

| La Verne Online Academic Advisors | | | La Verne Online 909.448.4086 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cindy Saunders, EdD csaunders@laverne.edu 909.448.4973 By Program: AA, OM, ES, CJC, MSLM | GeBren Blakely gblakely@laverne.edu 760.955.6476 By Program: PA By Last Name: BA: K – Z | Victoria Aleman valeman@laverne.edu 909.448.4949 By Program: IT, MBAX By Last Name: BA: A – J | Student Accounts 888.788.2455 Fax: 909.392.2830 Financial Aid 800.649.0160 <i>*For financial aid eligibility, you must be admitted to the University and be enrolled as a part-time student.*</i> |
| La Verne Online Administrative Assistant Virginia Manzo vmanzo@laverne.edu 909.448.4086 | | | Office Hours Monday – Thursday 8:00am – 5:00pm Friday: 8:00am – 4:30pm |

IMPORTANT INFORMATION FOR ONLINE STUDENTS

- **Access to a computer 24/7** is required for all online courses.
- Blackboard is required for all online courses. Please refer to <http://laverne.edu/technology/students-getting-started/> for more information.
- Online students must be Computer Literate (i.e., experienced with email, Internet, and MS Word). Students who have not taken an online course at La Verne are encouraged to take the “self-test” to determine if online course instruction is the right avenue for you. To access the “self-test” please refer to the following site: <http://bit.ly/online-selftest>
- **TEXTBOOKS:** Order textbooks at least two weeks prior to the start of class at www.laverne.edu/bookstore. You will need to provide the CRN number and campus when ordering.
- **FINANCIAL ARRANGEMENTS:** After you register for classes, please note that you must make your financial arrangements by **September 16** in order to avoid late fees. If you register for classes on or after **September 16**, please make your financial arrangements at the time of registration to avoid late fees.

General Education Courses

➤ *La Verne GE: Students who were admitted to the Fall 2015 term and later.*

| CRN | DEPT | CRS | Title | Prerequisite(s)/ Comments | La Verne GE+ | Units | Instructor |
|---------------------------------------|------|-----|-----------------------------------|------------------------------|-----------------|-------|--------------------------------------|
| Written Communication A (LVWA) | | | | | | | |
| 2794 | RCS | 110 | College Writing A | Formerly WRT 110 | LVWA | 4 | Prof. K. Ogden |
| Written Communication B (LVWB) | | | | | | | |
| 2796 | RCS | 111 | College Writing & Research | LVWA Formerly WRT 111 | LVWB | 4 | Prof. A. Hamilton |
| 1126 | BUS | 346 | Written Business Communication | LVWA | LVWB | 4 | Prof. D. Davis |
| 1127 | BUS | 346 | Written Business Communication | LVWA | LVWB | 4 | Dr. C. Jagannathan |
| Humanities (LVHU) | | | | | | | |
| 1105 | EDUC | 310 | Schools in Society | | LVHU | 4 | Dr. D. Redman |
| 1084 | HSTY | 111 | US History 1877 to Present | | LVHU | 4 | Dr. F Carlson |
| 1086 | INTD | 317 | Song & Spirit: Music and Religion | LVWB | LVHU | 4 | Dr. A. Hanawalt / Dr. R. Harrison |
| 1088 | MUS | 100 | Music History and Appreciation | | LVHU | 4 | Dr. A Hanawalt |
| 1089 | MUS | 358 | Music of the United States | | LVHU | 4 | Dr. A. Hanawalt |
| 1091 | PHIL | 305 | Values and Critical Thinking | Formerly HUM 305 | LVHU | 4 | Dr. D. Campana |

Social Science (LVSS)

| | | | | | | | |
|------|------|-----|----------------------------|-----------------------------------|------|---|-----------------------|
| 3006 | ANTH | 315 | Race & Ethnicity | Also SOC 315 Formerly BHV 315 | LVSS | 4 | Dr. C. Rodriguez |
| 1083 | GEOG | 201 | Introduction to Geography | | LVSS | 4 | Prof. S. Slakey |
| 1092 | PLSC | 301 | American Gov't. & Politics | | LVSS | 4 | Dr. R. Gelm |
| 1093 | PSY | 101 | Principles of Psychology | | LVSS | 4 | Dr. A. Gonchar |
| 1094 | PSY | 407 | Life-Span Development | | LVSS | 4 | Dr. R. Newman-Gonchar |
| 2995 | SOC | 315 | Race & Ethnicity | Also ANTH 315 Formerly BHV 315 | LVSS | 4 | Dr. C. Rodriguez |
| 1109 | SOC | 250 | Introduction to Sociology | | LVSS | 4 | Dr. N. Athey |
| 1113 | SOC | 345 | White-Collar Crime | | LVSS | 4 | Prof. S. Haug |
| 2651 | SOC | 350 | Law & Society | LVWB | LVSS | 4 | Prof. S. Haug |
| 1136 | ECON | 228 | Economic Theories & Issues | | LVSS | 4 | Dr. G. Park |

Life Science (LVLS)

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|------|------|----------|-------------------------------------|--|------|---|---------------|
| 1079 | BIOL | 101/101L | Life Science: The Human Environment | | LVLS | 4 | Prof. R. Good |
| 1080 | BIOL | 101/101L | Life Science: The Human Environment | | LVLS | 4 | Prof. R. Good |

Physical Science (LVPS)

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|------|------|----------|-------------------------------------|---------------------------|------|---|-----------------|
| 1090 | NASC | 102/102L | Physical Science: Human Environment | LVQR or Inter. Algebra | LVPS | 4 | Prof. C. Morgan |
|------|------|----------|-------------------------------------|---------------------------|------|---|-----------------|

Quantitative Reasoning (LVQR)

| | | | | | | | |
|------|-----|-----|-------------------------------|---------|------|---|----------------|
| 1120 | BUS | 270 | Business Statistics | BUS 274 | LVQR | 4 | Dr. D. Kung |
| 1110 | SOC | 303 | Applied Quantitative Analysis | | LVQR | 4 | Dr. J. Cabrera |

Oral Communication (LVOC)

| | | | | | | | |
|------|------|-----|-------------------------------------|-------------------|------|---|-----------------|
| 1139 | MGMT | 354 | Oral Communication in Organizations | LVWB | LVOC | 4 | Prof. S. Brecht |
| 2792 | RCS | 220 | Intercultural Communication | Formerly SPCM 220 | LVOC | 4 | Prof. R. Friend |

Creative Expression (LVCE)

| | | | | | | | |
|------|------|------|----------------------------------|------------------|------|---|---------------|
| 1085 | HUM | 313* | World Civ. Through Art/Theater | | LVCE | 4 | Dr. A. Clark |
| 2798 | CWRT | 201 | Introduction to Creative Writing | Formerly WRT 201 | LVCE | 4 | Prof. K Ogden |

Life-Long Wellness

| | | | | | | | |
|------|------|-----|------------------|--|------|---|------------------|
| 1087 | KINE | 001 | Fitness for Life | | LVLW | 2 | Dr. M. Granquist |
|------|------|-----|------------------|--|------|---|------------------|

Community Engagement (LVCS)

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|------|----|------|---------------------------------------------------|-----------------------------|------|---|----------------|
| 1081 | CS | 305* | Community Based Learning: Hunger and Homelessness | 20 hrs. of service required | LVCS | 1 | Dr. J. Houston |
| 1082 | CS | 305* | Community Based Learning: Hunger and Homelessness | 20 hrs. of service required | LVCS | 1 | Dr. J. Houston |

Undergraduate Electives and Other Courses

| CRN | DEPT | CRS | Title | Prerequisite(s)/Comments | Units | Instructor |
|------|------|------|----------------------|---------------------------------|-------|-------------------|
| 1099 | BIOL | 441 | Nutrition | | 2 | Dr. R. Harrison |
| 1100 | MATH | 102* | Intermediate Algebra | DOES NOT substitute for BUS 274 | CR/NC | Prof. F. Ives |
| 1101 | PSY | 312 | Abnormal Psychology | PSY 101 | 4 | Dr. A. Gonchar |
| 1102 | PSY | 405 | Brain and Behavior | PSY 101 or BIOL 101 | 4 | Dr. W. Henkelmann |
| 1103 | PSY | 422 | Substance Abuse | LVWB & PSY 101 | 4 | Dr. W. Henkelmann |

Undergraduate Programs**Educational Studies Courses**

| CRN | DEPT | CRS | Title | Prerequisite(s)/Comments | Units | Instructor |
|------|------|------|----------------------------------------------------------|--------------------------|-------|------------------|
| 1104 | EDUC | 306 | Writing with Purpose | LVWA | 4 | Prof. D. Foss |
| 1105 | EDUC | 310 | Schools in Society | LVWA | 4 | Dr. D. Redman |
| 1106 | EDUC | 330 | Principles of Physical Education | | 4 | Prof. R. Ornelas |
| 1107 | EDUC | 389 | Mathematics in the 21 st Century | EDUC 407 & MATH 104/LVQR | 4 | Prof. M. Ball |
| 2373 | EDUC | 390 | Science Literacy for All in the 21 st Century | EDUC 407 & LVLS or LVPS | 4 | Dr. D. Perry |
| 1108 | EDUC | 499D | Senior Seminar for Educational Studies | EDUC 306 | 4 | Dr. D. Redman |

Criminal Justice & Criminology Courses

| CRN | DEPT | CRS | Title | Prerequisite(s)/Comments | Units | Instructor |
|------|------|-----|-------------------------------|---------------------------------|-------|------------------|
| 1109 | SOC | 250 | Introduction to Sociology | | 4 | Dr. N. Athey |
| 1110 | SOC | 303 | Applied Quantitative Analysis | | 4 | Dr. J. Cabrera |
| 2995 | SOC | 315 | Race & Ethnicity | Also ANTH 315/ Formerly BHV 320 | 4 | Dr. C. Rodriguez |
| 1111 | SOC | 322 | Introduction to Criminology | LVWB & SOC 250 | 4 | Dr. N. Athey |
| 1112 | SOC | 329 | Correctional Systems | LVWB | 4 | Prof. S. Haug |
| 1113 | SOC | 345 | White Collar Crime | | 4 | Prof. S. Haug |
| 2651 | SOC | 350 | Law & Society | LVWB | 4 | Prof. S. Haug |

Information Technology Courses

| CRN | DEPT | CRS | Title | Prerequisite(s)/Comments | Units | Instructor |
|------|------|-----|--------------------------------|--------------------------|-------|---------------------|
| 1120 | BUS | 270 | Business Statistics | BUS 274 | 4 | Dr. Y. Cao |
| 1121 | BUS | 274 | Applied Quantitative Analysis | Pre-Algebra recommended | 4 | Prof. V. Taslakian |
| 1124 | BUS | 343 | Foundations of Business Ethics | LVWA | 4 | Prof. L. Nuevo-Chow |
| 1125 | BUS | 343 | Foundations of Business Ethics | LVWA | 4 | Dr. N. Walton |
| 1114 | CMPS | 218 | Publishing on the Web I | Also BUS 318 | 4 | Dr. J. Goetz |
| 1115 | CMPS | 301 | Programming Concepts | | 4 | Dr. A. Abu Shanab |
| 1116 | CMPS | 375 | Systems Analysis and Design | | 4 | Dr. A. Abu Shanab |
| 1117 | CMPS | 410 | Management Information Systems | LVWB | 4 | Dr. M. Beheshtian |
| 1118 | CMPS | 410 | Management Information Systems | LVWB | 4 | Dr. D. Kung |

Business Administration (BA), Organizational Management (OM) and Public Administration (PA) Courses

| CRN | DEPT | CRS | Title | Prerequisite(s)/Comments | Units | Instructor |
|------|------|------|--------------------------------------|------------------------------|-------|---------------------|
| 1119 | ACCT | 203 | Financial & Managerial Accounting | | 4 | Prof. C.S. Tan |
| 1120 | BUS | 270 | Business Statistics | BUS 274 | 4 | Dr. Y. Cao |
| 1121 | BUS | 274 | Applied Quantitative Analysis | Pre-Algebra recommended | 4 | Prof. V. Taslakian |
| 1123 | BUS | 330 | Business Finance | ACCT 203, BUS 270 & ECON 228 | 4 | Dr. G. Sarraf |
| 1124 | BUS | 343 | Foundations of Business Ethics | LVWA | 4 | Prof. L. Nuevo-Chow |
| 1125 | BUS | 343 | Foundations of Business Ethics | LVWA | 4 | Dr. N. Walton |
| 1126 | BUS | 346 | Written Business Communication | LVWA | 4 | Prof. D. Davis |
| 1127 | BUS | 346 | Written Business Communication | LVWA | 4 | Dr. C. Jagannathan |
| 1128 | BUS | 347 | Legal Environment of Business | LVWB | 4 | Dr. M. Genovese |
| 1129 | BUS | 347 | Legal Environment of Business | LVWB | 4 | Dr. R. Chow |
| 1130 | BUS | 360 | Principles of Marketing | LVWB & ECON 228 | 4 | Dr. J. Lee |
| 1131 | BUS | 410 | Management Information Systems | LVWB | 4 | Dr. M. Beheshtian |
| 1132 | BUS | 410 | Management Information Systems | LVWB | 4 | Dr. D. Kung |
| 1133 | BUS | 416 | Electronic Commerce | | 4 | Dr. N. Daylami |
| 1134 | BUS | 466 | International Marketing | BUS 360 | 4 | Dr. J. Liu |
| 1135 | BUS | 496* | Business Seminar ***BA students only | BUS 330, 360 & MGMT 300 | 4 | Dr. J. Dietz |
| 1136 | ECON | 228 | Economic Theories & Issues | | 4 | Dr. G. Park |
| 1137 | MGMT | 300 | Principles of Management | LVWB | 4 | Dr. O. Furutan |
| 1138 | MGMT | 300 | Principles of Management | LVWB | 4 | Dr. I. Ghazzawi |

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|------|------|-----|-------------------------------------------------|--------------------------------------------------------------|---|--------------------------|
| 1139 | MGMT | 354 | Oral Communication in Organizations | LVWB | 4 | Prof. S. Brecht |
| 1140 | MGMT | 355 | Leadership in Organizations | LVWB | 4 | Dr. K. Park |
| 3252 | MGMT | 355 | Leadership in Organizations | LVWB | 4 | Prof. D. Carrison |
| 1141 | MGMT | 356 | Introduction to Organizational Theory | MGMT 300 | 4 | Prof. A. Opera |
| 1142 | MGMT | 358 | Culture & Gender Issues in Management | LVWB | 4 | Prof. D. Hagar |
| 1143 | MGMT | 358 | Culture & Gender Issues in Management | LVWB | 4 | Prof. J. Brown |
| 1144 | MGMT | 359 | Management of Change & Conflict | | 4 | Dr. C. Sawyer |
| 1145 | MGMT | 360 | Financial Management & Budgeting | | 4 | Prof. C. Sohail |
| 1146 | MGMT | 388 | Statistics (OM and PA students) | MATH 102 or LVQR | 4 | Dr. C. Lee |
| 1147 | MGMT | 426 | Training and Development | MGMT 300 | 4 | Dr. T. Martinelli |
| 1176 | MGMT | 457 | Mediation | MGMT 300 | 4 | Dr. M. Genovese |
| 1148 | MGMT | 458 | Stress Management | | 4 | Dr. G. Sonnier |
| 1149 | MGMT | 459 | Organizational Behavior: Theory and Application | MGMT 300 | 4 | Dr. V. Smith |
| 1150 | MGMT | 496 | Seminar in Management ***OM students only*** | BUS 343, MGMT 300, 355, 358, 360, 388, 459 & Senior Standing | 4 | Dr. K. Young |
| 1151 | PADM | 313 | Urban Studies | LVWB | 4 | Dr. M. Witt |
| 1152 | PADM | 332 | Public Administration | | 4 | Dr. A. Velazquez-Vazquez |
| 1153 | PADM | 436 | Policy-Making Process | | 4 | Dr. K. Schildt |
| 1154 | PADM | 470 | Public Management Processes | | 4 | Dr. K. Lang |
| 1155 | PADM | 496 | Senior Project ***PA students only*** | PADM 388 | 4 | Dr. S. Beaumaster |

UNDERGRADUATE SPECIAL COURSE INSTRUCTIONS

- ***CS 305:** In addition to the discussions and written assignments, students are required to complete a **minimum of 20 hours** of community service. It is recommended that students complete CS 305 at least two terms prior to their anticipated graduation date.
- ***HUM 313 (Dr. Clark):** Requires independent fieldtrips to 6 museums and 4 plays. No text book is required for this course.
 - **HUM 313 Attendance Policy:** In keeping with the "Class Attendance" policy contained in the University's catalog, **students who do not submit the first week's assignment by midnight of Sunday, September 29, will be administratively dropped from HUM 313 online by Tuesday, October 1st.** This assignment, a report on a museum visit or on attendance at an approved performance of drama, dance, music, or opera, is due at midnight on Sunday of the first week of classes (September 29), and the last day to drop (or be administratively dropped) from Fall 2019 Term courses with a 100% refund is Tuesday, October 1, 2019.
- ***KINE 001:** Activity tracker required (i.e. Nike+ Run Club app, Nike+ SportWatch GPS, iPod Nano with Nike+, etc.)
- ***MATH 102:** Requires an online proctoring fee of up to \$14 per exam. There are 4 tests in a term.
- ***BUS 496 (Dr. Dietz):** Attendance Policy. In keeping with the "Class Attendance" policy contained in the University's catalog, **students who do not log into the course and post by Thursday, September 26, will be administratively dropped from the Fall 2019 term.**

Graduate Programs

MBA Courses

| CRN | DEPT | CRS | Title | Prerequisite(s)/Comments | Units | Instructor |
|------|------|------|------------------------------------|---------------------------------------------------------------|-------|-------------------|
| 1156 | BUS | 500A | Accounting Fundamentals | | 3 | Prof. M. Nieto |
| 1157 | BUS | 500D | Business Finance | | 3 | Prof. J. Gurtovoy |
| 1158 | BUS | 500F | Business Marketing | | 3 | Dr. S. Nishizaki |
| 1159 | BUS | 531 | Invest & Portfolio Analysis | BUS 530 or 635 | 3 | Dr. D. Park |
| 1160 | BUS | 543 | Ethics in Organizations & Society | | 3 | Dr. N. Walton |
| 1161 | BUS | 566 | International Marketing Management | BUS 560 or 665 | 3 | Dr. J. Liu |
| 1162 | BUS | 585* | Strategies in Change Management | | 3 | Prof. J. Sivie |
| 1163 | BUS | 615 | Managing Technology | | 3 | Dr. D. Kung |
| 1164 | BUS | 635 | Managing Financial Resources | BUS 500A, C, & D | 3 | Prof. R. Hasse |
| 1165 | BUS | 655* | Designing Effective Organizations | | 3 | Dr. Y. Smith |
| 1166 | BUS | 665* | Strategic Marketing Management | BUS 500A, C, F | 3 | Dr. M. Fawaz |
| 1167 | BUS | 675* | Management of Business Operations | BUS 500C | 3 | Dr. C. Shayo |
| 1168 | BUS | 685* | Global Business Management | BUS 655 | 3 | Dr. V. Smith |
| 1169 | BUS | 695 | Strategic Management | ***All MBA Foundation & Core Courses and Advanced Standing*** | 3 | Dr. Y. Smith |

MSLM Courses

| CRN | DEPT | CRS | Title | Prerequisite(s) | Units | Instructor |
|------|------|------|--------------------------------|----------------------------------|-------|--------------------|
| 1170 | MGMT | 521* | Ethics & Decision Making | | 3 | Prof. J. Vagnozzi |
| 1171 | MGMT | 522 | Human Resource Management | | 3 | Dr. I. Ghazzawi |
| 2890 | MGMT | 523 | Organizational Theory & Design | | 3 | Dr. B. Monye |
| 1172 | MGMT | 525 | Management of Diversity | | 3 | Dr. J. Yousof |
| 1173 | MGMT | 529 | Seminar in HR Management | | 3 | Prof. L. Rodriguez |
| 1174 | MGMT | 586 | Organizational Research I | Take 1-2 classes before MGMT 596 | 3 | Dr. T. Martinelli |

GRADUATE SPECIAL COURSE INSTRUCTIONS

*BUS 585: Not open to students who completed MGMT 569. MSLM students need advisor approval prior to registering.

*BUS 655: Not open to students who completed MGMT 523. MSLM students need advisor approval prior to registering.

*BUS 665: Not open to MSLM students.

*BUS 675: Not open to MSLM students.

*BUS 685: Not open to MSLM students.

*MGMT 521: Not open to students who completed BUS 543. MBAX students need advisor approval prior to registering.

Application for Graduation

Undergraduate Students

Should file an Application for Graduation, along with the graduation fee, three terms prior to the anticipated completion date.

Graduate Students

Should file for Advanced Standing, along with the Application for Graduation and graduation fee, at least one term prior to taking BUS 695 or MGMT 596. Graduate students must have completed 21 units, or 18 units with 3 in progress, including completion of all of the foundation courses.

La Verne Online Students

Should submit the above forms directly to their academic advisor by email, fax: (909) 971-2295, or by mail to: La Verne Online, Attn: Cindy Saunders, Gebren Blakely, or Nikita McWells, 1950 Third Street, La Verne, CA 91750.

Graduation Forms and instructions on how to pay the graduation fee can be found at: <http://sites.laverne.edu/roc/forms/>

For more information on the above courses, please refer to the course syllabi located under the Current Student section of the La Verne Online website: <http://laverne.edu/online/syllabi/>