Multiple Subject & Single Subject Teaching Credential

Admission Requirements Checklist

☐ Application for Admission with $50.00 application fee. You can apply online or you can find the paper application on this webpage: http://laverne.edu/locations/educators/

☐ Personal interview with the program chair or designated faculty member. See list of faculty below.

☐ Statement of Purpose. See directions.

☐ Writing competency sample. This is an assessment administered by a university representative.

☐ CBEST. It is highly recommended that you have a passing score on CBEST when you begin the program.
  o If you are working on CBEST when you apply for admission, please provide your current score report and/or verification of registering for CBEST.
  o For alternatives to CBEST, please review this leaflet from the California Commission on Teacher Credentialing (CCTC): http://www.ctc.ca.gov/credentials/leaflets/cl667.pdf

☐ CSET: It is highly recommended that you have a passing score on CSET when you begin the program.
  o If you are working on CSET when you apply for admission, please provide your current score report and/or verification of registering for CSET in the subject area you wish to be certified to teach.
  o Single Subject candidates who have completed a CCTC approved subject matter competence program for their subject area must submit an official letter with an authorized signature from their undergraduate institution. Single Subject students with a CCTC approved subject matter competence program must have a 3.0 in the major.

☐ Verification of current TB clearance (within the past two years.)

☐ Application for Certificate of Clearance or copy of a current Substitute Teaching Permit issued by CCTC. A candidate with a Substitute Permit must renew the permit annually to keep it current.

☐ Bachelor’s degree from a regionally accredited college or university with a 2.75 or above undergraduate GPA. Applicants must submit official transcripts sent directly to the University of La Verne by the credit granting institution.
  o If you also attended a community college, you may be asked to provide the official transcript to document completion of current/approved courses in public speaking, US Constitution, and health education.

☐ Undergraduate students: Official transcript from a regionally accredited institution indicating 90 semester hours or more completed toward the bachelor’s degree with a 2.75 GPA at the time of application. The bachelor’s degree must be completed to earn a teaching credential.

☐ High-speed internet access.

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<thead>
<tr>
<th>Location</th>
<th>Regional Faculty</th>
<th>E-Mail</th>
</tr>
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<tbody>
<tr>
<td>Bakersfield</td>
<td>Mike Woessner</td>
<td><a href="mailto:mwoessner@laverne.edu">mwoessner@laverne.edu</a></td>
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<td>High Desert (Victorville)</td>
<td>Dr. Gary Stiler</td>
<td><a href="mailto:gstiler@laverne.edu">gstiler@laverne.edu</a></td>
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<tr>
<td>Santa Clarita (College of Canyons)</td>
<td>Dr. Lanney Mayer</td>
<td><a href="mailto:lmayer@laverne.edu">lmayer@laverne.edu</a></td>
</tr>
<tr>
<td>Ventura County (Oxnard)</td>
<td>Dr. Joy Springer</td>
<td><a href="mailto:jspringer@laverne.edu">jspringer@laverne.edu</a></td>
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