

University Of La Verne  
Office of the Registrar  
1950 Third St.  
La Verne, CA 91750  
909.448.4001

## Commencement Appeal Petition Form

Name:		ID:
Advisor:		Phone No.:
Campus:	Degree Level:	La Verne Email:

### Submission Requirements:

- Statement -Include specific reason(s) why you believe the Appeals Committee should consider granting you an exception to the Commencement policy.
  - If you plan to take a course at another institution, include the name of the college. Attach proof of registration for transfer institution courses and the Transfer Credit review form confirming the course(s) will fulfill your requirement.
- Advisor Support – include a statement of support from your advisor.

IN ORDER TO BE CONSIDERED FOR PARTICIPATION IN THE COMMENCEMENT 2020 CEREMONY PLEASE READ THE FOLLOWING STATEMENTS. IF IN AGREEMENT, SIGN THE STATEMENT OF UNDERSTANDING BELOW, AND RETURN IT, ALONG WITH THE OTHER SUBMISSION REQUIREMENTS, TO YOU ACADEMIC ADVISOR.

- I understand that I will not officially graduate or receive my diploma until all requirements for my degree have been fully completed.
- I understand that my “degree date” is the date of completion of the final course needed for my degree and that the date printed on my diploma will be the next official “diploma date” following the completion of all my degree requirements.
- I understand that if the Commencement Appeals Committee approves this petition I forfeit any option to participate in any other La Verne Commencement ceremony for the same degree, even if I opt not to attend the one I am currently requesting. I understand that, once the program is printed; my name will not appear in any other Commencement booklet for the same degree.
- **Students who submit and pay appeal fees by December 6<sup>th</sup> (12/6) will be included in the commencement program.**
- **Appeals submitted after December 6<sup>th</sup> and paid by January 17, 2020 will not be included in the program but will be cleared to participate. Students are still required to fill out the participation form once cleared.**
- Appeals that are granted will be charged a \$50 appeal fee.
- Graduate Students, please turn in the form to the Registrar's office.

I understand and agree to the above statements and indicate so with my signature below:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date