FREQUENTLY ASKED QUESTIONS

Because of our long-standing experience with Corporate Partnerships, we are able to provide answers to questions frequently asked by organizational professionals:

1. Q: Are you a non-profit University?
   Answer: Yes. Since 1891, the University of La Verne has been operating as a private, non-profit institution of higher education.

2. Q: What is the time commitment of our human resources or training personnel?
   Answer: La Verne works very hard to minimize your personnel’s time commitment for the educational partnership. Your staff personnel schedules meeting location(s), time(s), and disseminates information to the employees. We provide email blasts, fliers, posters, and all other media materials. Moreover, all prospective student questions are answered by the La Verne representative. In turn, the representative provides clear communication and consistent updates on the overall process.

3. Q: Is there a fee to become a University of La Verne Corporate Partner?
   Answer: No fee is required to participate in the Corporate/Public Sector Partnership program with the University of La Verne.

4. Q: What if our organization does not offer a tuition benefit for our employees?
   Answer: La Verne’s discounted tuition rate creates an immediate benefit value for employees returning to school.

5. Q: Can students make payments or do they have to pay all of the tuition at once?
   Answer: Students can make payments. La Verne students can participate in a deferred payment plan, whether or not they receive tuition reimbursement. Participating students must submit an employment verification letter, signed by their supervisor (the University provides the letter template). Students pay tuition and fees one term at a time, whether they are taking one or two courses.

6. Q: Are textbooks included in the tuition fees?
   Answer: Textbooks are purchased separately, and are not included in the tuition fees. The University of La Verne has a bookstore on the main campus; textbooks may be purchased through the University Bookstore in person, online, via a toll-free phone number, or through any retailer of the student’s choosing.

7. Q: How many employees does it take to start an on-site program?
   Answer: Generally speaking, La Verne requires that 12-15 students apply to the University and register for the first class. Please discuss your particular program with your La Verne representative.

8. Q: What is the difference between an open and closed on-site student cohort?
   Answer: An open on-site cohort means that you will allow La Verne students who do not work for your company to attend class at your place of business. Conversely, a closed cohort is open to your employees only. Sometimes, allowing an open cohort can help you reach the requisite number of students (12-15) required to begin the program. Clearly, it is up to you to decide what kind of cohort you plan to host.
14. **Q:** How many terms do you offer per year?  
**Answer:** La Verne’s academic year consists of four terms (fall, winter, spring, and summer). The terms are ten weeks long (accelerated semesters), with students attending class one night per week, per class.

15. **Q:** How long does the program last?  
**Answer:** A bachelor’s degree program generally requires 11-15 courses (depending on the major), while a master’s degree program requires 11-16 courses (again, dependent on the major). Given that La Verne teaches four (accelerated) terms per academic year, it generally takes between 2 ¾ and 4 years to complete the requirements for the major, taking one class per term. If a student takes two classes per term, then the time to completion is cut in half. Note: the Doctorate in Organizational Leadership (Ed.D.) consists of 18 courses (54 units), following a traditional semester schedule (17 weeks). Course completion takes three years, not including the dissertation.

16. **Q:** When do classes start? Only in the fall?  
**Answer:** A student can begin his/her accelerated program in any one of our four terms, notwithstanding the Ed.D. which begins only in the fall.

17. **Q:** What if a student misses one course or term? Do they need to re-apply to the University?  
**Answer:** If a bachelor’s or master’s student misses one course or term, he/she can generally stay on track with the cohort, provided the next class carries no prerequisite(s). In general, students missing courses do not need to re-apply to the University, provided the missing terms do not exceed one academic year.

18. **Q:** Is financial aid available?  
**Answer:** Students are eligible to receive financial aid through a variety of resources; there are a number of programs available through the University. A student may access information through the Office of Financial Aid at [www.laverne.edu/financial-aid](http://www.laverne.edu/financial-aid), or (800) 649-0160.

*The Doctorate in Organizational Leadership has its own admissions/attendance requirements. Please check for specific details.*