

La Verne Online Academic Advisors			La Verne Online 909.448.4086
Cindy Saunders, EdD csaunders@laverne.edu 909.448.4973 By Program: AA, OM, ES, CJC, MSLM	GeBren Blakely gblakely@laverne.edu 760.955.6476 By Program: PA By Last Name: BA: K – Z	Nikita McWells nmcwells@laverne.edu 909.448.4946 By Program: IT, MBAX By Last Name: BA: A – J	Student Accounts 888.788.2455 Fax: 909.392.2830 Financial Aid 800.649.0160 <i>*For financial aid eligibility, you must be admitted to the University and be enrolled as a part-time student.*</i>
La Verne Online Senior Director Erin Gratz, EdD egratz@laverne.edu 909.448.4782	La Verne Online Administrative Assistant Virginia Manzo vmanzo@laverne.edu 909.448.4086		Office Hours Monday – Thursday 8:00am – 5:00pm Friday: 8:00am – 4:30pm

IMPORTANT INFORMATION FOR ONLINE STUDENTS

- **Access** to a **computer 24/7** is required for **all** online courses.
- Blackboard is required for all online courses. Please refer to <http://laverne.edu/technology/students-getting-started/> for more information.
- Online students must be Computer Literate (i.e., experienced with email, Internet, and MS Word). Students who have not taken an online course at La Verne are encouraged to take the “self-test” to determine if online course instruction is the right avenue for you. To access the “self-test” please refer to the following site: <http://bit.ly/online-selftest>
- **TEXTBOOKS:** Order textbooks at least two weeks prior to the start of class at www.laverne.edu/bookstore. You will need to provide the CRN number and campus when ordering.
- **FINANCIAL ARRANGEMENTS:** After you register for classes, please note that you must make your financial arrangements by **June 3** in order to avoid late fees. If you register for classes on or after **June 3**, please make your financial arrangements at the time of registration to avoid late fees.

General Education Courses

- **GE Track II:** Students who fall under GE Track II (pre 2009), please contact your academic advisor to verify General Education fulfillment.
- **GE Track I:** Students who were admitted with less than 28 semester units prior to September 1, 2009, or who were admitted & enrolled **after** September 1, 2009.
- **La Verne GE:** Students who were admitted to the Fall 2015 term and later.

CRN	DEPT	CRS	Title	Prerequisite(s)/ Comments	GE Track I +	La Verne GE+	Units	Instructor
Written Communication A (LVWA)								
1065	WRT	110	College Writing A		CSWA	LVWA	4	Prof. K. Ogden
Written Communication B (LVWB)								
1066	WRT	111	College Writing B	CSWA/LVWA	CSWB	LVWB	4	Prof. A. Hamilton
1082	BUS	346	Written Business Communication	CSWA/LVWA	CSWB	LVWB	4	Dr. C. Jagannathan
Humanities (LVHU)								
1139	ENG	280	Science Fiction Literature and Film		AHLT	LVHU	4	Dr. J. Beal
1055	HSTY	111	U.S. History 1877 to Present		AHHT	LVHU	4	Dr. F. Carlson
1058	MUS	358	Music of the United States		AHFA	LVHU	4	Dr. A. Hanawalt
1060	PHIL	110	Intro to Philosophy		AHPR	LVHU	4	Dr. D. Campana
1081	BUS	343	Foundations of Business Ethics	CSWB/LVWB	AHPR	LVHU	4	Dr. M. Genovese

Social Science (LVSS)

1143	ANTH	314	Sexuality & Gender Issues	Also SOC 314	UVCD & UVVO	LVSS	4	Dr. C. Rodriguez
1050	ANTH	334	Women's Experience in America	Also SOC 334		LVSS	4	Dr. A. Hanawalt
1061	PSY	101	Principles of Psychology		ASBH	LVSS	4	Dr. A. Gonchar
1062	PSY	407	Life-Span Development		ASBH	LVSS	4	Dr. R. Newman-Gonchar
1147	SOC	314*	Sexuality & Gender Issues	Also ANTH 314	UVCD & UVVO	LVSS	4	Dr. C. Rodriguez
1063	SOC	334*	Women's Experience in America	Also ANTH 334		LVSS	4	Dr. A. Hanawalt
1074	SOC	320	Sociology of Deviance	CSWA/LVWA & PSY101/250 or SOC 250		LVSS	4	Prof. S. Haug
1075	SOC	330	Social Class & Inequality	CSWB/LVWB & SOC 250	ASBH, LVSS, UVCD, UVVO	LVSS	4	Dr. N. Athey
1087	ECON	228	Economic Theories and Issues		ASEC	LVSS	4	Dr. G. Park

Life Science (LVLS)

1051	BIOL	101/101L	Life Science: The Human Environment		ANSL & ALAB	LVLS	4	Prof. R. Good
1052	BIOL	101/101L	Life Science: The Human Environment		ANSL & ALAB	LVLS	4	Prof. R. Good

Physical Science (LVPS)

1059	NASC	102/102L	Physical Science: Human Environment	CSQR/LVQR or Inter. Algebra or Math 102	ANSP & ALAB	LVPS	4	Prof. C. Morgan
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Quantitative Reasoning (LVQR)

1057	MATH	104*	College Algebra	Math 102	CSQR	LVQR	4	Prof. F. Ives
1078	BUS	270	Business Statistics	BUS 274	CSQR	LVQR	4	Dr. D. Kung

Oral Communication (LVOC)

1089	MGMT	354	Oral Communication in Organizations	CSWB/LVWB	CSOC	LVOC	4	Dr. C. Jagannathan
1064	SPCM	210	Interpersonal Communication		CSOC	LVOC	4	Dr. J. Flora

Creative Expression (LVCE)

1056	HUM	313*	World Civ. Through Art/Theater		ACAE or AHIA	LVCE	4	Dr. A. Clark
1067	WRT	303	Poetry Writing	CSWA/LVWA	ACAE	LVCE	4	Dr. G. Kaplan

Community Engagement (LVCS)

1053	CS	305*	Learning Through Community Service: Aging & the Community	20 hrs. of service required	UVCS	LVCS	1	Dr. J. Houston
1054	CS	305*	Learning Through Community Service: Hunger Homelessness & the Community	20 hrs. of service required	UVCS	LVCS	1	Dr. J. Houston
1072	EDUC	385	History, Culture, & Society	CSWB/LVWB, EDUC 306 & EDUC 407	UVCD, UVCS	LVCS	4	Prof. K. Kinsey

Undergraduate Electives and Other Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1068	PSY	312	Abnormal Psychology	PSY 101	4	Dr. A. Gonchar
1069	PSY	405	Brain & Behavior	PSY 101 or BIOL 101	4	Dr. W. Henkelmann
1070	PSY	422	Substance Abuse	CSWB/LVWB & PSY 101	4	Dr. W. Henkelmann

Undergraduate Programs

Educational Studies Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1345	EDUC	306	Writing with Purpose	CSWA/LVWA	4	Prof. D. Foss
1348	EDUC	350	Child Psychology & Development	UVCD, CSWB/LVWB, PSY 307	4	Prof. S. Tran
1071	EDUC	325	Children's Literature	CSWA/LVWA, EDUC 306 & EDUC 407	4	Dr. K. Andrews
1072	EDUC	385	History, Culture, & Society	CSWB/LVWB, EDUC 306 & EDUC 407	4	Prof. K. Kinsey
1073	EDUC	407	Technology & Digital Literacy	CSWB/LVWB	4	Dr. D. Perry

Criminal Justice & Criminology Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1074	SOC	320	Sociology of Deviance	CSWB/LVWB & PSY 101/250 OR SOC 250	4	Prof. S. Haug
1075	SOC	330	Social Class & Inequality	CSWB/LVWB & SOC 250	4	Dr. N. Athey

Information Technology Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1078	BUS	270	Business Statistics	BUS 274/MATH 102	4	Dr. D. Kung
1079	BUS	274	Applied Quantitative Analysis	Pre-Algebra recommended	4	Prof. J. Gurtovoy
1081	BUS	343	Foundations of Business Ethics	CSWB/LVWB	4	Dr. M. Genovese
1076	CMPS	410	Management Information Systems	CSWB/LVWB	4	Dr. M. Beheshtian

Business Administration (BA), Organizational Management (OM) and Public Administration (PA) Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1077	ACCT	203	Financial & Managerial Accounting		4	Prof. D. Sloan
1078	BUS	270	Business Statistics	BUS 274/MATH 102	4	Dr. D. Kung
1079	BUS	274	Applied Quantitative Analysis	Pre-Algebra recommended	4	Prof. J. Gurtovoy
1080	BUS	330	Business Finance	ACCT 203, BUS 270 & ECON 228	4	Prof. R. Hasse
1081	BUS	343	Foundations of Business Ethics	CSWB/LVWB	4	Dr. M. Genovese
1082	BUS	346	Written Business Communication	CSWA/LVWA	4	Dr. C. Jagannathan
1083	BUS	347	Legal Environment of Business	CSWB/LVWB	4	Dr. R. Chow
1084	BUS	360	Principles of Marketing	CSWB/LVWB & ECON 228	4	Dr. G. Badovick
1085	BUS	410	Management Information Systems	CSWB/LVWB	4	Dr. M. Beheshtian
1086	BUS	496*	Business Seminar ***BA students only	BUS 330, 360 & MGMT 300	4	Dr. J. Dietz
1087	ECON	228	Economic Theories and Issues		4	Dr. G. Park
1088	MGMT	300	Principles of Management	CSWB/LVWB	4	Dr. O. Furutan
1089	MGMT	354	Oral Communication in Organizations	CSWB/LVWB	4	Dr. C. Jagannathan
1090	MGMT	355	Leadership in Organizations	CSWB/LVWB	4	Dr. K. Park
1091	MGMT	358	Culture & Gender Issues in Management	CSWB/LVWB	4	Dr. J. Yousof
1092	MGMT	359	Management of Change and Conflict		4	Dr. B. Monye
1093	MGMT	360	Financial Management & Budgeting		4	Dr. J. Yousof
1094	MGMT	388	Statistics (OM and PA students)	MATH 102 or LVQR	4	Prof. V. Taslakian
1095	MGMT	455	Managing Human Resources	MGMT 300	4	Dr. I. Ghazzawi
1096	MGMT	459	Organizational Behavior: Theory and Application	MGMT 300	4	Dr. O. Furutan
1097	MGMT	496	Seminar in Management ***OM students only***	BUS 343, MGMT 300, 355, 358, 360, 388, 459 & Senior Standing	4	Dr. K. Young

UNDERGRADUATE SPECIAL COURSE INSTRUCTIONS

***SOC 314 & SOC 334:** Not part of the Criminal Justice & Criminology degree program (CJC)

***CS 305:** In addition to the discussions and written assignments, students are required to complete a **minimum of 20 hours** of community service. It is recommended that students complete CS 305 at least two terms prior to their anticipated graduation date.

***HUM 313 (Dr. Clark):** Requires independent fieldtrips to 6 museums and 4 plays. No text book is required for this course.

➤ **HUM 313 Attendance Policy:** In keeping with the "Class Attendance" policy contained in the University's catalog, **students who do not submit the first week's assignment by midnight of Sunday, June 16, will be administratively dropped from HUM 313 online by Tuesday, June 18.** This assignment, a report on a museum visit or on attendance at an approved performance of drama, dance, music, or opera, is due at midnight on Sunday of the first week of classes (June 16), and the last day to drop (or be administratively dropped) from Summer 2019 Term courses with a 100% refund is Tuesday, June 18, 2019.

***MATH 104:** Requires an online proctoring fee of up to \$14 per exam. There are 4 tests in a term.

***BUS 496 (Dr. Dietz): Attendance Policy.** In keeping with the “Class Attendance” policy contained in the University’s catalog, **students who do not log into the course and post by Thursday, June 13, will be administratively dropped from the Summer 2019 term.**

Graduate Programs

MBA Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1098	BUS	500B	Economics for Decision Making		3	Dr. G. Park
1099	BUS	500C	Quantitative and Statistical Analysis		3	Prof. J. Greenman
1100	BUS	516	E-Business		3	Dr. N. Daylami
1101	BUS	517	Cyber Law		3	Dr. R. Barrett
1102	BUS	536	International Financial Management	BUS 530, 535, or 635	3	Dr. G. Park
1103	BUS	567	Management/Marketing Services	BUS 560 or 665	3	Prof. F. Fialho
1104	BUS	586*	Leadership in the Future		3	Dr. C. Sawyer
1105	BUS	615	Managing Technology		3	Dr. D. Kung
1106	BUS	635	Managing Financial Resources	BUS 500A, C, D	3	Dr. D. Park
1107	BUS	655*	Designing Effective Organizations		3	Dr. I. Ghazzawi
1108	BUS	665	Strategic Marketing Management	BUS 500A, C, F	3	Dr. G. Badovick
1109	BUS	675	Management of Business Operations	BUS 500C	3	Dr. D. Kung
1572	BUS	685	Global Business Management	BUS 655	3	Dr. O. Furutan
All MBA Foundation & Core Courses and Advanced Standing						
1110	BUS	695	Strategic Management		3	Dr. M. Fawaz
1111	MGMT	522	Human Resource Management		3	Dr. I. Ghazzawi

MSLM Courses

CRN	DEPT	CRS	Title	Prerequisite(s)	Units	Instructor
1111	MGMT	522	Human Resource Management		3	Dr. I. Ghazzawi
1112	MGMT	556	Building Partnerships; Creating Coalitions		3	Dr. T. Martinelli
1113	MGMT	569*	Conflict Management and Organizational Change		3	Prof. B. Walling
Advanced Standing and completion of 21 units, including MGMT 586, with a minimum grade of “B-”						
1114	MGMT	596	Graduate Seminar		3	Dr. K. Duncan

GRADUATE SPECIAL COURSE INSTRUCTIONS

***BUS 586:** Not open to students who completed MGMT 520. MSLM students need advisor approval prior to registering.

***BUS 655:** Not open to students who completed MGMT 523. MSLM students need advisor approval prior to registering.

***MGMT 569:** Not open to students who completed BUS 585. MBAX students need advisor approval prior to registering.

Application for Graduation

Undergraduate Students

Should file an Application for Graduation, along with the graduation fee, three terms prior to the anticipated completion date.

Graduate Students

Should file for Advanced Standing, along with the Application for Graduation and graduation fee, at least one term prior to taking BUS 695 or MGMT 596. Graduate students must have completed 21 units, or 18 units with 3 in progress, including completion of all of the foundation courses.

La Verne Online Students

Should submit the above forms directly to their academic advisor by email, fax: (909) 971-2295, or by mail to: La Verne Online, Attn: Cindy Saunders. Gebren Blakely or Nikita McWells, 1950 Third Street, La Verne, CA 91750.

Graduation Forms and instructions on how to pay the graduation fee can be found at: <http://sites.laverne.edu/roc/forms/>

La Verne Online Summer 2019 Schedule June 10th – August 18th

For more information on the above courses, please refer to the course syllabi located under the Current Student section of the La Verne Online website: <http://laverne.edu/online/syllabi/>