



DIRECTED STUDY FORM

SEMESTER/TERM/SESSION	DATE
CAMPUS	

DIRECTED STUDY APPLICATION AND APPROVAL FOR REGISTRATION TO BE SUBMITTED WITH OFFICIAL REGISTRATION FORM

PLEASE PRINT LEGAL NAME

LAST NAME - FAMILY	FIRST	MIDDLE	MAIDEN	TELEPHONE NO.
STREET ADDRESS			CITY	STATE

REGISTRATION CERTIFICATION
INITIALS
DATE

I.D. #

PROFESSOR'S NAME • LAST NAME	FIRST

SEMESTER HOURS CHECK ONE	1	2	3	4

DEPT.	COURSE NO.

COURSE TITLE - ABBREVIATED TITLE AS IT APPEARS IN COLLEGE CATALOG

POLICY ON FORMALIZED DIRECTED STUDY COURSES:

Most approved courses on file in the Dean's Office may be taken through Directed Study with the approval of the professor of the course. (The approval of the professor must be obtained below prior to registration.) Seminars, activity courses, introductory courses in some disciplines, courses in which emphasis is heavily upon process rather than content normally are not available for Directed Study.

The professor and the student must meet at least four times during the period of the course, in accordance with the time table agreed upon at the beginning of the course by the student and professor.

The course syllabus provided by the professor should include: 1) course objectives; 2) text or other resources; 3) bibliography; 4) procedures and assignments and 5) methods of evaluation (quizzes, final examination, etc.). The proposed first meeting date: _____

Directed Study courses may only be taken by matriculated students in good standing at the University of La Verne.

CONTRACT AGREEMENT

I agree to complete all course syllabus requirements for this Directed Study and submit the proof or evidence to my professor. If it becomes evident that the deadline for completion cannot be met, I will consult with my professor to request an "IP" grade. An "IP" grade will become an NCR or F, depending upon the grade option, if not cleared within one year following the term of registration.

DEPARTMENT CHAIR APPROVAL	DATE
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COURSE BEGINNING DATE	COURSE COMPLETION DATE
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PROFESSOR'S SIGNATURE	DATE
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STUDENT'S SIGNATURE	DATE
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82091.02/06

White - Registrar

Canary - Student

Pink - Professor

Goldenrod - Program Director