

## Academic Integrity Faculty Resolution Form

This form should be used if the instructor believes the academic integrity violation merits reporting even if an academic penalty is not applied. All forms that are submitted to the university administrator will be acted on, resulting in the creation of a case file of the incident and formal notification to the student (offering them the opportunity to appeal). Questions can be directed to advising@laverne.edu, (909) 448-4510.

### STUDENT INFORMATION

Student's Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Course Name: \_\_\_\_\_ CRS #, CRN (PSY 101, 1XXX): \_\_\_\_\_

### NATURE OF THE INFRACTION: (please mark any that apply)

Cheating  Plagiarism  Fabrication  Facilitation  Unapproved Collaboration  Other (Explain below)

DESCRIBE THE NATURE OF THE INFRACTION(S) (OR "See Attached" when you report the incident)

### ACADEMIC SANCTION(S)

WHAT SANCTION(S) ARE YOU APPLYING?

Note: Academic sanctions should be proportional to the level/seriousness of the academic integrity violation.

### FACULTY/STUDENT MEETING AND WRITTEN NOTIFICATION

Instructors must provide the student a written notice when they are accused of an academic integrity violation. Instructors are also expected to meet with the student, providing the opportunity to evaluate the evidence and to respond to the accusation(s) (catalog policy).

Written Notice Date: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

### STUDENT RESPONSE: Select One

I acknowledge violating the academic integrity policy as outlined on the university catalog and/or the course syllabus. I accept the academic sanction(s) the instructor imposed on me. I waive my right to appeal.

I acknowledge violating the academic integrity policy as outlined on the university catalog and/or the course syllabus. However, I DO NOT accept the academic sanction(s) the instructor imposed on me. I elect to pursue my right to appeal the academic sanction(s) imposed on me by the instructor.

I do not agree with the accusation(s) and the academic penalty the instructor imposed on me. I elect to pursue my right to appeal both the accusation(s) and the academic sanction(s) to the department/program chair (Level II).

### SIGNATURES

Student (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A copy of this document must be given to the student during the meeting. This form should be scanned and uploaded to the Maxient reporting form along with copies of the syllabus and all the evidence used to make the accusation(s).