UNIVERSITY OF LA VERNE
BEHAVIORAL SCIENCE DEPARTMENT

SUPERVISOR RATING OF INTERN

Student's Name_____ Semester_____Year_____

Organizational Skills:

	poor	satisfactory	good	excellent	NA
1. Follows policies and procedures of this agency	1	2	3	4	X
2. Manages responsibilities effectively	1	2	3	4	X
3. Shows a willingness to take on new responsibilities	1	2	3	4	X
4. Maintains professional ethics (confidentiality)	1	2	3	4	X
5. Is prompt and regular in attendance; make up absences	1	2	3	4	X
6. Maintains appropriate demeanor and dress	1	2	3	4	X
7. Is cooperative with staff	1	2	3	4	X
8. Can be depended upon by staff members	1	2	3	4	X

Comments:

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Supervision Relationship

	poor	satisfactory	good	excellent	NA
9. Meets regularly or as needed with supervisor	1	2	3	4	X
10. Accepts feedback from supervisor and coworkers	1	2	3	4	X
11. Shows insight into own performance	1	2	3	4	X
12. Raises questions	1	2	3	4	X
13. Reports problems	1	2	3	4	X
14. Incorporates suggestions	1	2	3	4	X

Comments:

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Interaction Skills:

	poor	satisfactory	good	excellent	NA
15. Shows interest and enthusiasm	1	2	3	4	X
16. Demonstrates good listening skills	1	2	3	4	X
17. Develops and maintains good working relationships	1	2	3	4	X
18. Demonstrates insight, maturity and common sense	1	2	3	4	X
19. Has the ability to assess situations accurately	1	2	3	4	X
20. Learns from mistakes	1	2	3	4	X

Comments:

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<u>**Personal Skills:**</u>

	poor	satisfactory	good	excellent	NA
21. Can formulate and set goals	1	2	3	4	X
22. Recognizes limitations and strengths of self	1	2	3	4	X
23. Demonstrates ability to integrate theory and practice	1	2	3	4	X
24. Has shown personal growth and development	1	2	3	4	X
25. Has shown qualities comparable to our staff members	1	2	3	4	X

Comments:

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<u>For Interns Working with Clients:</u>

	poor	satisfactory	good	excellent	NA
26. Appears confident and comfortable working with clients	1	2	3	4	X
27. Is positive, responsive and encouraging with clients	1	2	3	4	X
28. Recognizes limitations and strengths of clients	1	2	3	4	X
29. Can handle conflicts between clients	1	2	3	4	X
30. Can guide and direct clients into appropriate activities	1	2	3	4	X

Comments:

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Supervisor's Signature _____ Date _____

Thank you for your candid comments and your willingness to teach and supervise our intern.

Intern rating form.doc 12/97