [Academic Advising/SOAR/FLEX](#)

Woody Hall