

# University of La Verne

## 2019-2020 Verification Worksheet

Office of Financial Aid | 1950 Third Street | La Verne, CA 91750 | Phone: (800) 649-0160 | Fax: (909) 448-1629

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for a process called "Verification". The law says that before awarding Federal Student Aid, University of La Verne must compare your FAFSA with the information on the worksheet and other required documents. We cannot process your financial aid until you submit all the required verification documents. Failure to complete the verification process in a timely manner may result in the loss of aid.

### SECTION 1: STUDENT INFORMATION

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
La Verne ID Number

\_\_\_\_\_  
Street Address (include apt. no.)

\_\_\_\_\_  
Phone Number (where you can be reached)

\_\_\_\_\_  
City State Zip Code

### SECTION 2: FAMILY INFORMATION

#### DEPENDENT STUDENTS

List below the people in the parents' household including:

- The student.
- The parent(s) (including a stepparent) even if the student does not live with the parent(s)
- The parent(s) other children if the parent(s) will provide more than half of the children's support from July 1, 2019 through June 30, 2020, or if the other children would be required to provide parental information if they were completing a FAFSA for 2019-2020. Include children who meet either of these standards even if the children do not live with the parent(s)
- Other people if they now live with the parent(s) and the parent(s) will provide more than half of their support and will continue to do so between July 1, 2019 and June 30, 2020.

#### INDEPENDENT STUDENTS

List below the people in the student household including:

- The student.
- The student's spouse, if the student is married.
- The student or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2019 through June 30, 2020, even if the children do not live with the student.
- Other people if they now live with you, you provide more than half of their support and will continue to do so between July 1, 2019 and June 30, 2020.

Please list all members currently in the household.

Full Name	Age	Relationship	College (if applicable) in 2019-2020*
		<i>Self</i>	<i>University of La Verne</i>

\*List the college (excluding parents/stepparents for dependent students only) for all household members who will be enrolled in a degree/certificate program at least half-time between July 1, 2019 through June 30, 2020.\*

**SECTION 3: STUDENT TAX AND INCOME INFORMATION (check one)**

**TAX FILERS ONLY**

- Successfully used the IRS Retrieval Tool to import my income information on the FAFSA
- Attached is my 2017 IRS Tax Return Transcript.
- Attached is a signed copy of the 2017 Federal Tax Return; I was unable to use the data retrieval tool or obtain my 2017 IRS Tax Return Transcript.
- I filed an amended IRS income tax return for tax year 2017, attached are a signed copy of my 2017 Federal Tax Return or IRS Tax Return Transcript and a signed copy of the IRS form 1040X that was filed with the IRS.

**NON TAX FILERS ONLY** Submit an IRS Verification of Non-filing Letter dated on or after October 1, 2018 that indicates a 2017 IRS income tax return was not filed (only if you are an independent student).

- I was not employed in 2017 and had no income earned in 2017
- I worked but did not file taxes. Attached are copies of all my 2017 W-2's

Listed below are my sources of income and financial support such as employment income, cash support, disability, social security, etc. If necessary, please attach additional employer information separately.

<i>Employers Name 2017</i>	<i>Amount Earned 2017</i>	<i>Attach 2017 W-2</i>
		<i>If non-filer, provide a copy of all w-2's</i>

**SECTION 4: PARENT(S) OR MARRIED STUDENT SPOUSAL TAX AND INCOME**

**DEPENDENT STUDENTS**

If your parent(s) (including stepparent) are married or your biological parents are unmarried but live together, you must submit income information for both parents.

**INDEPENDENT STUDENTS**

If you are married but did not file a joint federal tax return, you **must** submit your spouse's 2017 Federal Tax Return Transcript.

**TAX FILERS ONLY**

- Successfully used the IRS Retrieval Tool to import my parent(s) income information on the FAFSA
- Attached is my parent's/spouse 2017 IRS Tax Return Transcript.
- Attached is a signed copy of my parent(s)/spouse 2017 Federal Tax Return; they were unable to use the data retrieval tool or obtain a copy of their 2017 IRS Tax Return Transcript.
- My parents filed an amended IRS Income Tax Return for tax year 2017; attached are a signed copy of their 2017 Federal Tax Return or IRS Tax Return Transcript, and a signed copy of the 2017 IRS form 1040X that was filed with the IRS.

**NON TAX FILERS ONLY** Submit an IRS Verification of Non-filing Letter dated on or after October 1, 2017 that indicates a 2018 IRS income tax return was not filed with the IRS.

- I was not employed in 2017 and had no income earned in 2017
- I worked but did not file taxes. Attached are copies of all my 2017 W-2's

Listed below are my sources of income and financial support such as employment income, cash support, disability, social security, etc. If necessary, please attach additional employer information separately.

<i>Employers Name 2017</i>	<i>Amount Earned 2017</i>	<i>Attach 2017 W-2</i>
		<i>If non-filer, provide a copy of all w-2's</i>

**SECTION 5: PRINT AND SIGN THE WORKSHEET**

If dependent, at least one parent who is listed on the FAFSA must sign this form. By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. If I (we) indicated a non-tax filer status (i.e., not required to file or still not file) I (we) certify that I (we) are not required to file a federal income tax return for the 2017 year. Per Department of Education guidelines, I (we) understand that purposely giving false or misleading information on the FAFSA or this worksheet may result in loss of aid and additional penalties including fines, imprisonment, or both.