

University of La Verne

M.S. Educational Counseling Pupil Personnel Services: School Counseling Credential Admission Requirements Checklist

<input type="checkbox"/> Application for Admission <ul style="list-style-type: none">○ Apply online: https://laverne.edu/apply/○ Select General Application○ Create Account○ Program Level = Graduate○ Academic College = La Fetra College of Education○ Program = Educational Counseling, MS
<input type="checkbox"/> Official transcripts <ul style="list-style-type: none">○ Bachelor's degree from a regionally accredited college or university<ul style="list-style-type: none">▪ GPA of 2.75 or above for the last 60 semester hours of undergraduate study▪ Provisional admission may be considered upon application○ GPA of 3.0 or above for any graduate level course work○ Official transcripts must be sent directly to the University of La Verne by the credit granting institution.○ E-transcripts should be sent to gradadmission@laverne.edu.
<input type="checkbox"/> Possession of one of the following: <ul style="list-style-type: none">○ A bachelor's degree in a behavioral science.○ A valid teaching credential with a minimum of one year of full-time classroom teaching experience.○ Successful coursework or experience demonstrating basic knowledge of general psychology, human learning and development, and human behavior.
<input type="checkbox"/> Statement of Purpose <ul style="list-style-type: none">○ The statement should include an autobiography and an explanation for the applicant's motivation in seeking admission to the program.○ The Statement of Purpose must demonstrate the applicant's ability to write at an acceptable level for graduate study. Directions/cover sheet.
<input type="checkbox"/> Applicants without prior teaching experience are strongly encouraged to have at least one year of volunteer or paid experience working with children and adolescents. The experience should be detailed in the Statement of Purpose.
<input type="checkbox"/> Three current letters of recommendation addressing the candidate's potential as a school counselor. One of these references must be from the candidate's immediate supervisor. <ul style="list-style-type: none">○ Use this form○ Important! Complete the box at the top before you give it to faculty, your immediate supervisor/principal, and/or professional colleagues in K-12.
<input type="checkbox"/> A personal interview with the Lead Regional Faculty or designated faculty member.
<input type="checkbox"/> CBEST <ul style="list-style-type: none">○ A passing score on CBEST (or equivalent) is required before entering the PPS credential program.○ CBEST is not required for the Master's Only Thread; however, a signed agreement form authorized by Lead Regional Faculty or designated faculty member is required of degree only candidates.○ For alternatives to CBEST, please review this leaflet from the California Commission on Teacher Credentialing (CCTC): http://www.ctc.ca.gov/credentials/leaflets/cl667.pdf
<input type="checkbox"/> Verification of current TB clearance (within the past two years.)
<input type="checkbox"/> Current fingerprint clearance with the California Commission on Teacher Credentialing. Here are some options: <ul style="list-style-type: none">○ Application for Certificate of Clearance<ul style="list-style-type: none">▪ Live scan form▪ On this webpage you will find written instructions for applying for the certificate on the CTC website after you are fingerprinted. There is also a video that you can watch.○ Copy of a current Substitute Teaching Permit issued by CCTC. A candidate with a Substitute Permit must renew the permit annually to keep it current.