

September 13, 2023

For: Academic Advisors at the University of La Verne

Purpose: Review of Current Resources

Topic: TAP (Transfer Articulation Portal)

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Transfer Articulation Portal (TAP) tool

This tool was created by and is maintained by the Registrar's Transfer & Evaluation Center at the University of La Verne. Initially, it was rolled out via email with a link. Advisors could save it as a favorite on their computers. To help make this tool more accessible to students, faculty, and advisors, this tool was added to the "LaVerne Portal." The intent of this handout is to highlight this tool as a helpful resource for our academic advisors and to guide them where to find the resource more easily on our La Verne Portal. Questions about the information in **TAP** can be directed to our Registrar's Evaluations Office via email: evaluations@laverne.edu

Registrar's Transfer & Evaluation Center's website: <https://laverne.edu/evaluation/>

Where to gain quick Access to: **TAP (Transfer Articulation Portal)**

From the **La Verne Portal**, look at the green menu on the left of your screen.

Click on **Quick Links**. Scroll down and click on: **TAP**

Accessing the Transfer Articulation Portal (TAP) tool

Log in to your La Verne Portal. Look at green menu on the left. Click QUICK LINKS.

University of La Verne

Search Apps...

- KRONOS
- WELCOME
- QUICKLINKS**
- OFFICES AND DEPARTMENTS
- ACADEMICS
- STUDENT RESOURCES
- FACULTY INFORMATION
- FACULTY RESOURCES
- STAFF INFORMATION
- STAFF RESOURCES
- UNIFIED MESSAGING
- MY COMMUNITIES
- MY DRIVE

ULV ART DAY

The Cheech Marin Center for Chicano Art and Culture

DISCOUNT TICKETS FOR ULV STUDENTS, ALUMNI AND FAMILY

University of La Verne Alumni Engagement

Sunday, September 17th

12:00pm-2:30pm
2:30pm-5:00pm

Privacy Policy

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+Welcome to the Portal

Scroll down the QUICK LINKS menu until you see TAP.

University of La Verne

Search Apps...

- Office Of Financial And Business Services
- Campus Labs Engage
- Advising Student Profile
- Big Interview
- Firsthand
- ArcGIS
- OIT Resources
- Tap**
- D2L
- OFFICES AND DEPARTMENTS
- ACADEMICS

Tell us by completing the First Destination Survey

Survey available on **Handshake**

University of La Verne Career Center

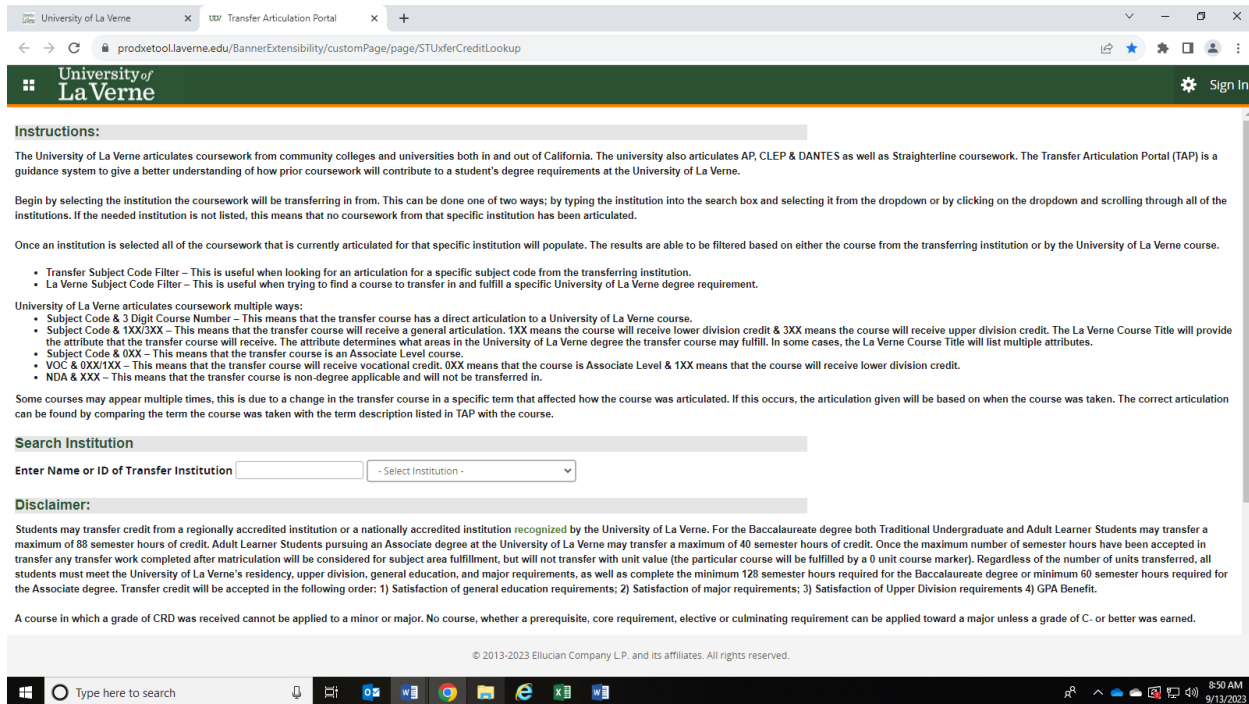
GREEN PATH AHEAD

Privacy Policy

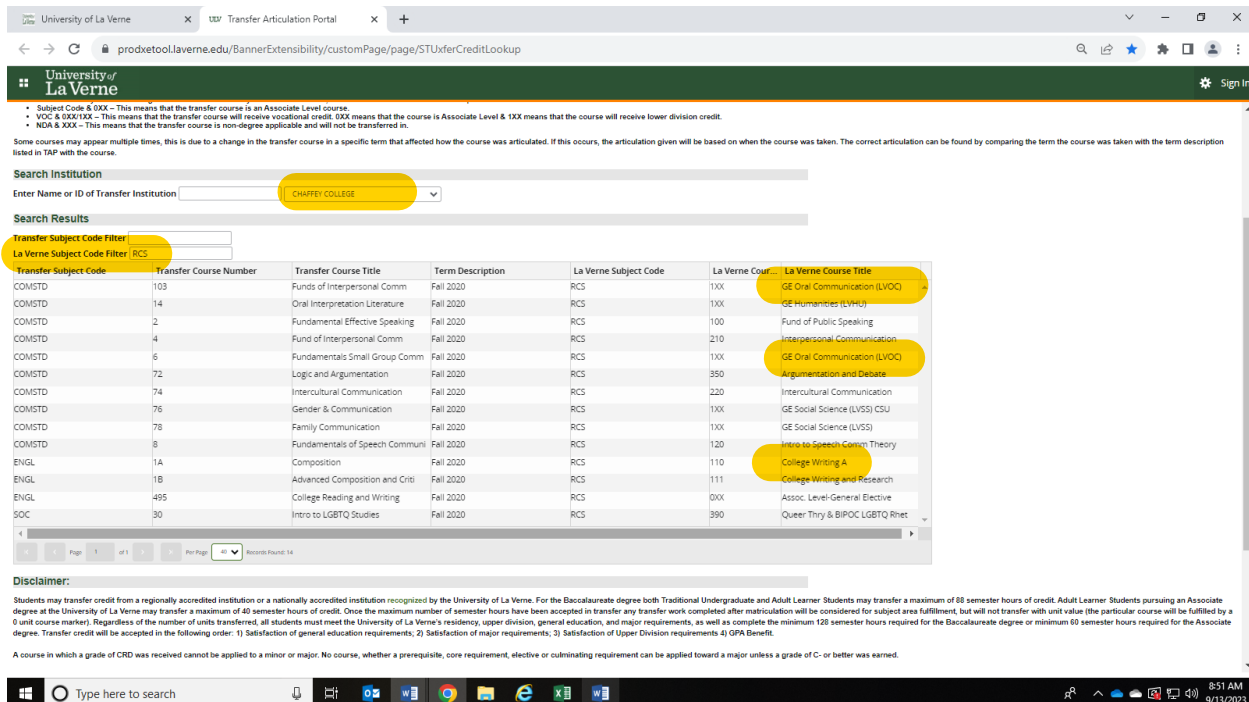
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+Welcome to the Portal

This is what the TAP screen looks like:



Example: select Chaffey College. If looking for a La Verne equivalency for LVWA, LVWB, or LVOC, enter RCS in the LaVerne Subject Code filter. Then, view the courses. On the last column on the right, you will see if the Chaffey course is equivalent to: general elective, LVWA, LVOC, or not transferable.



Example: Straighterline has a course that will satisfy our LVWA

University of La Verne | Transfer Articulation Portal | prodextool.laverne.edu/BannerExtensibility/customPage/page/STUxferCreditLookup

Search Institution
 Enter Name or ID of Transfer Institution: STRAIGHTERLINE

Search Results
 Transfer Subject Code Filter: RCS
 La Verne Subject Code Filter: RCS

Transfer Subject Code	Transfer Course Number	Transfer Course Title	Term Description	La Verne Subject Code	La Verne Course Title
ENG	101	English Composition I	Fall 2020	RCS	1XX GE Written Comm. A (LVWA)
ENG	102	English Composition II	Fall 2020	RCS	1XX Baccalaureate Lvl-Gen Elective

Disclaimer:
 Students may transfer credit from a regionally accredited institution or a nationally accredited institution recognized by the University of La Verne. For the Baccalaureate degree both Traditional Undergraduate and Adult Learner Students may transfer a maximum of 68 semester hours of credit. Adult Learner Students pursuing an Associate degree at the University of La Verne may transfer a maximum of 40 semester hours of credit. Once the maximum number of semester hours have been accepted in transfer any transfer work completed after matriculation will be considered for subject area fulfillment, but will not transfer with unit value (the particular course will be fulfilled by a 0 unit course marker). Regardless of the number of units transferred, all students must meet the University of La Verne's residency, upper division, general education, and major requirements, as well as complete the minimum 128 semester hours required for the Baccalaureate degree or minimum 60 semester hours required for the Associate degree. Transfer credit will be accepted in the following order: 1) Satisfaction of general education requirements, 2) Satisfaction of Upper-Division requirements, 3) Satisfaction of major requirements, 4) GPA Benefit.

A course in which a grade of CRD was received cannot be applied to a minor or major. No course, whether a prerequisite, core requirement, elective or culminating requirement can be applied toward a major unless a grade of C- or better was earned.

Repeat Policy
 Students cannot repeat a University of La Verne course at another college/university if you have already completed the same course at the University of La Verne for the purpose of improving your GPA.

Course Duplication Policy
 A student is not eligible to earn credit for a course if the course covers 50% or more of the same subject material that was covered in previously completed college level coursework or exam. Furthermore, a student is not eligible to earn credit in a course if that course covers material in the same general subject area of a more advanced course previously completed. For example, if a student has already completed intermediate Spanish, they cannot now enroll in a beginning Spanish class to earn credit.

Traditional Undergraduate Students
 Courses must be designated as baccalaureate level by the credit granting institution and have a grade of C- or better. Associate degree level courses are not accepted in transfer. All traditional age undergraduate students on the main campus who have reached senior standing may transfer no more than 16 of the last 32 units; remaining units must be earned in residence.

Adult Learner Students
 Courses must be designated as being applicable to an associate/bachelor's degree by the credit granting institution and have a grade of C- or better.

La Verne Experience Requirements
 The La Verne Experience requirements of Diversity & Inclusivity (LDVI), University Values (LUVV), Community Engagement (LVCS), and University Reflection (LVUR) must be completed in residence. Transfer courses listed in TAP as equivalent to University of La Verne courses which do carry the LVE attribute will not satisfy a La Verne Experience requirement.

Example: look at institution without a subject code. This will allow you to view all courses that have been reviewed for potential transferability and equivalency.

University of La Verne | Transfer Articulation Portal | prodextool.laverne.edu/BannerExtensibility/customPage/page/STUxferCreditLookup

Instructions:
 The University of La Verne articulates coursework from community colleges and universities both in and out of California. The university also articulates AP, CLEP & DANTE 5 as well as Straighterline coursework. The Transfer Articulation Portal (TAP) is a guidance system to give a better understanding of how prior coursework will contribute to a student's degree requirements at the University of La Verne.

Begin by selecting the institution the coursework will be transferring in from. This can be done one of two ways; by typing the institution into the search box and selecting it from the dropdown or by clicking on the dropdown and scrolling through all of the institutions. If the needed institution is not listed, this means that no coursework from that specific institution has been articulated.

Once an institution is selected all of the coursework that is currently articulated for that specific institution will populate. The results are able to be filtered based on either the course from the transferring institution or by the University of La Verne course.

- Transfer Subject Code Filter - This is useful when looking for an articulation for a specific subject code from the transferring institution.
- La Verne Subject Code Filter - This is useful when trying to find a course to transfer in and fulfill a specific University of La Verne degree requirement.

University of La Verne articulates coursework multiple ways:

- Subject Code & 3 Digit Course Number - This means that the transfer course has a direct articulation to a University of La Verne course.
- Subject Code & 1XX/2XX - This means that the transfer course will receive a general articulation. 1XX means the course will receive lower division credit & 3XX means the course will receive upper division credit. The La Verne Course Title will provide the attribute that the transfer course will receive. The attribute determines what areas in the University of La Verne degree the transfer course may fulfill. In some cases, the La Verne Course Title will list multiple attributes.
- Subject Code & 0XX - This means that the transfer course is an Associate Level course.
- NDC & 0XX/1XX - This means that the transfer course will receive vocational credit. 0XX means that the course is Associate Level & 1XX means that the course will receive lower division credit.
- NDA & XXX - This means that the transfer course is non-degree applicable and will not be transferred in.

Some courses may appear multiple times, this is due to a change in the transfer course in a specific term that affected how the course was articulated. If this occurs, the articulation given will be based on when the course was taken. The correct articulation can be found by comparing the term the course was taken with the term description listed in TAP with the course.

Search Institution
 Enter Name or ID of Transfer Institution: STRAIGHTERLINE

Search Results
 Transfer Subject Code Filter:
 La Verne Subject Code Filter:

Transfer Subject Code	Transfer Course Number	Transfer Course Title	Term Description	La Verne Subject Code	La Verne Course Title
MAT	202	Introduction to Statistics	Fall 2020	MATH	1XX Baccalaureate Lvl-Gen Elective
MAT	250	General Calculus I	Fall 2020	MATH	1XX GE Quantitative Reasoning (LVQR)
MAT	250	General Calculus I	Summer 2021	MATH	1XX GE Quantitative Reasoning (LVQR)
MAT	251	General Calculus II	Fall 2020	MATH	1XX GE Quantitative Reasoning (LVQR)
MAT	251	General Calculus II	Summer 2021	MATH	1XX GE Quantitative Reasoning (LVQR)
MED	101	First Aid/CPR	Fall 2020	ELEC	1XX Baccalaureate Lvl-Gen Elective
MEDTERM	101	Medical Terminology	Fall 2020	ELEC	1XX Baccalaureate Lvl-Gen Elective
NUTRI	101	Introduction to Nutrition	Fall 2020	ELEC	1XX Baccalaureate Lvl-Gen Elective
PE	101	Personal Fitness & Wellness	Fall 2020	KINE	1XX GE Lifelong Wellness (LVLW)
PHARM	101	Pharmacology I	Fall 2020	ELEC	1XX Baccalaureate Lvl-Gen Elective
PHARM	102	Pharmacology II	Fall 2020	ELEC	1XX Baccalaureate Lvl-Gen Elective
PHARM	103	Pharmacology III	Fall 2020	ELEC	1XX Baccalaureate Lvl-Gen Elective

Example: There are 4 year universities in TAP as well. Below is CSU Fullerton. Notice their ACCT 401 Adv Acct will satisfy our ACCT 402 Adv Acct

The screenshot shows the University of La Verne Transfer Articulation Portal. The search institution is set to CALIF STATE FULLERTON. The search results table is as follows:

Transfer Subject Code	Transfer Course Number	Transfer Course Title	Term Description	La Verne Subject Code	La Verne Course Title
ACCT	201A	Financial Accounting	Fall 2020	ACCT	201 Fundamentals of Accounting I
ACCT	201B	Managerial Accounting	Fall 2020	ACCT	202 Fundamentals of Accounting II
ACCT	401	Advanced Accounting	Fall 2020	ACCT	402 Advanced Accounting
AFAM	311	Race and Relationships	Fall 2020	ELEC	30X GE Social Science (LVSS)
AMST	320	Women in American Society	Fall 2020	ELEC	30X GE Social Science (LVSS)
ANTH	101	Intro Biological Anthro	Fall 2020	ANTH	350 Biological Anthropology
ANTH	102	Intro to Cultural Anthro	Fall 2020	ANTH	320 Cultural Anthropology
ANTH	102	Intro to Cultural Anthro	Fall 2021	ANTH	220 Cultural Anthropology
ANTH	103	Intro to Archaeology	Fall 2020	ANTH	360 Archaeology
ART	101	Intro to Art	Fall 2020	ART	1XX GE Humanities (LVHLJ)
ART	103	Two-Dimensional Design	Fall 2020	ART	1XX GE Creative Expression (LVCE)
ART	104	Three-Dimensional Design	Fall 2020	ART	1XX GE Creative Expression (LVCE)