

Updated – 11/19/20

La Verne Online Academic Advisors			La Verne Online 909.448.4086
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<b>La Verne Online Assistant Director</b>  Cindy Saunders <a href="mailto:csaunders@laverne.edu">csaunders@laverne.edu</a> 909.448.4973	<b>La Verne Online Administrative Assistant</b>  Virginia Manzo <a href="mailto:vmanzo@laverne.edu">vmanzo@laverne.edu</a> 909.448.4767	<b>Office Hours</b> Monday – Thursday 8:00am – 5:00pm Friday: 8:00am – 4:30pm	

### \*\*\*IMPORTANT INFORMATION FOR ONLINE STUDENTS\*\*\*

- **Access to a computer 24/7** is required for **all** online courses.
- Blackboard is required for all online courses. Please refer to <http://laverne.edu/technology/students-getting-started/> for more information.
- Online students must be Computer Literate (i.e., experienced with email, Internet, and MS Word). Students who have not taken an online course at La Verne are encouraged to take the “self-test” to determine if online course instruction is the right avenue for you. To access the “self-test” please refer to the following site: <http://bit.ly/online-selftest>
- **TEXTBOOKS:** Order textbooks at least two weeks prior to the start of class at [www.laverne.edu/bookstore](http://www.laverne.edu/bookstore). You will need to provide the CRN number and campus when ordering.
- **FINANCIAL ARRANGEMENTS:** After you register for classes, please note that you must make your financial arrangements by **December 28** in order to avoid late fees. If you register for classes on or after **December 28**, please make your financial arrangements at the time of registration to avoid late fees.

## General Education Courses

➤ **La Verne GE:** Students who were admitted to the Fall 2015 term and later.

CRN	DEPT	CRS	Title	Prerequisite(s)/ Comments	La Verne GE+	Units	Instructor
<b>Written Communication A (LVWA)</b>							
1002	RCS	110	College Writing A	Formerly WRT 110	LVWA	4	Dr. K. Ogden
<b>Written Communication B (LVWB)</b>							
1003	RCS	111	College Writing & Research	LVWA Formerly WRT 111	LVWB	4	Dr. K. Ogden
1032	BUS	346	Written Business Communication	LVWA	LVWB	4	Dr. C. Jagannathan
<b>Humanities (LVHU)</b>							
1004	HSTY	417	California History		LVHU	4	Dr. F Carlson
1005	MUS	358	Music of the United States		LVHU	4	Dr. A. Hanawalt
1006	PHIL	305	Values and Critical Thinking	RCS/111Formerly HUM 305	LVHU	4	Dr. D. Campana

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### Social Science (LVSS)

1037	ECON	228	Economic Theories & Issues	LVSS	4	Dr. G. Park
1007	PSY	101	Principles of Psychology	LVSS	4	Dr. A. Gonchar
1008	PSY	407	Life-Span Development	LVSS	4	Dr. R. Newman-Gonchar
1021	SOC	315	Race & Ethnicity	LVSS	4	Dr. C. Rodriguez
1065	ANTH	334	Women's Experience in the US	LVSS	4	Dr. A. Hanawalt

### Life Science (LVLS)

1009	BIOL	101/101L	Life Science: The Human Environment	LVLS	4	Prof. R. Good
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### Quantitative Reasoning (LVQR)

1028	BUS	270	Business Statistics	BUS 274	LVQR	4	Dr. Y. Cao
1010	MATH	104	College Algebra	Math 102 or Maple Math Test A or B	LVQR	4	Prof. F. Ives
1067	MATH	327	Discrete Mathematics	Math 201 or Math 202	LVQR	4	Prof. J. Cortez

### Oral Communication (LVOC)

1039	MGMT	354	Oral Communication in Organizations	LVWB	LVOC	4	Dr. C. Jagannathan
1011	RCS	220	Intercultural Communication	Formerly SPCM 220	LVOC	4	Prof. R. Friend

### Creative Expression (LVCE)

1012	HUM	313*	World Civ. Through Art/Theater		LVCE	4	Dr. A. Clark
1013	CWRT	201	Introduction to Creative Writing	Formerly WRT 201	LVCE	4	Prof. A. Thomson-Brenchley

### Community Engagement (LVCS)

1015	LVE	305*	Learning Through Community Service: Hunger and Homelessness	20 hrs. of service required	LVCS	1	Dr. J. Houston
1016	LVE	305*	Learning Through Community Service: Aging and the Community	20 hrs. of service required	LVCS	1	Dr. J. Houston

## Undergraduate Programs

### Educational Studies Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1017	EDUC	325	Children's Literature	EDUC 306, EDUC 407 & RCS 110	4	Dr. A. Steck
1018	EDUC	389	Mathematics in the 21 <sup>st</sup> Century	MATH 104/LVQR & EDUC 407	4	Prof. C. Barnett
1019	EDUC	407	Technology & Digital Literacy	LVWB	4	Dr. D. Perry
1020	EDUC	385	History, Culture & Society		4	Dr. A. Steck

### Criminal Justice & Criminology Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1021	SOC	315	Race & Ethnicity		4	Dr. C. Rodriguez
1022	SOC	326	Criminal Justice Systems	SOC 250, LVWB	4	Prof. R. Pioquinto
1023	SOC	350	Law and Society		4	Prof. S. Haug
1024	SOC	390	Research Methods		4	Staff
1025	SOC	497	Internship (Independent Study)		4	Staff

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### Information Technology Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1028	BUS	270	Business Statistics	BUS 274	4	Dr. Y. Cao
1029	BUS	274	Applied Quantitative Analysis	Pre-Algebra recommended	4	Dr. T. Zeng
1031	BUS	343	Foundations of Business Ethics	LVWA	4	Prof. L. Thompson
1066	CMPS	368	Principles of Computer Networks		4	Dr. A. Abu Shanab
1026	CMPS	410	Management Information Systems	LVWB	4	Dr. D. Kung
1067	MATH	327	Discrete Mathematics	Math 201 or Math 202	4	Prof. J Cortez

### Business Administration (BA), Organizational Management (OM) and Public Administration (PA) Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1027	ACCT	203	Financial & Managerial Accounting		4	Prof. D. Sloan
1028	BUS	270	Business Statistics	BUS 274	4	Dr. Y. Cao
1029	BUS	274	Applied Quantitative Analysis	Pre-Algebra recommended	4	Dr. T. Zeng
1030	BUS	330	Business Finance	ACCT 203, BUS 270 & ECON 228	4	Dr. Y. Xiao
1031	BUS	343	Foundations of Business Ethics	LVWA	4	Prof. L. Thompson
1032	BUS	346	Written Business Communication	LVWA	4	Dr. C. Jagannathan
1033	BUS	347	Legal Environment of Business	LVWB	4	Dr. R. Barrett
1034	BUS	360	Principles of Marketing	LVWB & ECON 228	4	Dr. L. Louie
1035	BUS	410	Management Information Systems	LVWB	4	Dr. D. Kung
1036	BUS	496	Business Seminar ***BA students only	BUS 330, 360 & MGMT 300	4	Dr. Z. Zhang
1037	ECON	228	Economic Theories & Issues		4	Dr. G. Park
1038	MGMT	300	Principles of Management	LVWB	4	Dr. O. Furutan
1039	MGMT	354	Oral Communication in Organizations	LVWB	4	Dr. C. Jagannathan
1040	MGMT	355	Leadership in Organizations	LVWB	4	Dr. K. Park
1041	MGMT	358	Culture & Gender Issues in Management	LVWB	4	Dr. J. Yousof
1042	MGMT	359	Management of Change & Conflict		4	Dr. Y. Smith
1043	MGMT	360	Financial Management & Budgeting		4	Dr. J. Yousof
1044	MGMT	388	Statistics (OM and PA students)	MATH 102 or LVQR	4	Prof. V. Taslakian
1045	MGMT	455	Managing Human Resources	MGMT 300	4	Dr. L. Dyck
1046	MGMT	459	Organizational Behavior	MGMT 300	4	Dr. I. Ghazzawi
1047	MGMT	496	Seminar in Management ***OM students only***	BUS 343, MGMT 300, 355, 358, 360, 388, 459 & Senior Standing	4	Dr. G. Laffranchini

#### \*\*\*UNDERGRADUATE SPECIAL COURSE INSTRUCTIONS\*\*\*

**\*LVE 305:** In addition to the discussions and written assignments, students are required to complete a *minimum of 20 hours* of community service. It is recommended that students complete LVE 305 at least two terms prior to their anticipated graduation date.

**\*HUM 313 (Dr. Clark):** Requires independent fieldtrips to 6 museums and 4 plays. No text book is required for this course.

- **HUM 313 Attendance Policy:** In keeping with the "Class Attendance" policy contained in the University's catalog, *students who do not submit the first week's assignment by midnight of Sunday, January 10, will be administratively dropped from HUM 313 online by Tuesday January 12<sup>th</sup>*. This assignment, a report on a museum visit or on attendance at an approved performance of drama, dance, music, or opera, is due at midnight on Sunday of the first week of classes (January 10<sup>th</sup>), and the last day to drop (or be administratively dropped) from Winter 2021 Term courses with a 100% refund is Tuesday, January 12<sup>th</sup>, 2021.

**\*KINE 001:** Activity tracker required (i.e. Nike+ Run Club app, Nike+ SportWatch GPS, iPod Nano with Nike+, etc.)

**\*MATH 102:** Requires an online proctoring fee of up to \$14 per exam. There are 4 tests in a term.

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### Graduate Programs

#### MBA Courses

CRN	DEPT	CRS	Title	Prerequisite(s)/Comments	Units	Instructor
1048	BUS	600C	Statistics		3	Dr. Y. Cao
1049	BUS	516	E-Business		3	Dr. M. Beheshtian
1050	BUS	532	Management of Financial Institutions	<i>BUS 630</i>	3	Dr. A. Chehab
1051	BUS	561	Seminar in Consumer Behavior	<i>BUS 660</i>	3	Dr. A. Tran
1052	BUS	586	Leadership for the Future		3	Dr. C. Sawyer
1053	BUS	630	Corporate Finance	<i>BUS 600A, BUS 600B, BUS 600C; Formerly BUS 635</i>	3	Staff
1054	BUS	650*	Organizational Behavior: Theory and Practice	<i>Formerly BUS 655</i>	3	Staff
1055	BUS	660*	Marketing Management	<i>BUSA, BUS 600C; Formerly BUS 665</i>	3	Dr. J. Liu
1056	BUS	670*	Technology Based Operations Management	<i>BUS 600C; Formerly BUS 675</i>	3	Dr. D. Kung
1448	BUS	670*	Technology Based Operations Management	<i>BUS 600C; Formerly BUS 665</i>	3	Staff
1057	BUS	690	Strategic Management	<i>***All MBA Foundation &amp; Core Courses and Advanced Standing*** Formerly BUS 695</i>	3	Dr. Y. Smith
1060	MGMT	522	Human Resources Management		3	Dr. L. Dyck
1061	MGMT	526	Training and Development		3	Dr. T. Martinelli

#### MSLM Courses

CRN	DEPT	CRS	Title	Prerequisite(s)	Units	Instructor
1058	MGMT	500	Management: Theory & Practice		3	Dr. O. Furutan
1059	MGMT	520	Leadership: Theory & Practice		3	Dr. D. Olson
1449	MGMT	520	Leadership: Theory & Practice		3	Staff
1060	MGMT	522	Human Resource Management		3	Dr. L. Dyck
1061	MGMT	526	Training and Development		3	Dr. T. Martinelli
1062	MGMT	569	Conflict Management and Organizational Change		3	Prof. B. Walling
1063	MGMT	582	Managing Groups and Teams		3	Prof. R. Peterson
1447	MGMT	582	Managing Groups and Teams		3	Staff
1064	MGMT	596	Graduate Seminar		3	Dr. T. Martinelli

#### **\*\*\*GRADUATE SPECIAL COURSE INSTRUCTIONS\*\*\***

**\*BUS 650:** Not open to students who completed MGMT 523. MSLM students need advisor approval prior to registering.

**\*BUS 660:** Not open to MSLM students.

**\*BUS 670:** Not open to MSLM students.

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### Application for Graduation

#### Undergraduate Students

Should file an Application for Graduation, along with the graduation fee, three terms prior to the anticipated completion date.

#### Graduate Students

Should file for Advanced Standing, along with the Application for Graduation and graduation fee, at least one term prior to taking BUS 695 or MGMT 596. Graduate students must have completed 21 units, or 18 units with 3 in progress, including completion of all of the foundation courses.

#### La Verne Online Students

Should submit the above forms directly to their academic advisor by email, fax: (909) 971-2295, or by mail to:  
La Verne Online, Attn: Cindy Saunders, Gebren Blakely, or Victoria Aleman 1950 Third Street, La Verne, CA 91750.

**Graduation Forms** and instructions on how to pay the graduation fee can be found at: <http://sites.laverne.edu/roc/forms/>

*For more information on the above courses, please refer to the course syllabi located under the Current Student section of the La Verne Online website: <http://laverne.edu/online/syllabi/>*

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