



2018-2019 Verification Worksheet

This form may be submitted via mail, fax, or in person

Office of Financial Aid
1950 Third Street
La Verne, CA 91750

Phone: (800) 649-0160
Fax: (909) 448-1629
finaid@laverne.edu

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for a process called "Verification". The law says that before awarding Federal Student Aid, University of La Verne must compare your FAFSA with the information on this worksheet and other required documents. **We cannot process your financial aid until you submit all the required verification documents. Failure to complete the verification process in a timely matter may result in the loss of aid.**

SECTION 1: STUDENT INFORMATION

Last Name	First Name	La Verne ID
Street Address (include apt. no.)		Phone # where you can be reached
City	State	Zip Code

SECTION 2: FAMILY INFORMATION

DEPENDENT STUDENTS	INDEPENDENT STUDENTS
<p>List below the people in the parents' household including:</p> <ul style="list-style-type: none"> • The student. • The parent(s) (including a stepparent) even if the student doesn't live with the parent(s). • The parents' other children if the parent(s) will provide more than half of the children's support from July 1, 2018 through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-2019. Include children who meet either of these standards even if the children do not live with the parent(s). • Other people if they now live with the parent(s) and the parent(s) will provide more than half of their support and will continue to do so between July 1, 2018 and June 30, 2019. 	<p>List below the people in the student household including:</p> <ul style="list-style-type: none"> • The student. • The student's spouse, if the student is married. • The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2018, through June 30, 2019, even if the children do not live with the student. • Other people if they now live with you, you provide more than half of their support and will continue to do so through July 1, 2018 and June 30, 2019.

Please list all members currently in the household

Full Name	Age	Relationship	College (if applicable) in 2018-2019*
		<i>Self</i>	<i>University of La Verne</i>

List the college (excluding parents/stepparents for dependent students only) for all household members who will be enrolled in a degree/certificate program at least half-time between July 1, 2018 through June 30, 2019.



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La Verne ID: _____

SECTION 3: STUDENT TAX AND INCOME INFORMATION (check one)

TAX FILERS ONLY

- Successfully used the IRS Data Retrieval Tool to import my income information on the FASFA
- Attached is a signed copy of my 2016 Federal Tax Return or IRS Tax Return Transcript
- I filed an amended IRS income tax return for tax year 2016, attached are a signed copy of my 2016 Federal Tax Return or IRS Tax Return Transcript and a signed copy of the IRS form 1040X that was filed with the IRS.

NON TAX FILERS ONLY Submit an IRS Verification of Non-filing Letter dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed (only if you are an independent student)

- I was not employed in 2016 and had no income earned in 2016
- I worked but did not file taxes. Attached are copies of all my 2016 W-2s

Listed below are all my sources of income and financial support such as employment income, cash support, disability, social security, etc. If necessary please attach additional employer information separately.

Employers Name 2016

Amount Earned 2016

Attach 2016 W-2

<i>Employers Name 2016</i>	<i>Amount Earned 2016</i>	<i>Attach 2016 W-2</i>
		<i>If non-filer, provide</i>
		<i>copy of all W-2s.</i>

SECTION 4: PARENT(S) OR MARRIED STUDENT SPOUSAL TAX AND INCOME

DEPENDENT STUDENTS

If your parent(s) (including stepparent) are married or your biological parents are unmarried but live together, you **must** submit income information for **both** parents.

INDEPENDENT STUDENTS

If you are married but did not file a joint federal tax return, you **must** submit your spouse's 2016 Federal Tax Return Transcript.

TAX FILERS ONLY

- Successfully used the IRS Data Retrieval Tool to import my parent(s) income information on the FASFA
- Attached is a signed copy of my parent(s)/spouse 2016 Federal Tax Return or IRS Tax Return Transcript
- My parents filed an amended IRS Income Tax Return for tax year 2016; attached are a signed copy of their 2016 Federal Tax Return or IRS Tax Return Transcript, and a signed copy of the 2016 IRS form 1040X that was filed with the IRS.

NON TAX FILERS ONLY Submit an IRS Verification of Non-filing Letter dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed with the IRS.

- My parent(s)/spouse were not employed in 2016 and had no income
- My parent(s)/spouse worked but did not file taxes. Attached are copies of all my 2016 W-2s

Listed below are all my sources of income and financial support such as employment income, cash support, disability, social security, etc. If necessary please attach additional employer information separately.

Employers Name 2016

Amount Earned 2016

Attach 2016 W-2

<i>Employers Name 2016</i>	<i>Amount Earned 2016</i>	<i>Attach 2016 W-2</i>
		<i>If non-filer, provide</i>
		<i>copy of all W-2s.</i>

SECTION 5: PRINT AND SIGN THE WORKSHEET

If dependent, at least one parent who is listed on the FAFSA must sign this form. By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. If I (we) indicated a non-tax filer status (i.e. not required to file or will not file) I (we) certify that I (we) are not required to file a federal income tax return for the 2016 year. Per Department of Education guidelines, I (we) understand that purposely giving false or misleading information on the FAFSA or this worksheet may result in loss of aid and additional penalties including fines, imprisonment, or both.

Student's Signature

Date

Parent Signature (Dependent Students Only)

Date