

Updated 9/11/20

La Verne Online Academic Advisors			La Verne Online 909.448.4086
Cindy Saunders, EdD csaunders@laverne.edu 909.448.4973 By Program: AA, OM, ES, CJC, MSLM	Victoria Aleman valeman@laverne.edu 909.448.4946 By Program: IT, MBAX By Last Name: BA: A – J	GeBren Blakely gblakely@laverne.edu 760.955.6476 By Program: PA By Last Name: BA: K – Z	Student Accounts 888.788.2455 Fax: 909.392.2830 Financial Aid 800.649.0160 <i>*For financial aid eligibility, you must be admitted to the University and be enrolled as a part-time student.*</i>
La Verne Online Assistant Director Cindy Saunders csaunders@laverne.edu 909.448.4973	La Verne Online Administrative Assistant Virginia Manzo vmanzo@laverne.edu 909.448.4767	Office Hours Monday – Thursday 8:00am – 5:00pm Friday: 8:00am – 4:30pm	

IMPORTANT INFORMATION FOR ONLINE STUDENTS

- **Access to a computer 24/7** is required for **all** online courses.
- Blackboard is required for all online courses. Please refer to <http://laverne.edu/technology/students-getting-started/> for more information.
- Online students must be Computer Literate (i.e., experienced with email, Internet, and MS Word). Students who have not taken an online course at La Verne are encouraged to take the “self-test” to determine if online course instruction is the right avenue for you. To access the “self-test” please refer to the following site: <http://bit.ly/online-selftest>
- **TEXTBOOKS:** Order textbooks at least two weeks prior to the start of class at www.laverne.edu/bookstore. You will need to provide the CRN number and campus when ordering.
- **FINANCIAL ARRANGEMENTS:** After you register for classes, please note that you must make your financial arrangements by **September 14** in order to avoid late fees. If you register for classes on or after **September 14**, please make your financial arrangements at the time of registration to avoid late fees.

General Education Courses

➤ **La Verne GE:** Students who were admitted to the Fall 2015 term and later.

CRN	DEPT	CRS	Title	Prerequisite(s)/ Comments	La Verne GE+	Units	Instructor
Written Communication A (LVWA)							
2193	RCS	110	College Writing A	Formerly WRT 110	LVWA	4	Dr. K. Ogden
Written Communication B (LVWB)							
2194	RCS	111	College Writing & Research	LVWA Formerly WRT 111	LVWB	4	Dr. K. Ogden
2236	BUS	346	Written Business Communication	LVWA	LVWB	4	Dr. C. Jagannathan
2237	BUS	346	Written Business Communication	LVWA	LVWB	4	Dr. C. Jagannathan
Humanities (LVHU)							
2218	EDUC	310	Schools in Society		LVHU	4	Dr. C. Tadeja
2195	HSTY	111	US History 1877 to Present		LVHU	4	Dr. F Carlson
2196	MUS	100	Music History and Appreciation		LVHU	4	Dr. A Hanawalt
2197	MUS	358	Music of the United States		LVHU	4	Dr. A. Hanawalt
2198	PHIL	305	Values and Critical Thinking	LVWB	LVHU	4	Dr. D. Campana
Social Science (LVSS)							
2246	ECON	228	Economic Theories & Issues		LVSS	4	Dr. G. Park

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2400	PLSC	201	American Gov't & Politics	Formerly PLSC 301	LVSS	4	Dr. R. Gelm
2200	PSY	101	Principles of Psychology		LVSS	4	Dr. A. Gonchar
2201	PSY	407	Life-Span Development		LVSS	4	Dr. R. Newman-Gonchar
2249	SOC	250	Introduction to Sociology		LVSS	4	Dr. N. Athey
2202	SOC	315	Race & Ethnicity	Formerly BHV 315	LVSS	4	Dr. C. Rodriguez
Life Science (LVLS)							
2203	BIOL	101/101L	Life Science: The Human Environment		LVLS	4	Prof. R. Good
2204	BIOL	101/101L	Life Science: The Human Environment		LVLS	4	Prof. R. Good
Physical Science (LVPS)							
2205	NASC	102/102L	Physical Science: Human Environment	<i>LVQR or Inter. Algebra</i>	LVPS	4	Prof. C. Morgan
Quantitative Reasoning (LVQR)							
2231	BUS	270	Business Statistics	BUS 274	LVQR	4	Dr. Y. Cao
Oral Communication (LVOC)							
2252	MGMT	354	Oral Communication in Organizations	LVWB	LVOC	4	Prof. D. Davis
2939	MGMT	354	Oral Communication in Organizations	LVWB	LVOC	4	Dr. C. Jagannathan
2207	RCS	220	Intercultural Communication	Formerly SPCM 220	LVOC	4	Prof. R. Friend
Creative Expression (LVCE)							
2208	HUM	313*	World Civ. Through Art/Theater		LVCE	4	Dr. A. Clark
Life-Long Wellness (LVLW)							
2209	KINE	001	Fitness for Life		LVLW	2	Dr. M. Granquist
Community Engagement (LVCS)							
2284	LVE	305*	Learning Through Community Service: Hunger and Homelessness	<i>15 hrs.. of service required/ Formerly CS 305</i>	LVCS	1	Dr. J. Houston
2285	LVE	305*	Learning Through Community Service: Aging and the Community	<i>15 hrs. of service required/ Formerly CS 305</i>	LVCS	1	Dr. J. Houston
2904	LVE	305*	Learning Through Community Service: Purposeful Life's Work	<i>15 hrs. of service required/ Formerly CS 305</i>	LVCS	1	Prof. G. Blakely

Undergraduate Electives and Other Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
2210	BIOL	441	Nutrition		2	Dr. R. Harrison
2211	MATH	102*	Intermediate Algebra	<i>DOES NOT substitute for BUS 274</i>	CR/NC	Prof. F. Ives
2212	PSY	102	Psychology as a Career		2	Dr. R. Newman-Gonchar
2213	PSY	308	Social Psychology	<i>Also SOC 340, LVWB & PSY 101</i>	4	Dr. C. Rodriguez
2214	PSY	312	Abnormal Psychology	<i>PSY 101</i>	4	Dr. A. Gonchar
2215	PSY	405	Brain and Behavior	<i>PSY 101 or BIOL 101</i>	4	Dr. W. Henkelmann
2216	PSY	422	Substance Abuse	<i>LVWB & PSY 101</i>	4	Dr. W. Henkelmann
2471	PSY	429	Counseling & Interviewing Skills	<i>LVWB & PSY 101</i>	4	Prof. H. Stadler
2287	SOC	340	Social Psychology	<i>Also PSY 308, LVWB & PSY 101</i>	4	Dr. C. Rodriguez

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Undergraduate Programs

Educational Studies Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
2217	EDUC	306	Writing with Purpose	LVWA	4	Prof. D. Foss
2218	EDUC	310	Schools in Society	LVWA	4	Dr. C. Tadeja
2219	EDUC	349	Visual & Performing Arts	RCS 111, EDUC 306 & EDUC 407	4	Prof. J. Johnson
2220	EDUC	385	History, Culture & Society	RCS 111, EDUC 306 & EDUC 407	4	Prof. K. Kinsey
2882	EDUC	385	History, Culture & Society	RCS 111, EDUC 306 & EDUC 407	4	Prof. K. Kinsey
2221	EDUC	499D	Senior Seminar for Educational Studies	EDUC 306	4	Dr. D. Redman

Criminal Justice & Criminology Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
2249	SOC	250	Introduction to Sociology	LVSS	4	Dr. N. Athey
2222	SOC	303	Applied Quantitative Analysis	MATH 102	4	Dr. J. Cabrera
2223	SOC	321	Juvenile Delinquency		4	Prof. C. Bradstreet
2224	SOC	322	Introduction to Criminology	SOC 250 & LVWB	4	Dr. N. Athey
2225	SOC	329	Correctional Systems		4	Prof. S. Haug

Information Technology Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
2231	BUS	270	Business Statistics	BUS 274	4	Dr. Y. Cao
2232	BUS	274	Applied Quantitative Analysis	Pre-Algebra recommended	4	Prof. V. Taslakian
2234	BUS	343	Foundations of Business Ethics	LVWA	4	Prof. L. Nuevo-Chow
2235	BUS	343	Foundations of Business Ethics	LVWA	4	Dr. S. Kim
2933	BUS	343	Foundations of Business Ethics	LVWA	4	Staff
2226	CMPS	301	Programming Concepts		4	Dr. A. Abu Shanab
2227	CMPS	375	Systems Analysis and Design		4	Dr. A. Abu Shanab
2228	CMPS	410	Management Information Systems	LVWB	4	Dr. M. Beheshtian
2229	CMPS	410	Management Information Systems	LVWB	4	Dr. D. Kung

Business Administration (BA), Organizational Management (OM) and Public Administration (PA) Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
2230	ACCT	203	Financial & Managerial Accounting		4	Prof. M. Nieto
2231	BUS	270	Business Statistics	BUS 274	4	Dr. Y. Cao
2232	BUS	274	Applied Quantitative Analysis	Pre-Algebra recommended	4	Prof. V. Taslakian
2233	BUS	330	Business Finance	ACCT 203, BUS 270 & ECON 228	4	Prof. R. Hasse
2234	BUS	343	Foundations of Business Ethics	LVWA	4	Prof. L. Nuevo-Chow
2235	BUS	343	Foundations of Business Ethics	LVWA	4	Dr. S. Kim
2933	BUS	343	Foundations of Business Ethics	LVWA	4	Staff
2236	BUS	346	Written Business Communication	LVWA	4	Dr. C. Jagannathan
2237	BUS	346	Written Business Communication	LVWA	4	Dr. C. Jagannathan
2238	BUS	347	Legal Environment of Business	LVWB	4	Dr. M. Genovese
2239	BUS	347	Legal Environment of Business	LVWB	4	Dr. R. Chow
2240	BUS	360	Principles of Marketing	LVWB & ECON 228	4	Dr. J. Lee
2241	BUS	410	Management Information Systems	LVWB	4	Dr. M. Beheshtian
2242	BUS	410	Management Information Systems	LVWB	4	Dr. D. Kung
2243	BUS	416	Electronic Commerce		4	Dr. N. Daylami
2245	BUS	496*	Business Seminar ***BA students only	BUS 330, 360 & MGMT 300	4	Dr. J. Dietz
2246	ECON	228	Economic Theories & Issues		4	Dr. G. Park
2250	MGMT	300	Principles of Management	LVWB	4	Dr. O. Furutan
2251	MGMT	300	Principles of Management	LVWB	4	Dr. B. Lee

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2252	MGMT	354	Oral Communication in Organizations	LVWB	4	Prof. D. Davis
2939	MGMT	354	Oral Communication in Organizations	LVWB	4	Dr. C. Jagannathan
2253	MGMT	355	Leadership in Organizations	LVWB	4	Prof. D. Carrison
2254	MGMT	355	Leadership in Organizations	LVWB	4	Dr. K. Park
2255	MGMT	356	Introduction to Organizational Theory	MGMT 300	4	Prof. A. Oprea
2256	MGMT	358	Culture & Gender Issues in Management	LVWB	4	Dr. J. Yousof
2257	MGMT	358	Culture & Gender Issues in Management	LVWB	4	Dr. J. Yousof
2258	MGMT	359	Management of Change & Conflict		4	Dr. C. Sawyer
2259	MGMT	360	Financial Management & Budgeting		4	Prof. C. Sohail
2962	MGMT	360	Financial Management & Budgeting		4	Staff
2260	MGMT	388	Statistics (OM and PA students)	MATH 102 or LVQR	4	Dr. B. Lee
2261	MGMT	426	Training and Development	MGMT 300	4	Dr. J. Brown
2262	MGMT	457	Mediation	MGMT 300	4	Dr. M. Genovese
2263	MGMT	458	Stress Management		4	Dr. G. Sonnier
3000	MGMT	458	Stress Management		4	Staff
2264	MGMT	459	Organizational Behavior	MGMT 300	4	Dr. I. Ghazzawi
2265	MGMT	496	Seminar in Management ***OM students only***	BUS 343, MGMT 300, 355, 358, 360, 388, 459 & Senior Standing	4	Dr. K. Young
2952	MGMT	496	Seminar in Management ***OM students only***	BUS 343, MGMT 300, 355, 358, 360, 388, 459 & Senior Standing	4	Dr. C. Lee
2266	PADM	313	Urban Environment	LVWB	4	Dr. M. Witt
2267	PADM	332	Public Administration		4	Dr. K. Schildt
2268	PADM	436	Policy-Making Process		4	Staff
2269	PADM	470	Administrative Processes		4	Dr. K. Lang
2270	PADM	496	Senior Project ***PA students only***	PADM 388	4	Dr. S. Beaumaster

UNDERGRADUATE SPECIAL COURSE INSTRUCTIONS

***CS 305:** In addition to the discussions and written assignments, students are required to complete a **minimum of 15 hours (For Fall 2020 only)** of community service. It is recommended that students complete CS 305 at least two terms prior to their anticipated graduation date.

***HUM 313 (Dr. Clark):** Requires independent fieldtrips to 6 museums and 4 plays. No text book is required for this course.

- **HUM 313 Attendance Policy:** In keeping with the "Class Attendance" policy contained in the University's catalog, **students who do not submit the first week's assignment by midnight of Sunday, October 4, will be administratively dropped from HUM 313 online by Tuesday, October 6th**. This assignment, a report on a museum visit or on attendance at an approved performance of drama, dance, music, or opera, is due at midnight on Sunday of the first week of classes (October 4), and the last day to drop (or be administratively dropped) from Fall 2020 Term courses with a 100% refund is Tuesday, October 6, 2020.

***KINE 001:** Activity tracker required (i.e. Nike+ Run Club app, Nike+ SportWatch GPS, iPod Nano with Nike+, etc.)

***MATH 102:** Requires an online proctoring fee of up to \$14 per exam. There are 4 tests in a term.

***BUS 496 (Dr. Dietz):** Attendance Policy. In keeping with the "Class Attendance" policy contained in the University's catalog, **students who do not log into the course and post by Thursday, October 1st, will be administratively dropped from the Fall 2020 term.**

Graduate Programs

MBA Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
2271	BUS	531	Investment and Portfolio Analysis	<i>BUS 635</i>	3	Dr. Y. Xiao
2272	BUS	543	Ethics in Organizations and Society		3	Staff
2273	BUS	566	International Marketing Management	<i>BUS 665</i>	3	Dr. J. Liu
2274	BUS	585*	Strategies in Change Management		3	Prof. J. Sivie
2541	BUS	600A	Accounting and Finance	<i>Formerly BUS 500A</i>	3	Dr. A. Salimi
3002	BUS	600A	Accounting and Finance	<i>Formerly BUS 500A</i>	3	Staff
2542	BUS	600B	Economics	<i>Formerly BUS 500B</i>	3	Dr. G. Park
2275	BUS	615	Managing Technology		3	Dr. M. Beheshtian
2543	BUS	630	Corporate Finance	<i>BUS 600A, BUS 600B, BUS 600C; Formerly BUS 635</i>	3	Prof. A. Chehab
2544	BUS	660	Marketing Management	<i>BUS 600A, BUS 600C; Formerly BUS 665</i>	3	Dr. M. Fawaz
3003	BUS	660	Marketing Management	<i>BUS 600A, BUS 600C; Formerly BUS 665</i>	3	Staff
2545	BUS	650	Organizational Behavior – Theory & Practice	<i>Formerly BUS 655</i>	3	Dr. Y. Smith
2908	BUS	650	Organizational Behavior – Theory & Practice	<i>Formerly BUS 655</i>	3	Staff
2546	BUS	670	Technology Based Operations Management	<i>BUS 600C Formerly BUS 675</i>	3	Dr. D. Kung
2630	BUS	685	Global Business Management	<i>BUS 655</i>	3	Staff
2547	BUS	690	Strategic Management	<i>Advance Standing Formerly BUS 695</i>	3	Dr. Y. Smith
2277	MGMT	522	Human Resources Management		3	Dr. I. Ghazzawi
2723	MGMT	522	Human Resources Management		3	Staff
2279	MGMT	525	Management of Diversity		3	Dr. J. Yousof
2902	MGMT	525	Management of Diversity		3	Staff
2280	MGMT	529	Seminar in Human Resources Management	<i>MGMT 522</i>	3	Dr. I. Ghazzawi

MSLM Courses

CRN	DEPT	CRS	Title	Prerequisite(s)	Units	Instructor
2276	MGMT	521	Ethics and Decision Making		3	Dr. T. Martinelli
2891	MGMT	521	Ethics and Decision Making		3	Prof. J. Vagnozzi
2277	MGMT	522	Human Resource Management		3	Dr. I. Ghazzawi
2723	MGMT	522	Human Resource Management		3	Staff
2278	MGMT	523	Organizational Theory & Design	Equivalent to BUS 655	3	Dr. D. Olson
2279	MGMT	525	Management of Diversity		3	Dr. J. Yousof
2902	MGMT	525	Management of Diversity		3	Staff
2280	MGMT	529	Seminar in Human Resources Management	<i>MGMT 522</i>	3	Dr. I. Ghazzawi
2281	MGMT	586	Organizational Research I	<i>Take 1-2 classes before MGMT 596</i>	3	Dr. K. Duncan
2941	MGMT	586	Organizational Research I	<i>Take 1-2 classes before MGMT 596</i>	3	Staff

GRADUATE SPECIAL COURSE INSTRUCTIONS

*BUS 585: Not open to students who completed MGMT 569. MSLM students need advisor approval prior to registering.

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Application for Graduation

Undergraduate Students

Should file an Application for Graduation, along with the graduation fee, three terms prior to the anticipated completion date.

Graduate Students

Should file for Advanced Standing, along with the Application for Graduation and graduation fee, at least one term prior to taking BUS 695 or MGMT 596. Graduate students must have completed 21 units, or 18 units with 3 in progress, including completion of all of the foundation courses.

La Verne Online Students

Should submit the above forms directly to their academic advisor by email, or by mail to:

La Verne Online, Attn: Cindy Saunders, Gebren Blakely, or Victoria Aleman 1950 Third Street, La Verne, CA 91750.

Graduation Forms and instructions on how to pay the graduation fee can be found at: <http://sites.laverne.edu/roc/forms/>

For more information on the above courses, please refer to the course syllabi located under the Current Student section of the La Verne Online website: <http://laverne.edu/online/syllabi/>