



**TRANSFER COURSES TO BE POSTED ON ULV TRANSCRIPT**

***Graduate Academic Services***

Woody Hall /909-448-4011/[gas@laverne.edu](mailto:gas@laverne.edu)

<b>Student's Name</b>	
<b>Student's ID Number</b>	

This form is to be completed by the Program Advisor and forwarded to Graduate Academic Services. Authorization for transfer credit is subject to University policy and Program Chair/Director's approval. There is a limit of 6 SH hours, which may be transferred into a program of 30-35 SH. 12 SH may be transferred into a program of 36-59 SH. Maximum of 25% of the program total for programs 60 SH or greater. Doctoral programs may transfer a max of 12 SH. (A quarter hour equals 2/3 of a semester hour.)

Note: A copy of college transcripts should also be included if not in BDMS.

Institution	Term/ Year	Dept.	Course Number	Title of Course	Replaces ULV Course	Transfer Units	Grade	ULV SH
<b>TOTAL SEMESTER HOURS FOR TRANSFER</b>								

**Student's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Program Advisor's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Authorized/Posted (Graduate Office)** \_\_\_\_\_ **Date:** \_\_\_\_\_