

6-10-20

Summer 2020 – June 8 to August 16

CONTINUING & NEW SUPERVISED FIELDWORK – PPS 583A, B & C COURSES &
PPS 584, CLINICAL PRACTICUM INFORMATION

The following information applies to all fieldwork courses for Ed. Counseling degree:

At the end of the term in which you register for a fieldwork course your instructor will give you a grade of IP (In Progress). The IP gives you one year to complete your field experience hours. You do not need to register for fieldwork classes more than once for each fieldwork course (583A, B and C); however, if you find that you need more than one year to complete the required hours, please contact your academic advisor for a continuous enrollment (CE).

When you have completed the required hours for the course you are enrolled in, you have two weeks to turn in supporting documentation as outlined in the field supervision handbook.

NOTE: You may not collect more than 50 hours toward your next placement before being officially registered in subsequent fieldwork courses.

NOTE: Attendance at the bi-monthly class sessions is required in order to earn credit for fieldwork courses.

In order to be registered for PPS 583B, you must have a grade of CRD in PPS 583A.

In order to be registered for PPS 583C, you must have a grade of CRD in PPS 583B.

If you need assistance with fieldwork registration, please contact Amie Acuna at 909-448-4969 or send an email to aacuna@laverne.edu

Students who wish to register for PPS 583B/C during the withdrawal period (2nd to 6th week of a term) need to make sure they pay their fieldwork tuition and fees online as soon as they are notified that they are registered in the course. Not making financial arrangements or paying for the PPS 583B/C course after registration is confirmed will make you responsible for a late financial arrangement fee of \$100.

Fieldwork handbooks and related documents (logs, verification letters, etc.) are located online at: <https://education.laverne.edu/counseling/fieldwork-resources/>

