INSTRUCTIONS FOR STUDENTS - UPLOADING COVID-19 DOCUMENTATION UNIVERISTY OF LA VERNE

1. Go to Med+Proctor Registration Page log into account



2. Click on "submit another record"

Duriversity of LaVerne	
Status	
Vaccine Record	
Your record is being reviewed	
Med+Proctor will notify you via email when we approve your submission.	
Click below to expedite the review of your documents.	
Expedite review - \$10	
Click here to submit another document	

- 3. Upload Electronic Record (Picture of Record is acceptable .jpeg or .jpg are preferred).
 - a. Document Type
 - i. Supporting Documentation: do not select, not being used at this time.
 - ii. COVID Lab Results: Results from a COVID Test
 - iii. COVID Vaccine: Records showing that you are vaccinated and/or boosted
 - b. Choose file: select location where file being stored

Upload a Document		
JPEG (jpeg or jpg) images are preferred. Need to correct a document you have submitted? Simply select the document	type and choose the corrected file in the form below.	
Document Type * Select a file *	Select Choose Files No file chosen	~
Uploaded Documents There are no uploaded documents.		

4. You are done. Your records will be reviewed, verified and you will be contacted as appropriate.