UNIVERSITY of LA VERNE

Request to enroll in Graduate Courses Prior to Completion of the Bachelor's Degree

Undergraduate students who wish to take graduate courses for credit must:

1) Have completed all General Education and Major Requirements, and
2) Have written approval from the Program Chair/Director of the Master's program.

Undergraduate students at the University of La Verne who have completed all their General Education and Major requirements can enroll in up to 15 semester hours in a master's program and utilize these graduate semester hours toward their Bachelor and Master's degrees. Enrollment in the master degree courses are subject to the written approval of the Program Director/Chair of the Master program. Students need to contact the program director/chair to see if a specific program is participating.

To be completed by student

Name:	Student ID#:
Major:	Program Location:

List the undergraduate courses you need and/or are enrolled in to complete your bachelor's degree.					
Department	Number	Title	Semester Hrs.	College	Term/Year

List the graduate courses you would like to enroll in prior to completion of the bachelor's degree.					
Department	Number	Title	Semester Hrs.	College	Term/Year

I understand that successful completion of the courses listed on this form does not guarantee admission into the graduate program. I understand that I must submit a formal application and complete the admission process prior to the completion of 15 units of graduate credit. I also understand that this form is not a registration form and I am responsible for adding the courses listed above.

Student's Signature: _____ Date: _____

RETURN FORM TO YOUR UNDERGRADUATE ACADEMIC ADVISOR
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1. Academic Advisor Support:

                             Signature   Date

2. Graduate Program Chair:

                             Signature   Date

3. **Registrar's Office Verification**:

Approved by: _____ / Date: _____

Total semester hours completed: _____ as of: _____ / Additional semester hours needed to graduate: _____

Entered in SPACMNT: _____ / Override entered in SFASRPO: _____ / Email Sent: _____