

Modification of this syllabus may be made at any time at the professor's discretion. You will be notified of changes via the Announcements tool.

COU	RSE OVE	RVIEW	SYLLABUS MENU • Course
		Anita M. Hanawalt, Ph.D. ahanawalt@laverne.edu	Overview • <u>Grading</u> • <u>Weekly</u> <u>Schedule</u>
		Online office hours are available by	 <u>Course</u> <u>Expectati</u> <u>ons</u>
	Online Office Hours:	appointment. My goal is to be present in our online classroom every day <i>including</i> weekends. This includes responding to emails within 24 hours and often much sooner.	• <u>Course &</u> <u>Institutio</u> <u>nal</u> <u>Policies</u>
	Prerequisite s:		
	Course Materials	An Introduction to America's Music, 2nd Edition, by Richard Crawford and Larry Hamberline, W.W. Norton, 2013 plus access to streaming music examples.	

Paperback text + Streaming Music: 978-0-393-93531-8

Ebook Access + Streaming Music: 978-0-393-90475-8 You may purchase access directly from the <u>publisher</u> for \$50.

Download a PDF version of the syllabus. COURSE DESCRIPTION:

Presents America's history through its music. Includes colonial period, 19th century, Native American, African American, and 20th century popular and classical music. No music theory or performance background necessary.

COURSE OUTCOMES:

By the end of the course, participants will have:

- defined basic musical terms and concepts through studying examples of outstanding American music.
- explored music making, performance, teaching and the music business from multiple perspectives.
- analyzed American classical, popular and folk music as intersecting musical spheres.
- evaluated an American composer, musician or musical genre, in depth.

Assignment Description	Points Toward Final Grade
Introductions	2
Discussion Questions	36
Listen and Reflect	36
Term Project Topic	4
Term Project Annotated Bibliography	8

GRADING

GRADING POLICY:



Assignment Description	Points Toward Final Grade
Term Project Final Version	12
Farewell Forum	2
TOTAL	100

GRADING SCALE:

Letter grades for this course will be assigned using the following scale.

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Α	94-100
A-	90-93
B +	87-89
В	84-86
B-	80-83
C+	77-79
С	74-76
C-	70-73
D+	67-69
D	64-66
D-	60-63
F	Below 60%

ASSIGNMENTS:

Weekly Assignments

1.Read the assigned chapter(s) in the text and listen to all related listening examples.

2.Post your response to a discussion question from the text, also responding to two classmates.

3. **Post** your response to Listen and Reflect questions from a Listening Guide in the text, also responding to two classmates.

One-Time Assignments

1.Post an Introduction on the Discussion Board, along with two responses to classmates, to help our class to begin building an online learning community.

2.Post in the Farewell Forum to thank your classmates for their participation in and contribution to your learning, also posting responses to two classmates.

Term Project

To apply what you have learned in Music 358, combining research and listening, select a specific theme on American music. Compile background information on this theme through academically oriented articles and Internet sources in an annotated bibliography. Write a 3-5 page report based on your research and your observations.

Topic Selection due during Week 3

Annotated Bibliography due during Week 6

Final Version due during Week 10

WEEKLY SCHEDULE

Weeks begin on Monday and run until Sunday. Initial discussion posts are due by Thursday at 11:59 PM PT with all remaining assignments due by Sunday at 11:59 PM PT unless otherwise specified.



WEEK	TOPIC	READINGS	ASSIGNMENTS
1	Sacred Music in European Colonies		Discussion Assignments:
	Secular Music in the Colonies and Early Republic	Introduction and Chapters 1-3	 1) Introductions 2) Discussion Questions 3) Listen and Reflect
	Sacred Music in the New Republic		-,

WEEK	TOPIC	READINGS	ASSIGNMENTS
2	African American Music Before the Civil War		
	Cultivating Musical Tastes in Antebellum America	Chapters 4-6	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect
	Minstrelsy and Parlor Songs		
3	Band Music, Gospel Hymns, and Popular Songs After the Civil War Classical Music	Chapters 7-8	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect Term Project Part 1: Topic Selection Essay
4	Folk Songs, Spirituals, and Their Collectors Popular Music, Theater, and Dance at the Turn of the Century	Chapters 9-10	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect
5	Blues, Country, and Popular Song After World War I Modern Music and Jazz in the 1920s Concert Music Between the World Wars	Chapters 11-13	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect

WEEK	TOPIC	READINGS	ASSIGNMENTS
6	Blues, Gospel, Country, and Folk Music in the Great Depression and World War II Film Music, Musical Comedy, and Swing Before and During World War II	Chapters 14-15	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect Term Project Part 2: Annotated Bibliography
7	Classical Music, Jazz, and Musical Theater After World War II Popular and Folk Music After World War II	Chapters 16-17	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect
8	America's Music in the 1960s, 70s, and 80s	Chapters 18-20	Discussion Assignments: 1) Discussion Questions 2) Listen and Reflect
9	American Roots Music America's Music Since 1990s	Chapters 21-22	Discussion Assignments: 1) Discussion Questions 2) Name That Tune
10	Course Wrap Up		Discussion Assignments: 1) Farewell Forum Term Project Part 3: Final Paper

COURSE EXPECTATIONS In any learning environment, it is important for students to have a clear understanding of what an instructor expects from them, as well as what they can expect from an

of what an instructor expects from them, as well as what they can expect from an instructor. I hope that these course policies will be helpful to you during our 10 week online class. Thank you for taking the time to familiarize yourself with them.



GENERAL POLICIES:

Please note the following:

- 1. Because online learning requires electronic communication, please visit our course site regularly (i.e., more than once a week). Also, it is very important to check your ULV email daily; ULV policy states that your ULV address is the only one that instructors can use to send you any information, so please check it very regularly.
- Please be aware that, due to the nature of online learning, whenever you submit course assignments on Blackboard, you are responsible for assuring that all files are virus-free. You can download a 100% free (and very effective) virus scanning program <u>here</u>.
- 3. Please understand that ignorance of any course policies set forth in the syllabus, here, or as posted anywhere else in class is not an excuse for failure to conform to these policies.

STUDENT PRIVACY POLICIES:

As a student, you have a legal right to privacy and confidentiality. A copy of the Family Educational Rights and Privacy Act (FERPA) is available <u>here</u>. Please be very careful that you do not share each other's e-mails and discussion board posts without receiving permission.

EMAIL POLICIES:

While e-mail is the preferred mode of contact with you, because I teach several online classes, I can swiftly be overwhelmed by incoming e-mails. At the same time, I understand that there are times when you *really* need to communicate with me. Please keep the following in mind about the use of e-mails in this class:

- 1. Please refer to the course site for general course information and course policies first before requesting it from me. You will find that there is detailed information about the course assignments and requirements in the syllabus, assignment instructions, announcements, and in other course materials.
- 2. I understand how important e-mail communication is in online learning. You can be assured that -- unless otherwise noted -- I check my e-mail on a daily basis and will get back to you within 24 hours.
- 3. Please e-mail me only from your ULV address. It is ULV policy to use ULV e-mail

addresses for all ULV-related communications.

4. Please be sure that you include Music 358 or American Music in the subject line of your e-mails. This helps me know that your question pertains to American Music.

DISCUSSION BOARD POLICIES:

Weekly activity in the Discussion Board is intended to make up the majority of time spent in class online. Please be sure that you read the Grading Rubrics (available with the assignment instructions) so you are familiar with how to earn full points for participation each week. Here are some additional notes on posting:

- 1. You are expected to read the majority of posts made in the Discussion Board. Simply creating your own initial posts and responding to two other students is insufficient for weekly activity.
- 2. For full credit, you are required to create your own unique and substantive discussion posts during Weeks 1-10, fully completing all requirements for each discussion assignment and making initial posts by 11:59 PM on Thursday.
- 3. For full credit, you are also required to respond to at least two other students' posts with a substantive response (approximately 2 paragraphs, showing thought and reflection) by 11:59 PM on Sunday.
- 4. Discussion forums open on Monday at 12:01 AM PT each week. If you would like to work ahead, save your work in your files and post it after the discussion forum opens for the week. I will be an active participant on the Discussion Board, daily.
- 5. All students have a right to express their own opinions in discussions, and every other student must respect this right. Any student posting a comment disrespectful of this right will be asked to leave the discussion and may receive zero (0) points for that assignment.
- 6. "Flaming" is posting abusive or insulting messages. Any student who engages in flaming in a discussion will be privately addressed, have the offending post removed and may receive a zero (0) for that topic thread.
- 7. Be sure to respect other students' diverse backgrounds and challenges. While appropriate, grammatically correct, and thoughtful writing is expected on a weekly basis, please refrain from correcting each other's mistakes. As the instructor, I have the responsibility to privately approach students who need to improve their writing skills. Adult and Online Student Resources are available at the Academic Success Center, including online writing tutoring. More information is available, <u>here</u>.

COMPUTER SOFTWARE STANDARDS POLICIES:

It is important that I am able to read any documents that are posted online. You must have software that recognizes typical file formats, especially of word processed documents. Please follow these guidelines as applicable:

1. Any and all word processed documents that you submit in class must be saved as .doc, .docx or Rich Text Format. You can learn how to save in Rich Text Format <u>here</u>.

This format is universally recognized by all major word processing programs. Failure to save files in these formats may result in receiving a zero (0) on a given assignment.

- 2. For a completely free suite of productivity programs similar to Microsoft Office, please consider downloading **LibreOffice**. This is free and open source software. You can learn more about LibreOffice and download it for free <u>here</u>.
- 3. Use <u>Firefox</u> as your browser with Blackboard, if you're not already using it. It is the preferred browser for use with Blackboard and is available as a free download.

ASSIGNMENT SUBMISSION GUIDELINES:

All assignments and guidelines for submitting them are detailed in weekly announcements and reminders. In order to receive full credit, please follow them very closely. These guidelines will include: due date, proper format, page number requirements, etc. If you have questions about an assignment, please send me an e-mail (ahanawalt@laverne.edu) or post them in the "Ask Anita" discussion forum.

TECHNICAL HELP GUIDELINES:

We have all experienced the frustrations of having technical difficulties with computers that we could not resolve without assistance.

- 1. For help with Blackboard, please see the Online Service Desk information, available <u>here</u>.
- 2. For help with your ULV email account, please see the Student Gmail Account information page at Technology Services, available <u>here</u>.
- 3. You are responsible for the operation of the computing system you use off campus. A malfunctioning computer system is **not** a valid excuse for submitting late work.

CODE OF CONDUCT POLICIES:

All students are an important member of our class community and have a responsibility to themselves, to the instructor, and to their classmates to support and contribute to the course's learning community. This code of conduct is established to insure that all students have a clear understanding of the expectations we have regarding your conduct in this class. As a student in this class, you are required to:

- 1. Treat all other students and faculty with dignity and respect in all communications.
- 2. Comply with the information technology policies of the institution.
- 3. Comply with cheating and plagiarism policies of the institution and this course. Violations may result in a failing grade and may result in dismissal from the university. To learn more about what constitutes plagiarism, I strongly urge you to click <u>here</u>.
- 4. Participate respectfully and professionally in discussions.
- 5. Be self-motivated and self-directed and exhibit the following behaviors: be a good time manager, approach the course with a desire to learn, develop needed technology skills,

and submit constructive suggestions for course improvements through the online evaluation.

6. Become familiar with and abide by all the course policies and procedures found within this online class.

(Adapted for this class from "The Importance of Policies in E-Learning Instruction," by Shirley Waterhouse and Rodney O. Rogers.)

COURSE & UNIVERSITY POLICIES

Course Policies:

Incomplete Grade Policy



To request a grade of Incomplete (INC) in this class, you must have a special circumstance (such as serious injury or illness, deployment or a family emergency), complete an INC contract before the end of the term, have participated until the last day to withdraw from the class, and have completed at least 50 points out of 100. For instructions on applying for a grade of INC, please see: <u>http://sites.laverne.edu/registrar/student-information/mylaverne-information/student-information-system/how-to-request-an-incomplete-inc-grade</u>

Safe Assign

Assignments in this course may use Safe Assign to check for plagiarism. If enabled, Safe Assign will be used to detect online plagiarism in assignments submitted to Blackboard. The tool compares submitted papers to Internet sites, paper mills, digitized books, including online encyclopedias, and a proprietary database of papers. When papers are submitted using Safe Assign, the instructor will receive a report.

Copyright and Intellectual Property

The materials in this course are one of the following:

- Copyrighted by the instructor and/or university
- Copyrighted by a third party and used either with express permission, under a creative commons or other open license, or under an assertion of fair use
- Public domain works or open educational resources

You are not permitted to disseminate course materials such as assignments, exams, lecture videos, or other content unless you have obtained express guidance from the instructor of this course. In some cases, distributing materials outside of our online classroom in Blackboard would be in violation of copyright law.

University Policies:

For more information on university policies, please review the University

Catalog.

Academic Honesty and Plagiarism

Academic honesty is required of every student on every assignment completed for this course. Students who break the academic honesty policies as described in the current University of La Verne Catalog will be subject to a possible failing grade on an assignment, in the entire course, or may even be subject to dismissal from the school, depending on severity. If you have questions on academic honesty, please consult the ULV Catalog or contact Dr. David Smith, Dean of the Regional and Online Campuses.

Honor Code

The students at the University of La Verne agree to strive to represent the University of La Verne with integrity, purpose, and pride in all academic matters. We will demonstrate honest behavior and expect honesty from others, and we will accept responsibility for our own words and actions. (For a complete copy of the University of La Verne Honor Code go to: http://sites.laverne.edu/student-life/asulv/

Disability Services

The University of La Verne is committed to full compliance with the Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act of 1990 (ADA). The goal is to ensure full participation in the University's educational programs and student activities whenever possible by empowering students with appropriate academic accommodations or auxiliary aids to support learning. The <u>Disabled Student Services Department</u> at the University of La Verne is available to support students with physical, psychological, and/or learning disabilities. Accommodations are available to students in this course who qualify and have registered with the Disabled Student Services Department. If you need more help, please feel free to call the Director of Disabled Student Services, Cindy Denne, at (909) 448-4441, http://sites.laverne.edu/disabled-student-services/.

Dropping a Class

Classes that are officially dropped are not posted to your official transcript. Failure to drop will result in a failing grade. Drops can be initiated beginning on the first day of open enrollment through the first seven work days of the term or semester. Drops are processed through the <u>MyLaVerne Portal</u>.

Withdrawal from a Class

Classes from which a student withdrawals will appear on your official transcript as a W. Withdrawals are processed beginning on the 8th workday of a course through 60% of the term. Withdrawals are processed through the <u>MyLaVerne Portal</u>.

Commitment to Diversity

This course community has been designed to create an intentionally inclusive community that celebrates diversity and is aligned with our university's commitment to the diversity of our plural society. Please visit the <u>Office of Diversity and Inclusivity</u> for more information.

Diversity Defined: Diversity is an active and intentional commitment to support and embrace

difference and multiplicity for the sake of expanding knowledge, educating capable citizens, developing the whole person, and serving our local and global communities. Promoting and sustaining diversity is a commitment to educational quality, social justice, and the creation of positive, respectful communities. Diversity means more than just acknowledging and/or tolerating difference.

Mission Statement for Diversity: "The University of La Verne is committed to providing a quality, personalized educational experience for leadership and participation in a diverse society to a student population that reflects the full diversity of this country. This commitment is achieved through creating a climate that supports diversity, social justice and sensitivity to global interdependence. The University will engage our students, faculty, staff and the broader external community to achieve this campus climate."

Academic Religious Accommodation Policy Implementation Fall, 2015

Consistent with our core values of diversity and inclusivity, it is the policy of the University of La Verne to provide a reasonable accommodation based on a person's sincerely held religious belief. A reasonable accommodation is one that does not conflict with reasonably necessary University goals. The person requesting the accommodation is obligated to make the University aware of the need for a religious accommodation as soon as possible and in advance of the need for the accommodation.

The most common request for academic religious accommodation concerns class attendance during the observance of major religious holy days and celebrations.

It is the policy of the University to grant students excused absences from class for observance of religious holy days. Students are expected to contact faculty at the beginning of the course (within the first two weeks of class) after reviewing course syllabi for potential scheduling conflicts. Students who request an excused absence in advance shall be provided with a reasonable alternative. Examples of reasonable accommodations for student absences might include: rescheduling an exam or giving a make-up exam for the student, altering the time of a student's presentation, allowing extra credit assignments to substitute for missed class work, or arranging for an increased flexibility in assignment dates. Students are responsible for satisfying all academic requirements as defined by the instructor. Faculty members are encouraged to avoid scheduling exams on major religious holidays (a calendar of religious holidays is maintained on the Office of Religious and Spiritual Life website).

In addition to observance of religious holidays and celebrations, other areas of practice may result in a request for accommodation based on obligations related to prayer, dietary requirements, fasting, religious attire, ablution, and theological or philosophical commitments. Given the uniqueness of requests, they must be handled on a case by case basis and may involve reasonable accommodation of course content. The University Chaplain may be consulted as needed.

Grievance Procedure

In the event that agreement cannot be reached regarding a religious accommodation, the student or faculty member should bring the issue to the relevant college dean or, if necessary, to the Provost's office. In the event that advice in resolving the issue is needed, the chairperson, dean or Provost may seek the counsel of a four person committee chaired by the University Chaplain and including, the Chief Diversity and Inclusivity Officer, a faculty member nominated by the Senate, and a student.

Policy Against Discrimination and Harassment

The University of La Verne is committed to maintaining a learning, working, and living environment for students, faculty and staff that is free from discrimination and harassment based on a person's race, color, religion, national origin, ethnic origin, ancestry, citizenship, sex (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender (including gender identity and expression), marital status, age, physical or mental disability, medical condition, genetic characteristics, military and veteran status, or any other characteristic or status protected by applicable law.

The University also prohibits discrimination and harassment based on the perception that anyone has any of these characteristics, or that anyone is associated with a person who has, or is perceived as having, any of these characteristics.

Consistent with state and federal law, reasonable accommodation will be provided to persons with disabilities, to women who are pregnant, and/or to accommodate religious beliefs and practices. Sexual misconduct including, but not limited to, sexual assault, sexual exploitation, domestic, and intimate partner violence and stalking is a form of sexual harassment and is also a violation of University policy.

Any person who believes s/he has been subjected to discrimination or harassment or the victim of sexual misconduct may utilize the University's complaint procedures. All such complaints will be promptly and thoroughly investigated through an impartial investigative process. It is against University policy and applicable law to retaliate against anyone who files a complaint or cooperates in the investigation of a complaint. Complaints may be submitted to the Office of Student Affairs and/or Office of Human Resources. Information concerning the Policy Against Discrimination and Harassment and Policy Against Sexual Misconduct, compliance with applicable laws, statutes and regulations (such as Title VI of the 1964 Civil Rights Act, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973), and complaint procedures is available from the Office of Student-affairs/ or http://laverne.edu/student-affairs/ or http://laverne.edu/ht/.

