

# University of La Verne

## 2015-2016 Housing Policies

Housing & Residential Life Office considers the behavior described in the following subsections as inappropriate for the Student Housing community. Student Housing encourages community members to report to Student Housing officials all incidents that involve the actions listed under University Policies or Student Housing Policies. Any student found to have committed or to have attempted to commit misconduct as described in University Policies or Student Housing Policies is subject to the sanctions outlined in the University and Housing Code of Student Conduct.

To report a violation of Housing Policies, click [here](#).

### **Abuse of Conduct Process**

Abuse, interference with, or failure to comply with the University conduct processes is prohibited. This includes, but is not limited to:

- Falsification, distortion, or misrepresentation of information.
- Failure to provide, destroying or concealing information during an investigation of an alleged policy violation.
- Attempting to discourage an individual's proper participation in, or use of, the campus conduct system.
- Harassment (verbal or physical) and/or intimidation of a member of a campus conduct body prior to, during, and/or following a campus conduct proceeding.
- Influencing, or attempting to influence, another person to commit an abuse of the campus conduct system.
- Failure to maintain confidentiality as requested during and after an investigation about a code of student conduct violation.

### **Alcohol**

- Manufacturing, possession, usage, sale, purchase, transportation, or distribution of alcoholic beverages is prohibited. This includes but is not limited to underage possession, furnishing liquor to a minor, and public intoxication.
- Manufacturing, possession, usage, sale, purchase, transportation, distribution of alcoholic beverages or being in the presence of alcohol within on-campus facilities is prohibited.
- Violation of other university policies while under the influence of alcohol is prohibited.
- Inability to exercise care for one's own safety and/or the safety of others due to being under the influence of alcohol is prohibited.

- Possessing, collecting, or otherwise displaying empty alcohol containers (i.e. cans, empty bottles) is prohibited. Marketing materials, advertisements, or items bearing the name, logo or likeness to any alcoholic beverage (i.e. signs and displays) that are visible from outside a student's room is prohibited.

Organizing or participating in activities in housing where alcohol is present or being consumed is prohibited. Participation is defined as being present at the event regardless of consumption.

NOTE – Identified items under this policy are subject to confiscation, disposal and/or destruction.

### **Alteration of Premises**

- Alterations, changes, modifications, remodeling and/or renovating, including but not limited to, painting of the unit, tampering with the electrical or mechanical fixtures in the unit or public areas, or installing a door or area lock without consent of the Housing Office is prohibited. All fixtures that are installed become part of the premises and therefore property of the Housing Office.
- Tampering with, or removal of smoke detectors, blinds, windows or window screens from any part of the building is prohibited.
- Licensees shall not install or place any equipment or construction of any type on the grounds or in the buildings.

### **Animals (Pets)**

The harboring, feeding, or possession of any animal in or around the housing facilities is prohibited – including “visiting” pets. This includes dogs, cats, gerbils, rats, hamsters, snakes, turtles, lizards, or any other contained animal. Exceptions are made for freshwater fish with a 10-gallon tank limit or service animals (e.g. seeing-eye-dogs).

### **Appliances**

- Residents shall not bring or maintain any electrical appliances used for heating or preparation of food other than those containing enclosed heating elements. Toasters, toaster ovens and other cooking devices that do not contain open heating elements are permissible only in the kitchenette or kitchen areas – not in student rooms. Grills and/or the materials for such grills are prohibited (e.g. propane, natural gas, wood/charcoal).
- All appliances and extension cords must be UL (Underwriters Laboratory) List-approved for the intended use.
- Personally owned mini-fridges are allowed to a maximum of 3.6 cubic feet. Mini-fridges placed under a bed should not come into contact with bedding, blankets and/or sheets as it may pose a fire hazard. Residents must place refrigerator mats underneath refrigerators.

- Residents are encouraged to bring/use energy efficient appliances while living on campus (e.g. appliances with the “energy star” label).
- Microwaves are only permitted in the residence hall kitchenettes.
- Room/portable air conditioners are prohibited.

## **Assault**

An attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury or use of an items or by means likely to produce great bodily harm is prohibited. Per AB 1433, reports of this policy that constitute a violent crime, must be reported to a local law enforcement agency by the University of La Verne. While reporting is mandated, the identity of the victim shall remain anonymous, unless otherwise desired by the victim.

NOTE – Violation of this policy may subject to criminal charges and/or contract cancellation on first time offense.

## **Bullying and Cyberbullying**

Bullying and cyberbullying are repeated and/or severe aggressive behaviors that intimidate or intentionally harm or control another person physically or emotionally, and are not protected by freedom of expression. Consequently bullying and cyberbullying are prohibited.

## **Care of Common Areas and Property**

- Common areas and property are for the use of residents only, thus they are the responsibility of every resident. This includes, but is not limited to, lounges, study rooms, living rooms, lobbies, stairs, recreation areas, kitchens, laundry rooms, doors, walkways, elevators, fire extinguishers, exit signs, and lights.
- Any malicious damage or acts that result in additional clean-up in or around the housing buildings, grounds, and/or other facilities or property is prohibited. Common area damage or clean-up charges not readily assignable to a particular individual may be charged to a group, floor, or hall of residents.
- All furniture and equipment in common areas must remain in its designated common area. Persons found removing furniture or equipment will be subject to disciplinary action and/or applicable costs for repair and replacement.
- Common kitchen areas are to be reasonably maintained by the residents who share the facility. All dishes, foods, and supplies must be removed from the kitchen upon the completion of use. Materials not removed within 24 hours are considered a health hazard and may be disposed of.
- Policies “Care of Rooms” apply.

NOTE: Violation of this policy is subject to charges.

## **Care of Rooms**

- Upon check-in, residents shall check that resident's assigned unit for any damages and note damages on the "Room Condition Inventory" (RCI). This form must be returned within 24 hours of check-in to the Housing Office.
- It is the responsibility of all roommates to keep the room clean and sanitary throughout the occupancy period. This includes proper care of windows, screens, vents, etc.
- Residents are expected to: dispose of trash, recyclables & electronic waste at the proper receptacles outside of the building regularly; maintain reasonable sanitation and safety standards; store food properly; maintain appliances in a clean and safe working condition; and submit "Work Orders" to the Housing Office for repair of damages to a room. If in doubt, residents should submit a "Work Order."
- At the end of each semester/term residents are required to clean and restore their room to the original move-in condition. All residents occupying a room are all responsible for the common areas. Any charges incurred will be split equally between all residents of a unit should the University be unable to determine responsibility for damages or loss after appropriate investigation.
- The Housing Office will conduct periodic Health and Safety Inspections throughout the year. Residents will be given notice in advance of these inspections, as they require entry into every student room. Violations of Housing policies and/or the License Agreement are found during such inspections will result in administrative action.
- All policies under "Alteration of Premises" apply.

## **Concealment and By-standing**

Concealment, failure to appropriately address and/or report known or obvious violations of University policies or law is considered a policy violation.

## **Dangerous Behavior**

- Any activity or behavior, intentionally or recklessly, that causes threatens the health and safety of oneself or others is prohibited. This includes threats or expressions of physical harm to any person, including oneself.
- Creation of health and/or safety hazards (dangerous pranks, hanging out of or climbing from/on/in windows, balconies, roofs, etc.) is prohibited.

NOTE – Violation of this policy may subject to criminal charges and/or contract cancellation on first time offense.

## **Dating Violence**

Dating violence is defined as abuse committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Dating violence is prohibited.

Abuse in the context of “dating violence” is defined as the use of physical violence, coercion, threats, intimidation, isolation, stalking, or other forms of emotional or sexual abuse used to control a partner in an intimate relationship. This includes any behaviors that intimidates, manipulates, humiliates, isolates, frightens, terrorizes, coerces, threatens, blames, hurts, injures, or wounds someone. Dating violence can be a single act or a pattern of behavior in relationships. Dating relationships are defined as short or long-term relationships (current or former) between persons intended to provide some emotional/romantic and/or physical intimacy. Dating violence is also considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Discrimination**

Any act or failure to act that is based upon an individual or group’s actual or perceived status (sex, gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, or sexual orientation, or other protected status) that is sufficiently severe that it adversely affects an individual’s education, living environment or participation in a University activity or educational experience is prohibited.

Discriminatory behavior based on sex may also be considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Disruptive Behavior**

- Interfering with the attempts of others to study is prohibited. Failure to show respect for community members and University staff is not permitted. Behaviors or actions that interfere with others’ normal use of facilities are prohibited.
- Substantial disruption of University of La Verne operations including obstruction of teaching, research, administration, other University of La Verne activities, and/or other authorized non-University of La Verne activities which occur on campus is prohibited.

## **Domestic Partner Violence**

Domestic violence is defined as abuse committed against an adult or a minor who is spouse or former spouse, cohabitant, or someone with whom the abuser has a child, has existing dating or engagement relationship, or has had a former dating relationship. Abuse in the context of “domestic partner violence” is defined as the use of physical violence, coercion, threats, intimidation, isolation, stalking, or other forms of emotional or sexual abuse used to control a partner in an intimate relationship. This includes any behaviors that intimidates, manipulates, humiliates, isolates, frightens, terrorizes, coerces, threatens, blames, hurts, injures, or wounds someone. Domestic partner violence can be a single act or a pattern of behavior in relationships. Domestic partner relationships are defined as short or long-term relationships (current or former) between persons intended to provide some

emotional/romantic and/or physical intimacy. Domestic partner violence is also considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Drugs and Controlled Substances**

- Possession, cultivation, usage, sale, purchase, transportation, importation, distribution or manufacturing of illegal drugs and other controlled substances is prohibited.
- Use and possession of marijuana on University grounds, regardless of medical permit/doctor's note is prohibited.
- Being in the presence of illegal drugs and/or other controlled substances is prohibited.
- Possession, usage or distribution of paraphernalia related to illegal drugs and/or other controlled substances (for intended or implied use – i.e. pipes, hookahs, vapes) is prohibited
- Abuse, misuse, sale and/or distribution of prescription medication, over-the-counter medications, cleaning products & other chemicals/fumes for other than for their intended/prescribed uses is prohibited.
- Violation of other University policies while under the influence of drugs or controlled substances is prohibited.
- Inability to exercise care for one's own safety and/or the safety of others while under the influence of drugs or controlled substances is prohibited.
- The presence of aromas, regardless of a result of direct use or products resembling the smell of marijuana (including but not limited to herbal cigarettes, hookahs, and types of incense) is prohibited.
- Organizing or participating in activities where illicit drugs are present or being consumed is prohibited. Participation is defined as being present at the event regardless of consumption.

NOTE – Violation of this policy is subject to criminal charges and/or contract cancellation on the first time offense. Identified items under this policy are subject to confiscation, disposal and/or destruction.

## **Failure to Comply**

Failure to comply with the reasonable directives of University of La Verne officials or law enforcement officers during the performance of their duties is prohibited. This includes but is not limited to providing false information or failing to provide information; interfering with staff while they are performing their duties; failing to complete assigned sanctions; failing to attend a meeting requested by a staff member; being uncooperative or verbally abusive to staff.

## **Falsification**

Knowingly furnishing or possessing false, falsified or forged materials, documents, accounts, records, identification or financial instruments is prohibited

## **Fire Safety and Hazards**

Violation of local, state, federal or campus fire policies is prohibited. This includes but not limited to:

- Arson – any willful or malicious burning or attempt to burn, a room, suite, building or personal property of another is prohibited.
- Causing Fire – Intentionally or recklessly causing a fire, regardless of whether it damages University of La Verne or personal property or cause injury is prohibited
- Evacuation – All persons are required to evacuate the building immediately upon the sound of an alarm. Interfering with emergency services, procedures, or failing to conform to established safety regulations and/or instruction given by emergency response staff is prohibited.
- Fire Reporting & Equipment – Falsely reporting a fire, tampering with or misuse of any fire or reporting equipment (e.g. fire alarms, smoke detectors, fire sprinkler, fire extinguishers, “EXIT” signs, etc.) is prohibited.
- Egress – Disabling, opening, damaging, or propping exits used exclusively as fire exits is prohibited (unless being used properly as an exit during an emergency situation). All hallways, exits, stairwells, doorway, or areas that may be deemed an “egress” (i.e. window) need to be free from garbage, bicycles, clutter, furniture or other items that may have a potential to limit entry/exit (including tripping hazard). All doors and windows must have the ability to be fully opened.
- Combustibles – Possessing or storing gasoline, fireworks, combustible chemicals and/or fuel-driven engines/appliances (e.g. motorcycles, mopeds, gas/propane grills, etc.) within residential housing rooms, balconies, buildings and/or on grounds immediately adjacent to the on-campus housing facilities is prohibited.
- Open Flames (Candles) – Candles, incense and/or any type of open flame within residential housing rooms, balconies, buildings and/or on grounds immediately adjacent to the on-campus housing is prohibited. If found, such items will be confiscated.
- Heat Sources – open-coiled electric or heating appliances including, but not limited to space heaters and sun lamps within residential housing rooms, balconies or buildings are prohibited. Curling Irons, glue guns, irons, or any other “heat source” equipment must be attended to all times. Leaving such equipment “on” unattended is a violation of this policy.
- Lamps & Lights – Halogen lamps and neon lights are prohibited. Open top lamps, regardless of lamp/bulb type must have a metal screen fully covering light/heat source.

- Extension Cords & Plug-Ins – Extensions cords and multi-plugs are not permitted under state fire marshal regulations. Power strips/surge protectors with UL rating are permitted. Plugging a power strip onto another power strip (Piggy-backing) is not permitted.
- Cooking Equipment – Cooking and/or cooking equipment without open heating elements (such as toasters) are permitted ONLY in designated kitchen areas. Cooking in a residential hall room is prohibited. Residents interested in barbecuing should use the barbecue pits, located within the housing area.
- Decorations – All decorations must be non-combustible (e.g. made from fire-proof material) and be UL list-approved for the intended use. Hanging flammable materials on ceilings or exterior doors such as posters, flags, or nets is prohibited. Door decorations should not cover more than 20% of the surface and be limited to nametags and memo boards. Fresh cut trees (i.e. Christmas trees) are prohibited.
- All polices under “Weapons, Firearms, Explosives” & “Appliances” apply

NOTE – Violation of this policy is subject to criminal charges, fines and/or contract cancellation on first time offense. Identified items under this policy are subject to confiscation, disposal and/or destruction.

## **Furniture**

All furnishings provided in the buildings are considered University property and are to remain in each student’s assigned room and cannot be stored on or off campus. Furniture may not be disassembled.

## **Gambling**

Illegal gambling (i.e. activities for money, checks, credit or other representative value), anywhere on University property, is prohibited.

## **Gatherings**

Allowing the presence of more than three times the normal occupancy in a student room is prohibited.

## **Guests/Visitors**

The following definitions apply to residence hall policies, including host and escort guidelines:

Resident: a University of La Verne student who has a Housing License Agreement with the Housing Office and who is assigned to a specific room within the on-campus housing.

Host: A resident who is entertaining guests/visitors.

Visitor: Any individual (including a parent, relative, girlfriend/boyfriend/significant other, etc.) who is visiting a resident in his/her residence hall or room.



Guest: Any University of La Verne student who currently is living in the residence halls and is visiting a resident of a different hall or room.

Overnight Guest/Visitor: A guest/visitor who is in a room, other than his/her, own between the hours of midnight and 8:00AM.

- Guest/visitors must not be left unattended.
- Hosts are responsible for informing guests on Housing and University policies
- Guests/Visitors must not infringe on the rights of roommates or other residents and must abide by all Housing and University policies. Guest/Visitors failing to do so will be asked to leave immediately and/or banned from Housing and/or University property.
- Hosts are responsible and accountable for the conduct of their guests/visitors while on Housing property, immediately adjacent areas (including parking lots), University property, or at a Housing-sponsored or supervised events.
- Overnight guests/visitors are to be temporary and infrequent. All Licensees occupying a unit must agree to the presence of any over- night guest/visitor. Overnight guests/visitors can stay no longer than 3 consecutive days and 2 nights in any given month. The same guidelines that apply to guests apply to overnight guests.
- Children 13 years of age or younger are not permitted in the residence halls for more than a 24-hour period. Licensee assumes all liability and responsibility for any guests less than 18 years of age. For safety and liability reasons, baby-sitting is prohibited within the facilities and immediate area.

NOTE: Violation of this policy is subject to fines and loss of guest privileges.

## **Harassment**

Harassment, defined as any behavior by any member of the community or guests towards an individual or group which is sufficiently severe or pervasive to alter or interfere with an individual's work or academic performance, or which creates an intimidating, hostile, or offensive, work, educational or living environment, is prohibited. This shall include but not limited behavior based on sex, gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, sexual orientation or other protected status. Behavior may include, but is not limited to threats, malicious deeds, intimidation, heckling, badgering, abusive name calling, whether done verbally, written, electronically or physically.

## **Improper Room Transfer**

Moving into any room without written authorization from the Housing Office or moving out of any room without following proper check-out procedures is prohibited. Residents who do not have roommates should be prepared to have a roommate move in at any time. "Spreading out" in a vacant space is considered an improper room transfer.

NOTE: Violation of this policy is subject to fines.

## **IT and Acceptable Use**

Computer and Internet usage must be in accordance with the terms noted in the University Acceptable Use Policies. These policies include both personal and University owned computers. The full documents can be obtained at this [page](#).

## **Keys and Locks**

- Each Licensee is issued a key and/or keycard to his/her unit. All keys and key cards remain the property of the University. Each licensee is responsible for his/her keys. Should a key be lost/missing/stolen, the Licensee is required to report lost/missing/stolen key to the Housing Office within 24 hours of it being lost/missing. A charge will be assessed for lock changes and any key(s) lost or not returned upon Licensee's check-out.
- Under no circumstances should a Licensee duplicate, sell, transfer or lend his/her key to another individual. Permitting others to use a room key for purpose of improperly gaining access to a residence hall, or any other building or facility is prohibited.
- The installation of any door or area lock other than those provided by the University is prohibited.
- Bypassing or tampering with the locking mechanisms for any door is prohibited.

## **Lewd Behavior**

- Lewd, indecent, or obscene behaviors, whether through conduct or expression, which are not civil or respectful and which breach the peace are not permitted. Lewd behavior includes but is not limited deliberately and publicly exposing one's intimate body parts, public urination, defecation, and public sex acts.
- Use of concealed recording or photographic devices to secretly videotape, film, photograph or record another person a) under or through clothing being worn, b) view undergarments worn by other person; c) engaging in intimate sexual behavior without the consent or knowledge of that person is prohibited.

Lewd behavior may also be considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Posting**

All materials to be posted must be submitted and approved by the Housing Office. Those wishing to post in Housing areas refer to the "Housing Posting Policy." Public display of "obscene matter" as defined in the California Penal Code, Section 311, is prohibited anywhere on campus, including the housing facilities. The Housing Office reserves the right to remove from public view any signs or objects deemed prejudicial to others or to the overall goals of the University. This includes but is not limited to, offensive or alcohol/drug-

related materials. “Public display” and “public view” includes, but is not limited to external doors, balconies, windows facing out, and/or hallway bulletin boards.

## **Projectiles**

Throwing, dropping, or projecting objects from a window, second floor or roof including but not limited to bottles, cans, garbage, or water is prohibited.

## **Quiet Hours and Noise**

- All students must abide by Quiet Hours. Quiet Hours are from 11:00PM to 8:00AM. During Quiet Hours, sound from a room should not be audible outside the unit door nor in adjacent rooms.
- 24-hour Quiet Hours are in effect during finals week. 24-hour Quiet Hours will begin the 8:00AM on the Saturday preceding Finals Week and go through 8:00PM the Friday of Finals Week.
- All students must abide by Courtesy Hours. Courtesy Hours are in effect at all times. They refer to one’s ability to occupy one’s unit for the purpose of studying, sleeping, or engaging in activities in an atmosphere where peace and quiet take precedence over other activities. Engaging in unreasonably loud activities, which are defined as:
  - A level of noise which may be deemed an undue disturbance by another member of the community or
  - Creating noise, including but not limited to voice, musical instruments (guitar, amps, drums, etc.), and
- stereos – which is audible outside of one’s room during Quiet Hours, either inside or outside the residence halls is prohibited.

## **Safety and Security**

- Providing access to buildings or rooms to those other than residents, staff, or attended guests by any means including, but not limited to, the following: failing to lock or secure doors, propping exit/entrance doors, or allowing a person entrance into a building and leaving them unattended in a public area is not permitted.
- Failure to abide by any security procedures established by the Housing Office or the University is prohibited.
- Blocking egress of windows and/or doors by trash, boxes, bicycles, etc. is prohibited.
- All polices under “Keys & Locks”, “Trespassing & Restricted Access” apply.

## **Sexual Assault**

Rape is a form of sexual assault. Sexual assault occurs when the act is committed by: a) physical force, violence, threat, or intimidation; b) ignoring the objections or without the positive consent (yes means yes) of another person; c) causing another’s intoxication or impairment through the use of alcohol or other drugs; and/or d) taking advantage of

another person's incapacitation, helplessness, or other inability to consent. Statutory rape or sex with a minor is also a form of sexual assault. Sexual assaults are prohibited.

Per AB 1433, reports of this policy that constitute a sexual assault under the law, must be reported to a local law enforcement agency by the University of La Verne. While reporting is mandated, the identity of the victim shall remain anonymous, unless otherwise desired by the victim.

Sexual Assault may also be considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Sexual Battery**

The University defines sexual battery as any non-consensual intentional physical contact of a sexual nature of a person, including but not limited to a person's genitals, buttocks or breast whether, through an instrument or part of the body. Sexual Battery is prohibited.

Per AB 1433, reports of this policy that constitute a sexual assault under the law, must be reported to a local law enforcement agency by the University of La Verne. While reporting is mandated, the identity of the victim shall remain anonymous, unless otherwise desired by the victim.

Sexual Battery may also be considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Sexual Exploitation**

Sexual exploitation is a form of sexual misconduct which occurs when a person takes non-consensual or abusive sexual advantage of another for his or her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and such behavior does not constitute one of the other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited to: invasion of sexual privacy; prostituting another person; non-consensual video or audio-taping of sexual activity; going beyond the boundaries of consent (such as letting your friends hide in the closet to watch you having consensual sex); engaging in voyeurism; possession, production, distribution, sale or purchase of child pornography. Sexual exploitation is also be considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Sexual Harassment**

Sexual harassment includes any unwelcome sexual advances, requests for favors or other welcome written, verbal or physical conduct of a sexual nature when: a) submission to the conduct is explicitly or implicitly made a term or condition of an individual's employment, academic status or progress; and/or b) submission to or rejection to the conduct by the individual is used as the basis of employment or academic decisions affecting the individual; and/or c) Submission to, or rejection of, the conduct by the individual is used as

the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available or through the University; and/or d) the conduct has the purpose or effect of having a negative impact on the individual's work or academic performance or of creating an intimidating, hostile or offensive work, educational or living environment.

Harassment on the basis of sex may occur without sexual advances or sexual overtones when conduct is directed at individuals because of their sex, gender, gender identity, gender expression, sex- or gender stereotyping, or sexual orientation, but does not involve conduct of a sexual nature or sexual desire. Such conduct, which is often referred as sex or gender harassment, is also prohibited. NOTE – Sexual harassment is also considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Smoking**

Smoking is prohibited in any:

- Building owned, leased or rented by the University, whether on or off campus.
- All university-owned or leased vehicles (including shuttles and carts).
- Smoking is only permitted in designated areas in University parking lots and public sidewalks immediately adjacent to University parking lots.
- Sale of smoking materials is prohibited on any University properties.
- Smoking policy is inclusive of e-cigarettes or other smoking devices

For more information on smoking policy, visit this [page](#).

## **Soliciting**

Engaging in door-to-door distribution, advertising, sales, promotion, commercial transactions and/or solicitation of any nature within residential housing rooms, balconies, buildings and/or on grounds immediately adjacent to the on-campus housing facilities without the expressed authorization of the Associate Director of Administrative Services is prohibited.

## **Sports Related Activities**

Riding bicycles, skateboards, roller blades, scooters, skates, etc. within any housing facility, including hallways and lobbies is not permitted.

Playing any physical games in a common area (lounge, lobby, and hallway) is prohibited. This includes, but is not limited to, the use of Frisbees, balls, water guns, darts, bicycles, skateboards, roller blades or inappropriate use of a laser pointer.

## **Stalking**

Stalking is prohibited. Stalking (including cyber-stalking) is a pattern of repeated and unwanted attention, harassment, contact or any other conduct directed at a specific person that would cause a reasonable person to feel fear. Stalking behavior may include: pursuing or following; non-consensual (unwanted) communication or contact – including face-to-face, telephone calls, voice messages, electronic messages, text messages, unwanted gifts, etc.; trespassing; and surveillance or other types of observation.

Stalking may also be considered a form of sexual misconduct under Title IX. For more information on Title IX policy, please visit this [page](#).

## **Theft and Stolen Property**

- Unauthorized entry or attempted entry of a building or structure for purpose of taking property of another is prohibited.
- The taking or attempting to take property or anything of value from a person by force or threat of force or violence is prohibited.
- Intentional and unauthorized taking of University of La Verne property or the personal property of another, including goods, services and other valuables is prohibited. d. Knowingly taking or maintaining possession of stolen property is prohibited.

Note – Violation of this policy is subject to criminal charges, fines and removal from housing on first time offense.

Per AB 1433, reports of this policy that constitute a violent crime, must be reported to a local law enforcement agency by the University of La Verne. While reporting is mandated, the identity of the victim shall remain anonymous, unless otherwise desired by the victim. Note – Violation of this policy is subject to criminal charges, fines and removal from housing on first time offense.

## **Trademark**

Unauthorized use (including misuse) of University of La Verne or organizational names and images is prohibited.

## **Trespassing and Restricted Access**

- Entry and usage of a housing area/adjacent area, facilities, residence halls, buildings, equipment and services is reserved and limited to licensees and other persons specifically authorized by the Housing Office. Entry by unauthorized individuals will be considered trespassing.
- Unauthorized entry into a room or building other than the one assigned is prohibited. Unauthorized entry into an office beyond posted hours is prohibited.

- Unauthorized possession, duplication or use of means of access (i.e. keys, cards, etc.) to any housing buildings or failing to timely report a lost key is prohibited.
- Unauthorized presence on rooftops, overhang, ledge, or areas marked for restricted access for any reason including sunbathing, stargazing, or walking is prohibited.
- Use of restrooms intended for specific genders must be followed; failure to do so is a violation of policy.
- No resident or guest may sleep in the lounges, living rooms, lobbies, or other public area unless it is in conjunction with an official hall sponsored event and approved in writing by the Resident Director.
- Misuse of access privileges to University of La Verne premises or unauthorized entry to or use of buildings, including trespassing, propping or unauthorized use of alarmed doors for entry into or exit from a University of La Verne building.

## **Vandalism**

Intentional, reckless and/or unauthorized damage to or destruction of University of La Verne property or the personal property of another is prohibited.

## **Weapons, Firearms, Explosives**

- Manufacturing, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other weapons is prohibited. This includes, but is not limited to: firearms, ammunition, explosive devices, metal tipped guns, martial arts weapons, knives, daggers, machetes, slingshots, weapons commonly known as black jacks, sand clubs, billy clubs and metal knuckles.
- Possession, remodeling or usage of any item resembling a real weapon, firearm, or explosive is prohibited.
- Use of any item, outside of its intended use (i.e. metal pipes, razors, etc.) for the purpose of causing harm is prohibited.

NOTE – Violation of this policy is subject to criminal charges and/or contract cancellation of first time offense. Identified items under this policy are subject to confiscation, disposal and/or destruction