

CONCURRENT ENROLLMENT REQUEST FORM

Concurrent enrollment allows an F-1 student to take courses at more than one SEVP-certified institution at the same time while remaining in valid F-1 status. This option is often used to complete degree requirements or take supplemental coursework that supports academic or professional goals. An F-1 student may maintain full-time enrollment by registering at two SEVP-certified institutions simultaneously. To have credits from another institution count toward a University of La Verne (ULV) degree, certain conditions must be met: the external institution must be SEVP-certified, the courses must be transferable and applicable to the student's ULV degree program, the student must be enrolled in at least one in-person course at ULV during the semester (excluding summer), only one online course is permitted per semester as part of the full-time enrollment requirement, and the total number of credits between both institutions must equal a full-time course load. Note: Once approved by the academic advisor, this completed form must be submitted to the Office of International Services and Study Abroad.

Completed by the Student

Family Name: _____ First Name: _____

Student ID#: _____ SEVIS ID #: _____ Program End Date on I-20: _____

Current Address: _____

Telephone #: _____ Personal Email: _____

Term Requested: _____ Year: _____ Course Dates at other Institution: _____

Name of other Institution: _____

Course Name: _____ Course #: _____ Course units: _____

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☐ Yes, I have attached verification of my registration at the other institution.

☐ No, I will provide verification within 14 business days of submitting this form.

I certify that the information I have provided is true and accurate. I understand that I must remain enrolled in this course if it is required to maintain my full-time student status. I agree not drop the course or make changes to my concurrent enrollment without first consulting the Office of International Service and Study Abroad.

Student Signature: _____ Date: _____

Completed by the Student's Academic Advisor

The student must be enrolled in a degree program at the University of La Verne and in good academic standing.

The student is engaged in the following academic program:

Degree: ☐ Bachelors ☐ Masters ☐ Doctorate Major: _____

Number of credits required for degree: _____ Credits accumulated to date: _____

Intended # of credits at La Verne: _____ Anticipated Completion Date: _____

This student is authorized for concurrent enrollment at another school/institution due to:

- ☐ A particular course is not available at the University of La Verne
- ☐ Academic advisor recommends coursework at another institution.
- ☐ Student will be enrolled in the equivalent of a full course of study through the combined enrollment.
- ☐ Student wishes to accelerate in their degree program by taking courses at another institution during their academic breaks (i.e. winter or summer breaks).

Academic Advisor: _____ Date: _____