



PRIVACY NOTICE FOR RESEARCHERS FOR COLLECTION OF PERSONAL INFORMATION BY THE LA VERNE IRB

If you have been a participant in a research study at the University of La Verne this Privacy Notice will describe your rights as a research participant.

By submitting (or authorizing such submission) of Personal Information (see definition below) to the University of La Verne for use by researchers, you consent to the collection, use, processing, and disclosure of that information as described in this Privacy Notice.

For the purpose of this Privacy Notice, Personal Information includes Personal Data and Sensitive Data, as discussed below.

PURPOSE OF THE STUDY

Information for studies were collected in the exercise of scientific, historical research, or statistical purposes only as necessary in the exercise of the University's legitimate interests, functions and responsibilities as a public research higher education institution.

PROCEDURES

Any Personal Information collected by the study in which you participated in was disclosed at the time of your participation and the protocol is unique to the study in which you participated.

Service Providers: We use third parties who have entered into a contract with the University to support the administration of University operations and policies. In such cases, we share your Personal Information with such third parties subject to the imposition of appropriate safeguards to prevent further unauthorized disclosure.

Your information will be stored in the venue in which was disclosed at the time of the study and for the period of time listed in the original consent, upon which time the data will be destroyed.

CONFIDENTIALITY

Any information that is obtained by the researcher(s) will remain confidential or anonymous (depending on the study) and will be disclosed only with your permission or as required by law. Only the researchers named in your informed consent as having access had/have access to the Personal Information provided at the time of participation.

RIGHTS OF RESEARCH PARTICIPANTS

You may withdraw your consent at any time, except as required to approve and keep record of your study under federal regulations 45 CFR 46. If you have questions regarding your rights as a researcher, contact the IRB Office at 909-448-4564 (irb@laverne.edu), University of La Verne, Institutional Review Board, 1950 3rd Street, La Verne CA, CAFE 112, La Verne, CA 91750.

If you are a European Economic Area (EEA) resident, you may also contact the IRB Office for any questions/requests regarding personal data protections/security. You have the right to request access to, a copy of, rectification, restriction in the use of, or erasure of your information in accordance with all applicable laws. The erasure of your information shall be subject to the retention periods of federal and state law applicable to not-for-profit private institutions of higher education, as well as the University's need to retain certain information pursuant to any other identified lawful basis. If the University's use of your information is pursuant to your consent, you have the right to withdraw consent without affecting the lawfulness of the University's use of the information prior to receipt of your request. The IRB Office may be contacted for the exercising of these rights as appointed by the controller (University of La Verne).

Your Personal Information will be destroyed upon your request unless applicable law or University policy requires destruction after the expiration of an applicable retention period. The manner of destruction shall be appropriate to preserve and ensure the confidentiality of your information given the level of sensitivity, value and criticality to the University.

Information collected or created in the European Union will be transferred out of the European Union to the University. If you feel the University has not complied with applicable foreign laws regulating such information, you have the right to file a complaint with the appropriate supervisory authority in the European Union.