PRIORITY REGISTRATION
NOVEMBER 5 - 15, 2019

Open Registration will run from November 18 until classes begin.

University of La Verne

Campus Accelerated Programs for Adults

Executive Director:  Academic Advisors:  Central Staff:
Patti Noreen  Rhona Davis  Gabriel Eredia
Peter Centeno  Susan Wilson  David Lara
Rebecca Wolfe

Assistant Directors:  Sr. Assoc. Director of  Assoc. Director of
Student Recruitment  Student Recruitment
Timothy Klepper  Cynthia Moreno

This schedule is subject to change by the Registrar.
All students are responsible for complying with University policies and procedures as listed in the current ULV Catalog.
## WEEKEND COLLEGE SCHEDULE

*Students who do not attend the first class meeting may be instructed to drop the class. All changes in student schedules must be processed through CAPA.*

### CYCLE 1 (FEBRUARY 7 – MARCH 21)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2081</td>
<td>BUS</td>
<td>270</td>
<td>Business Statistics (CSQR) (UVLL) (LVQR) <strong>HYBRID</strong></td>
<td>4</td>
<td>Kung</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: BUS 274</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2082</td>
<td>BUS</td>
<td>330</td>
<td>Business Finance (INTD)</td>
<td>4</td>
<td>Hasse</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: ACCT 203, BUS 270, ECON 228</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-4pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2083</td>
<td>BUS</td>
<td>347</td>
<td>Legal Environment of Business <strong>HYBRID</strong></td>
<td>4</td>
<td>Eagleson, L.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:30-4:30pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2084</td>
<td>CS</td>
<td>305</td>
<td>Learning through Community Service (UVCS) (LVCS) <strong>HYBRID</strong></td>
<td>1</td>
<td>Rodgers</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Theme:</strong> Stress Mgmt, Poverty, Community and Social Responsibility (20 hrs. fieldwork)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Fridays (6pm-8pm): February 7, 14, 28; March 13, March 20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2085</td>
<td>MGMT</td>
<td>300</td>
<td>Principles of Management <strong>HYBRID</strong></td>
<td>4</td>
<td>DeLong</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2086</td>
<td>MGMT</td>
<td>359</td>
<td>Management of Change and Conflict (UVLL/UVVO) <strong>HYBRID</strong></td>
<td>4</td>
<td>Eagleson, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:30am-4:30pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**HYBRID** – Blend of online and face to face instruction – must have computer access. Mandatory attendance required at each session.

Blackboard is required for Cycle I courses. You may access your account at [http://bb.laverne.edu/](http://bb.laverne.edu/). Professors will "open" their classes one week prior to start date. All students must log in and review both the ‘syllabus” and “announcement” sections as they contain instructions on how to prepare for the first class session.
### CYCLE 1 (FEBRUARY 7 – MARCH 21)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2087</td>
<td>PADM</td>
<td>469</td>
<td>Management of Change and Conflict (UVLL/UVVO) HYBRID</td>
<td>4</td>
<td>Eagleson, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:30am-4:30pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2090</td>
<td>PSY</td>
<td>400</td>
<td>History of Psychology HYBRID</td>
<td>4</td>
<td>Gonchar</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: PSY 101, RCS 111 or BUS 346 and Junior or Senior Standing</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): Feb. 8, Feb. 15, Feb. 29; March 7, 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2078</td>
<td>SOC</td>
<td>315</td>
<td>Race and Ethnicity (ASBH) (UVCD/UVVO) (LVSS) HYBRID</td>
<td>4</td>
<td>Rodriguez</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2092</td>
<td>SOC</td>
<td>331</td>
<td>Gender Inequality (ASBH) (LVSS) HYBRID</td>
<td>4</td>
<td>Morales</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:30am-1:30pm): Feb. 8, Feb. 15, Feb. 29; March 14, March 21</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### SPECIAL BIRD WATCHING LAB – meets two Sundays only

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2096</td>
<td>NASC</td>
<td>334F</td>
<td>Field Studies in Ornithology (ALAB)</td>
<td>1</td>
<td>Fox</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Revised Dates (8am-4:30pm): February 9 &amp; February 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Must bring field guide and binoculars to both sessions.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Requires traveling and walking (3-4 miles per day)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Must provide own transportation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Syllabus will be available in Blackboard</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*HYBRID – Blend of online and face to face instruction – must have computer access. Mandatory attendance required at each session.*

Blackboard is required for Cycle I courses. You may access your account at http://bb.laverne.edu/. Professors will "open" their classes one week prior to start date. All students must log in and review both the “syllabus” and “announcement” sections as they contain instructions on how to prepare for the first class session.
<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2277</td>
<td>ANTH</td>
<td>333</td>
<td>Women across Cultures (INTD) (UVCD/UVVO) (LVSS) HYBRID</td>
<td>4</td>
<td>Kelly</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:00am-4:00pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2286</td>
<td>BUS</td>
<td>410</td>
<td>Management Information Systems (UVLL) (INTD) HYBRID</td>
<td>4</td>
<td>Garcia</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:00am-4:00pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2292</td>
<td>BUS</td>
<td>493</td>
<td>Personal Money Management HYBRID</td>
<td>2</td>
<td>Hasse</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Fridays (6:30pm): March 27; April 3, April 17; May 1, May 15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2347</td>
<td>BUS</td>
<td>496</td>
<td>Business Seminar (Senior Standing) (For Bus Admin/Acctg majors only) HYBRID</td>
<td>4</td>
<td>Maranto</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: All core requirements in the major</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates March 27-28; April 3-4, April 17-18; May 1-2; May 15-16</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Time: Fridays, 6:30-10pm &amp; Saturdays, 8am-4pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mandatory attendance is required at each class session.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2348</td>
<td>CMPS</td>
<td>410</td>
<td>Management Information Systems (UVLL) (INTD) HYBRID</td>
<td>4</td>
<td>Garcia</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:00am-4:00pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2349</td>
<td>CS</td>
<td>305</td>
<td>Learning through Community Service (UVCS) (LVCS) HYBRID</td>
<td>1</td>
<td>Rodgers</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Theme: Stress Mgmt, Poverty, Community and Social Responsibility (20 hrs. fieldwork)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Fridays (6pm-8pm): March 27; April 3, April 17; May 1, May 15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2350</td>
<td>LS</td>
<td>340</td>
<td>Mediation HYBRID</td>
<td>4</td>
<td>Eagleson, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: LS 304</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:30am-4:30pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2351</td>
<td>MGMT</td>
<td>354</td>
<td>Oral Communication in Organizations (CSOC) (UVLL) (LVOC) HYBRID</td>
<td>4</td>
<td>Jagannathan</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2352</td>
<td>MGMT</td>
<td>455</td>
<td>Managing Human Resources HYBRID</td>
<td>4</td>
<td>DeLong</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: MGMT 300</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2353</td>
<td>MGMT</td>
<td>457</td>
<td>Mediation HYBRID</td>
<td>4</td>
<td>Eagleson, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: MGMT 300</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8:30am-4:30pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2354</td>
<td>PSY</td>
<td>308</td>
<td>Social Psychology (INTD) HYBRID</td>
<td>4</td>
<td>Rodriguez</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346 and PSY 101</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2355</td>
<td>SOC</td>
<td>340</td>
<td>Social Psychology (INTD) HYBRID</td>
<td>4</td>
<td>Rodriguez</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346 and PSY 101</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Meeting Dates: Five Saturdays (8am-1pm): March 28; April 4, April 18; May 2, May 16</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*HYBRID – Blend of online and face to face instruction – must have computer access. Mandatory attendance required at each session.*

Blackboard is required for Cycle II courses. You may access your account at [http://bb.laverne.edu/](http://bb.laverne.edu/). Professors will “open” their classes one week prior to start date. All students must log in and review both the “syllabus” and “announcement” sections as they contain instructions on how to prepare for the first class session.
### ACCELERATED EVENING (MARCH 23 – MAY 31)

Classes Begin: Week of March 23rd

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
<th>Day</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1945</td>
<td>BUS</td>
<td>274</td>
<td>Applied Quantitative Analysis</td>
<td>4</td>
<td>R</td>
<td>5-10pm</td>
<td>Dierking</td>
</tr>
<tr>
<td>1946</td>
<td>BUS</td>
<td>360</td>
<td>Principles of Marketing HYBRID</td>
<td>4</td>
<td>W</td>
<td>6-9pm</td>
<td>Maranto</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: ECON 228 and RCS 111 or BUS 346</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1947</td>
<td>ECON</td>
<td>228</td>
<td>Economic Theories and Issues (ASEC) (UVLL) (LVSS)</td>
<td>4</td>
<td>M</td>
<td>5-10pm</td>
<td>Bettner</td>
</tr>
<tr>
<td>1948</td>
<td>MGMT</td>
<td>355</td>
<td>Leadership (UVLL) HYBRID</td>
<td>4</td>
<td>M</td>
<td>6-9pm</td>
<td>DeLong</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: RCS 111 or BUS 346</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1949</td>
<td>MGMT</td>
<td>426</td>
<td>Training and Development HYBRID</td>
<td>4</td>
<td>W</td>
<td>5-10pm</td>
<td>DeLong</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: MGMT 300</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1950</td>
<td>PSY</td>
<td>303</td>
<td>Learning and Behavior Change (UVLL) HYBRID</td>
<td>4</td>
<td>T</td>
<td>6-9pm</td>
<td>Gonchar</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: PSY 101 and RCS 111 or BUS 346</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1951</td>
<td>PSY</td>
<td>409</td>
<td>Multicultural Psychology (UVCD/UVVO)</td>
<td>4</td>
<td>M</td>
<td>5-10pm</td>
<td>Coaxum</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Prereq: PSY 101 and RCS 111 or BUS 346</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1952</td>
<td>SOC</td>
<td>338</td>
<td>Native American Experience (ASBH) (UVCD) (LVSS)</td>
<td>4</td>
<td>T</td>
<td>5-10pm</td>
<td>Kennan</td>
</tr>
<tr>
<td>1953</td>
<td>SOC</td>
<td>370</td>
<td>Social Change (LVSS) HYBRID</td>
<td>4</td>
<td>R</td>
<td>6-9pm</td>
<td>Abi Ghanem</td>
</tr>
</tbody>
</table>

*HYBRID – Blend of online and face to face instruction – must have computer access. Mandatory attendance required at each session.

Blackboard is required for Accelerated Evening/Sunday courses. You may access your account at [http://bb.laverne.edu/](http://bb.laverne.edu/). Professors will “open” their classes one week prior to start date. All students must log in and review both the “syllabus” and “announcement” sections as they contain instructions on how to prepare for the first class session.
<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>No.</th>
<th>Course Title</th>
<th>Units</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1412</td>
<td>ACCT</td>
<td>203</td>
<td>Financial and Managerial Accounting</td>
<td>4</td>
<td>Tan</td>
</tr>
<tr>
<td>1331</td>
<td>BIOL</td>
<td>101</td>
<td>Life Science: The Human Environment (GELS) (ALAB) (LVLS)</td>
<td>4</td>
<td>Good</td>
</tr>
<tr>
<td>1332</td>
<td>BIOL</td>
<td>101</td>
<td>Life Science: The Human Environment (GELS) (ALAB) (LVLS)</td>
<td>4</td>
<td>Good</td>
</tr>
<tr>
<td>1368</td>
<td>BIOL</td>
<td>441</td>
<td>Nutrition</td>
<td>2</td>
<td>Harrison</td>
</tr>
<tr>
<td>1413</td>
<td>BUS</td>
<td>270</td>
<td>Business Statistics* (CSQR) (UVLL) (LVQR)</td>
<td>4</td>
<td>Cao</td>
</tr>
<tr>
<td>1415</td>
<td>BUS</td>
<td>274</td>
<td>Applied Quantitative Analysis</td>
<td>4</td>
<td>Taslakian</td>
</tr>
<tr>
<td>1394</td>
<td>BUS</td>
<td>330</td>
<td>Business Finance* (INTD)</td>
<td>4</td>
<td>Xiao</td>
</tr>
<tr>
<td>1416</td>
<td>BIOL</td>
<td>343</td>
<td>Foundations of Business Ethics* (AHPR) (UVLL/UVVO)</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1417</td>
<td>BUS</td>
<td>343</td>
<td>Foundations of Business Ethics* (AHPR) (UVLL/UVVO)</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1834</td>
<td>BUS</td>
<td>346</td>
<td>Written Business Communication* (CSWB) (UVLL) (LVWB)</td>
<td>4</td>
<td>Davis</td>
</tr>
<tr>
<td>1836</td>
<td>BUS</td>
<td>346</td>
<td>Written Business Communication* (CSWB) (UVLL) (LVWB)</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1838</td>
<td>BUS</td>
<td>347</td>
<td>Legal Environment of Business*</td>
<td>4</td>
<td>Genovese</td>
</tr>
<tr>
<td>1839</td>
<td>BUS</td>
<td>347</td>
<td>Legal Environment of Business*</td>
<td>4</td>
<td>Chow</td>
</tr>
<tr>
<td>1840</td>
<td>BUS</td>
<td>360</td>
<td>Principles of Marketing *</td>
<td>4</td>
<td>Lee</td>
</tr>
<tr>
<td>1843</td>
<td>BUS</td>
<td>410</td>
<td>Management Information Systems* (INTD) (UVLL)</td>
<td>4</td>
<td>Beheshtian</td>
</tr>
<tr>
<td>1844</td>
<td>BUS</td>
<td>466</td>
<td>International Marketing*</td>
<td>4</td>
<td>Yi-Chun Lui</td>
</tr>
<tr>
<td>1845</td>
<td>BUS</td>
<td>496</td>
<td>Business Seminar* (Sr. Standing) (For Bus. Admin and Acctg majors only)</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1402</td>
<td>CMPS</td>
<td>367</td>
<td>Object Oriented C++*</td>
<td>4</td>
<td>Abu Shanab</td>
</tr>
<tr>
<td>1409</td>
<td>CMPS</td>
<td>410</td>
<td>Management Information Systems* (INTD) (UVLL)</td>
<td>4</td>
<td>Beheshtian</td>
</tr>
<tr>
<td>1846</td>
<td>CMPS</td>
<td>420</td>
<td>Cyber Security*</td>
<td>4</td>
<td>Abu Shanab</td>
</tr>
<tr>
<td>1333</td>
<td>CS</td>
<td>305</td>
<td>Learning through Community Service (UVCS) (LVCS) (20 hrs. Fieldwork)</td>
<td>1</td>
<td>Houston</td>
</tr>
<tr>
<td>1334</td>
<td>CS</td>
<td>305</td>
<td>Learning through Community Service (UVCS) (LVCS) (20 hrs. Fieldwork)</td>
<td>1</td>
<td>Houston</td>
</tr>
<tr>
<td>1367</td>
<td>CWRT</td>
<td>303</td>
<td>Poetry Writing (ACAE) or (AHLT) (UVLL) (LVCE)</td>
<td>4</td>
<td>Kaplan</td>
</tr>
<tr>
<td>1380</td>
<td>EDUC</td>
<td>306</td>
<td>Writing with Purpose*</td>
<td>4</td>
<td>Foss</td>
</tr>
<tr>
<td>1381</td>
<td>EDUC</td>
<td>310</td>
<td>Schools in Society* (AHPR) (UVCD/UVVO) (LVHU)</td>
<td>4</td>
<td>Redman</td>
</tr>
<tr>
<td>1383</td>
<td>EDUC</td>
<td>330</td>
<td>Principles of Physical Education*</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1384</td>
<td>EDUC</td>
<td>350</td>
<td>Child Psychology and Development* (UVCD)</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1385</td>
<td>EDUC</td>
<td>390</td>
<td>Science Literacy for all in the 21st Century*</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1387</td>
<td>EDUC</td>
<td>499D</td>
<td>Senior Seminar for Educational Studies Majors*</td>
<td>4</td>
<td>Staff</td>
</tr>
<tr>
<td>1338</td>
<td>GEOG</td>
<td>201</td>
<td>Introduction to Geography (ASIA) (UVCD) (LVSS)</td>
<td>4</td>
<td>Slakey</td>
</tr>
<tr>
<td>1369</td>
<td>GERO</td>
<td>300</td>
<td>Introduction to Gerontology</td>
<td>3</td>
<td>Harrison</td>
</tr>
<tr>
<td>1339</td>
<td>HSTY</td>
<td>316</td>
<td>California History (AHHT) (UVCD/UVLL) (LVHU)</td>
<td>4</td>
<td>Carlson</td>
</tr>
<tr>
<td>1344</td>
<td>HUM</td>
<td>313</td>
<td>Explore World Civ Art/Theatre (ACAE) or (AHIA) (UVCD/UVLL) (LVCE)</td>
<td>4</td>
<td>Clark</td>
</tr>
<tr>
<td>1348</td>
<td>INTD</td>
<td>317</td>
<td>Song and Spirit: Music and Religion* (INTD) (LVHU)</td>
<td>4</td>
<td>Hanawalt</td>
</tr>
<tr>
<td>1349</td>
<td>KINE</td>
<td>001</td>
<td>Fitness for Life (AFFL) (LVLW) (requires special equipment please refer to syllabus)</td>
<td>4</td>
<td>Granawalt</td>
</tr>
<tr>
<td>1370</td>
<td>MATH</td>
<td>102</td>
<td>Intermediate Algebra* (May be taken for credit/no credit only)</td>
<td>4</td>
<td>Ives</td>
</tr>
<tr>
<td>1846</td>
<td>MGMT</td>
<td>300</td>
<td>Principles of Management*</td>
<td>4</td>
<td>Furutan</td>
</tr>
<tr>
<td>1847</td>
<td>MGMT</td>
<td>300</td>
<td>Principles of Management*</td>
<td>4</td>
<td>Furutan</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Instructor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------------</td>
<td>---------</td>
<td>------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1848 MGMT 354</td>
<td>Oral Communication in Organizations* (CSOC) (LVOC) (UVLL)</td>
<td>4</td>
<td>Jagannathan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1849 MGMT 355</td>
<td>Leadership in Organizations* (UVLL)</td>
<td>4</td>
<td>Park</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1850 MGMT 356</td>
<td>Introduction to Organizational Theory*</td>
<td>4</td>
<td>Oprea</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1851 MGMT 358</td>
<td>Culture &amp; Gender Issues in Management* (UVCD)</td>
<td>4</td>
<td>Yousof</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1852 MGMT 358</td>
<td>Culture &amp; Gender Issues in Management* (UVCD)</td>
<td>4</td>
<td>Yousof</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1853 MGMT 359</td>
<td>Management of Change and Conflict (UVLL/UVVO)</td>
<td>4</td>
<td>Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1854 MGMT 360</td>
<td>Financial Management &amp; Budgeting</td>
<td>4</td>
<td>Sohail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1855 MGMT 388</td>
<td>Statistics* (CSQR) (UVLL) (LVQR)</td>
<td>4</td>
<td>Lee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1857 MGMT 456</td>
<td>Compensation and Benefits*</td>
<td>4</td>
<td>Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1859 MGMT 458</td>
<td>Stress Management</td>
<td>4</td>
<td>Sonnier</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1860 MGMT 459</td>
<td>Organizational Behavior: Theory and Application* (UVCD/UVLL)</td>
<td>4</td>
<td>Smith</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1861 MGMT 459</td>
<td>Organizational Behavior: Theory and Application* (UVCD/UVLL)</td>
<td>4</td>
<td>Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1863 MGMT 496</td>
<td>Seminar in Management* (Sr. Standing) (For Org Mgmt majors only)</td>
<td>4</td>
<td>Young</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1350 MUS 100</td>
<td>Music Appreciation (AHFA) (LVHU)</td>
<td>4</td>
<td>Hanawalt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1351 MUS 358</td>
<td>Music of the United States (AHFA) (LVHU)</td>
<td>4</td>
<td>Hanawalt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1353 NASC 102/102L</td>
<td>Physical Science* (ANSP) (ALAB) (LVPS)</td>
<td>4</td>
<td>Morgan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1864 PADM 314</td>
<td>Local Government Management</td>
<td>4</td>
<td>Letourneau</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1865 PADM 436</td>
<td>Policy-Making Process</td>
<td>4</td>
<td>Schildt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1866 PADM 496</td>
<td>Senior Project* (Sr. Standing)</td>
<td>4</td>
<td>Beaumaster</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1354 PHIL 110</td>
<td>Introduction to Philosophy (AHPR) (UVLL/UVVO) LVHU</td>
<td>4</td>
<td>Campana</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1357 PLSC 301</td>
<td>American Government and Politics (ASPS) (UVCD/UVVO) (LVSS)</td>
<td>4</td>
<td>Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1359 PSY 101</td>
<td>Principles of Psychology (ASBH) (LVSS)</td>
<td>4</td>
<td>Gonchar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2034 PSY 102</td>
<td>Psychology as a Career</td>
<td>2</td>
<td>Gonchar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1371 PSY 312</td>
<td>Abnormal Psychology*</td>
<td>4</td>
<td>Gonchar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1372 PSY 405</td>
<td>Brain and Behavior* (INTD)</td>
<td>4</td>
<td>Henkelmann</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1360 PSY 407</td>
<td>Life-Span Development (ASBH) (UVLL/UVVO) (LVSS)</td>
<td>4</td>
<td>Newman-Gonchar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1373 PSY 422</td>
<td>Substance Abuse*</td>
<td>4</td>
<td>Henkelmann</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1364 RCS 110</td>
<td>College Writing A (CSWA) (LVWA)</td>
<td>4</td>
<td>Ogden</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1366 RCS 111</td>
<td>College Writing &amp; Research* (CSWB) (UVLL) (LVWB)</td>
<td>4</td>
<td>Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1362 RCS 210</td>
<td>Interpersonal Communication (CSOC) (LVOC)</td>
<td>4</td>
<td>Flora</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1388 SOC 250</td>
<td>Introduction to Sociology (ASBH) (UVCD/UVVO) (LVSS)</td>
<td>4</td>
<td>Athey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2025 SOC 314</td>
<td>Sexuality and Gender Issues (UVCD/UVVO) (INTD) (LVSS)</td>
<td>4</td>
<td>Rodriguez</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1390 SOC 345</td>
<td>White-Collar Crime (ASBH) (LVSS)</td>
<td>4</td>
<td>Haug</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1392 SOC 350</td>
<td>Law and Society* (LVSS)</td>
<td>4</td>
<td>Haug</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1393 SOC 375</td>
<td>Drugs and Society*</td>
<td>4</td>
<td>Athey</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Blackboard is required for all online courses. To request an account go to http://bb.laverne.edu/.
- Sample course syllabi may be viewed at http://sites.laverne.edu/laverne-online/syllabi/
- If your professor indicates that your exam must be proctored, please contact Ms. Virginia Manzo for proctoring instructions – (909-448-4086) or vmanzo@laverne.edu
- Students must log in and complete assigned homework the first week of course or they will be administratively dropped.

STUDENTS MAY ENROLL IN NO MORE THAN 8 ONLINE UNITS PER SEMESTER.
EVENING CLASS SCHEDULE (17 weeks)

CLASSES BEGIN: February 3, 2020
Spring Semester Ends: May 31, 2020

Students who do not attend the first class meeting may be instructed to drop the class. All changes in student schedules must be processed via MyLaVerne.

How to view traditional day/ evening classes in MyLaVerne

- Click on the MyLaVerne icon at top of our University home page.
- Click on Class Schedule link
- Search by Term: January/Spring 2020
- Subject: Click on Accounting (hold down shift/alt keys together) and click on Theatre Arts. This will highlight all subject areas
- Campus: Main Campus
- Course Level: Undergraduate
- Part of Term: Central Campus
- Click on “Class Search” at bottom of page

*We encourage students to work with the electronic schedule for the most up to date listing of traditional 17 week day/evening classes.

How to Access Degree Evaluation:

1. Go to laverne.edu web page, select “My LaVerne” link from the top right navigation
2. Select LaVerne Portal – click on “here”
3. Enter first part of your University email (exclude @laverne.edu) and password, then click sign in
4. Click on “MyLaVerne” under Quick Links
5. Select “Student Services and Financial Aid”
6. Select “Student Records”
7. Select “Degree Evaluation”
8. Select the current term
9. Verify that your curriculum information is correct
10. Select “Degree Audit” on launch pad and follow prompts.

Need Help Selecting Classes?

Your assigned advisor should be your first resource if you have questions regarding your degree progress or required courses, or if you would like to discuss available course options. If you would like to meet with a CAPA advisor please contact our office to set up an advising appointment — 909-448-4151.
### LVGE FOR THE ADULT LEARNER – Effective Fall 2018

**Critical Skills**
- Written Communication A (LVWA)
- Written Communication B (LVWB)
- Oral Communication (LVOC)
- Quantitative Reasoning (LVQR)

**Areas of Knowledge**
- Natural World - Life Science (LVLS)
- Physical Science (LVPS)
- Social Sciences (LVSS)
- Humanities/Creative Expression (LVHU) (LVCE)

**General Education Elective (LVEL)** – *any course from Critical Skills or Areas of Knowledge or INTD*

**La Verne Experience**
- LVE 300: University Values (LVUV) – *not required for students who matriculate by summer 2019*
- LVE 400: University Reflection (LVUR) – *not required for students who matriculate by summer 2019*
- CS 305: Community Engagement (LVCS)

---

### LA VERNE GE (FALL 2015 - SUMMER 2018)

**Critical Skills**
- Written Communication A (LVWA)
- Written Communication B (LVWB)
- Oral Communication (LVOC)
- Quantitative Reasoning (LVQR)
- Lifelong Wellness (LVWL)

**Areas of Knowledge**
- Creative Expression (LVCE)
- Natural World – Life Science (LVLS)
- Physical Science (LVPS)
- Social Sciences (LVSS)
- Humanities (LVHU)

**General Education Elective - (LVEL)** – *any course from Critical Skills or Areas of Knowledge or INTD*

**La Verne Experience**
- University Values - LVE 300 (LVUV)
- University Reflection – LVE 400 (LVUR)
- Community Engagement – CS 305 or approved course (LVCS)
**FINANCIAL AID INFORMATION**

After you register for your classes, review your account on MyLaVerne to be certain your aid is sufficient to cover your classes and that you have completed all requirements.

**To check your Term Balance:**
- Log into MyLaVerne
- Student Services/Financial Aid
- Student Records
- Term Balance

**Financial Aid Requirements:**
- Log into MyLaVerne
- Student Services/Financial Aid
- Financial Aid Information Menu
- My Eligibility
- Review each section

**Pell and Cal Grant recipients:**
Your grants were awarded at a “full” time status, which is 12 units per semester in the CAPA program. When the grant pays it will be adjusted according to the number of units you are registered in at the beginning of the semester.

**If you Drop a class:**
If you drop a class, or do not attend a class, your financial aid will be adjusted accordingly. To be eligible for loans you must maintain a minimum of 6 units for the semester.

If you have questions regarding your financial aid, contact the Office of Financial Aid at 800-649-0160. If you need to make financial arrangements to pay the remaining balance please contact the Office of Student Accounts at 909-448-4060.

**Tuition Refund/Credit Policy**

<table>
<thead>
<tr>
<th>Withdrawal during</th>
<th>Enrollment Period</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st week of classes</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>2nd week of classes</td>
<td>75%</td>
<td>75%</td>
</tr>
<tr>
<td>3rd week of classes</td>
<td>50%</td>
<td>50%</td>
</tr>
</tbody>
</table>

Students who receive federal financial aid are subject to a pro-rata return of federal funds through the 60% period of each term or semester as described in the Withdrawal from ULV by Financial Aid Recipients section of ULV catalog. The 60% period is calculated by dividing the number of days enrolled in the term by the total number of days within the term. The amount of funds that must be returned is determined by dividing the number of days in the term or semester that the student was not enrolled by the total number of days in the term or semester. The Financial Aid office will calculate the amount of the refund to the financial aid programs.

If a student drops classes after the tuition credit period, but before the 60% period of a term, the student will be charged for the entire amount of tuition, but a prorated portion of the financial aid will be returned to the Title IV Program.

Petitions to the stated policy, for medical reasons or reasons beyond the control of the student, should be in writing and addressed to the Financial Aid Appeals Committee.

*Fees are not refundable.*
Student Information

Academic Advising
Plan to meet with your Academic Advisor each semester to review your program of study.

Attendance Policy
Regular and prompt attendance at all classes is required. The instructor may assign extra work, require special examinations or refuse to grant credit for a course if the number of absences is excessive. Students should ascertain the exact policy of each faculty member at the beginning of each course.

Course Overloads
Students may enroll in a maximum of 18 units per semester throughout the University system. Students may enroll in no more than 8 online units per semester. Students requesting to enroll in additional coursework must submit a “request for course overload” form to the Director of CAPA and receive approval prior to registration.

Classroom Facilities
Classrooms should be left clean and in good order at the end of each class session.

Wilson Library
The library delivers services to students off-campus through a toll free number at (800) 866-4858. Students may request subject searches of databases containing books, articles or newspapers. After receiving a search, students can request articles photocopied from periodicals owned by the Library. Databases will list holdings or students may use a list sent with searches. Books are checked out by mail for a month. The card catalog (LEOPAC) of Wilson Library is available through the Internet: library.laverne.edu/

Graduation
Undergraduate students should file their Application for Graduation and major contract with the CAPA Office two semesters prior to anticipated completion date. This application provides the Registrar with information needed to prepare the diploma and to include the student’s name on the list of graduates. A graduation fee ($140) is required of all students whether or not they participate in the graduation ceremony, and covers the cost of the entire process of completing the degree program.

Departmental Honors
Departmental Honors are awarded to undergraduate students who demonstrate a high level of achievement in their majors. Minimum requirements include an overall 3.0 GPA (some departments may require a higher GPA), and at least a 3.6 in their major and a high-quality senior project or portfolio of papers. To apply for Departmental Honors, please contact the CAPA Office for more details.

Honors at Graduation
A Bachelor’s degree student must have at least 84 semester units of letter grades to qualify for honors. The student who completes 44 semester units or more at La Verne, and who earns a minimum GPA of 3.6 in courses taken at the University and a minimum GPA of 3.6 in all course work applicable toward the Bachelor’s Degree, will be considered for the Honor of Cum Laude. Magna Cum Laude requires 3.75 GPA and Summa Cum Laude requires 3.85 GPA with 60 semester units at La Verne.

Academic Success Center
The ASC, located in the Abraham Campus Center, provides assistance to students in enhancing basic competencies and developing learning strategies and skills. This is a great service for students who may need some assistance with math and writing skills. Tutoring service is free and tutors are available in most subject areas. All appointments for tutors need to be made at least 24 hours in advance by calling (909) 448-4342. Stop by and see what is available or visit them on the web at: http://laverne.edu/asc

Bookstore (909) 593-8962
<table>
<thead>
<tr>
<th>Hours of Operation:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday through Thursday</td>
</tr>
<tr>
<td>8:00 a.m. – 7:00 p.m.</td>
</tr>
<tr>
<td>Friday</td>
</tr>
<tr>
<td>8:00 a.m. – 5:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
</tr>
<tr>
<td>10:00 a.m. – 2:00 p.m.</td>
</tr>
<tr>
<td>Weekend College (First Friday Session Only):</td>
</tr>
<tr>
<td>8:00 a.m. – 6:30 p.m.</td>
</tr>
</tbody>
</table>

On-Line textbook orders: laverne.edu/bookstore/
If ordering on-line, please place order at least 2 weeks prior to the start of class.
https://www.bkstr.com/lavernestore/home

English Language Skills
All undergraduate students admitted to La Verne must complete their first semester Written English requirement within the first 12 units of course work. Not completing this requirement will result in student being placed on academic hold. It is strongly recommended that the second semester of Written English be completed within the first year. English Composition I may be completed in the following ways: RSC 110 or Placement Exam ($50) ext. 4342 or an approved community college course.

DANTES Exams
The DANTES program is a nationally recognized testing program in which students are granted credit for satisfactory performance on standardized tests offered in many subject areas. Please contact a CAPA advisor to discuss which exams are most appropriate for you. Students must contact CAPA and reserve up to two exams 2 weeks prior to test date. For additional info visit the DSST website at http://www.getcollegecredit.com

Commencement Information
The University holds graduation ceremonies each year in January and May. A candidate qualifies to participate in the winter ceremony upon successful completion of all degree and program requirements during the preceding summer or fall terms, or when he/she has enrolled in all final courses during the current January Interterm. A candidate qualifies to participate in the spring ceremony upon successful completion of all degree and program requirements during the preceding winter term, or when he or she has enrolled in all final courses during the current spring term. For additional info visit our commencement website at sites.laverne.edu/may-commencement/
Career Services, located in the Abraham Campus Center, offers an array of career services to all CAPA students and alumni. The following is a partial list of services and resources:

### JOB POSTINGS

Through Career Services website, there are links to on-line companies that provide mid-management and/or entry-level positions. To access the links click on “Career Services” on the Career Services home page https://laverne.edu/careers/

### EMPLOYER NETWORK AND INFORMATION

Career Services continually increases its employer network and relations each year. If you are interested in getting information about our employer contacts please call Career Services. It is suggested, by the Career Services Staff, before applying for a job, to contact Career Services to see if we have established contacts with the company you are applying to.

### CAREER COUNSELING APPOINTMENTS

All University of La Verne students and alumni can make a career counseling appointment by calling (909) 448-4054.

### MOCK INTERVIEWING

Mock Interviewing is a chance to work with a Career Counselor in a simulated interview to discuss your strengths and your challenges. Often, the Career Counselor will video tape your mock interview and you will review the tape with the counselor. All mock interviews are done on the main campus in Career Services or you can do a mock phone interview with a career counselor by calling (909) 448-4054 and schedule a mock interview session.

### RESUME ASSISTANCE AND REVIEW

Resume assistance and review allows students the opportunity to get the most current information about writing a resume, the opportunity to have a career counselor review your resume as well as provide you with information about posting your resume on-line and creating a scannable resume. Once your resume is received through e-mail, a career counselor will review the resume, make any necessary changes or comments and then e-mail the revised resume back to you.

### ADDITIONAL INFORMATION

Other information regarding career assessments, employment laws, employer practices, international job placements, proper work ethics, and disabled student rights regarding job placement can be obtained from Career Services by calling (909) 448-4054. https://laverne.edu/careers/

---

The University of La Verne’s Campus Safety Department publishes the Annual Security Report To The Campus by October 1st each year. The report includes statistics for the most recent three-year period concerning reported crimes that occurred on all 13 of our permanent campuses. The report also includes information on important telephone numbers, alcohol and drug use, sexual assault, state sex offender registry and reporting of any crimes which might occur on campus. The report can be accessed on the University’s web site under the “Campus Safety Department” or by calling (909) 448-4950 for a written report. In addition to these two sources, the crime statistical information for crimes reported to have occurred on campus, in certain off-campus buildings, on property owned or controlled by the University of La Verne, and on public property within or immediately adjacent to and accessible from the campus has been entered into the Department of Education’s web site.
**REFUND POLICY – SPRING 2020**

<table>
<thead>
<tr>
<th>Day/Evening - 17 weeks: (Last day to withdraw or make grade option changes – April 13)</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 3-11</td>
</tr>
<tr>
<td>February 12-18</td>
</tr>
<tr>
<td>February 19-25</td>
</tr>
<tr>
<td>February 26-April 13</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cycle I: (Last day to withdraw or make grade option changes – March 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 3-11</td>
</tr>
<tr>
<td>February 12-18</td>
</tr>
<tr>
<td>February 19-25</td>
</tr>
<tr>
<td>February 26-March 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Online: (Last day to withdraw or make grade option changes May 4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 23-31</td>
</tr>
<tr>
<td>April 1-7</td>
</tr>
<tr>
<td>April 8-14</td>
</tr>
<tr>
<td>April 5-May 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Accelerated Evening: (Last day to withdraw or make grade option changes May 4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 23-31</td>
</tr>
<tr>
<td>April 1-7</td>
</tr>
<tr>
<td>April 8-14</td>
</tr>
<tr>
<td>April 5-May 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cycle II: (Last day to withdraw or make grade option changes – April 27)</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 27-April 7</td>
</tr>
<tr>
<td>April 8-14</td>
</tr>
<tr>
<td>April 15-21</td>
</tr>
<tr>
<td>April 22-27</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Accelerated Sunday: (Last day to withdraw or make grade option changes – April 27)</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 27-April 7</td>
</tr>
<tr>
<td>April 8-14</td>
</tr>
<tr>
<td>April 15-21</td>
</tr>
<tr>
<td>April 22-27</td>
</tr>
</tbody>
</table>

*Students may drop or withdraw from a course via MyLaVerne.*

---

**DELINQUENT PAYMENT OF TUITION**

ULV reserves the right to refuse a diploma or a transcript to any student or former student who is delinquent in the payment of any promissory note given in payment of any tuition, costs, or fees. Financial holds are placed on transcripts of students with delinquent accounts, and no transcripts or diplomas will be issued for such students until the holds have been removed. Students who have not met their financial obligations at the completion of a semester/term will be withdrawn automatically from all courses in that semester/term and will have financial holds placed on their transcripts. Such students will be reinstated, receive their grades, and see the financial holds removed only when their bills have been paid.

Unpaid balances at the end of each semester shall become interest-bearing at the rate of 10% per annum. Interest shall be charged beginning 30 days from the end of the term that is delinquent. Interest on the outstanding balance shall be computed monthly and shall be added monthly to the amount due.

If it becomes necessary for the University to seek collection help and/or initiate legal proceedings to collect unpaid accounts, an additional 33.33% will be added to the existing balance. The student will also be responsible for all legal fees incurred.
Tuition and Payment Options

Tuition for Spring 2020 will be $685 per semester unit. There is a $30 academic service fee per course each semester.

<table>
<thead>
<tr>
<th>Legal Studies students must pay a one-time $25 Student Association Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 units $2770</td>
</tr>
<tr>
<td>8 units $5540</td>
</tr>
<tr>
<td>12 units $8310</td>
</tr>
</tbody>
</table>

In order to complete your spring registration, you will need to make your financial arrangements. Financial arrangements include payment in full or enrolling in the university payment plan. All direct bill students (payment in full by employer – up front) must make their financial arrangements directly in Student Accounts. If financial arrangements are not made by the last day to enroll, you may be subject to a late fee or finance charges for any outstanding balance. The cost to enroll is a nonrefundable fee of $75.00 per semester. If you have any further questions, please contact the Office of Student Accounts by email at stuaccts@laverne.edu or call (909) 448-4060.

1. **Payment in Full:** Tuition may be paid in full at the time of registration.

2. **Deferred Payments:** If you wish to defer payments, refer to the table across and make your financial arrangements.

3. **Financial Aid:** If you have applied for Financial Aid and do not know whether you have been given a loan or a grant, it will be necessary for you to contact the Financial Aid Office at (800) 649-0160.

<table>
<thead>
<tr>
<th>SEMESTER BASED PAYMENT PLAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to Enroll</td>
</tr>
<tr>
<td>----------------------</td>
</tr>
<tr>
<td>12/26/19</td>
</tr>
<tr>
<td>01/03/20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMPANY REIMBURSED STUDENTS ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to Enroll</td>
</tr>
<tr>
<td>---------------------</td>
</tr>
<tr>
<td>01/03/20</td>
</tr>
</tbody>
</table>

**Important Dates:**

- **February 11**  Cycle 1 - Last day to register or make program changes without a late fee.
- **February 11**  Day/Evening (17 wks) - Last day to register or make program changes without a late fee
- **February 17**  President’s Day – Academic Holiday
- **March 2**  Cycle 1 - Last day to withdraw or change grade option to CRD/NCR.
- **March 16-20**  Spring Break (Traditional 17 week courses only)
- **April 10**  Good Friday – Academic Holiday
- **March 31**  Accelerated Evening - Last day to register or program changes without late fee.
- **March 31**  ONLINE - Last day to register or program changes without late fee.
- **April 7**  Cycle II - Last day to register or make program changes without late fee.
- **April 7**  Accelerated Sunday - Last day to register or make program changes without late fee.
- **April 13**  Day/Evening (17 wks) - Last day to withdraw or change grade option to CRD/NCR.
- **April 13**  CAPA “Special Course” registration ends. (e.g.: Independent or Directed Studies)
- **April 27**  Cycle II - Last day to withdraw or change grade option to CRD/NCR.
- **April 27**  Accelerated Sunday - Last day to withdraw or change grade option to CRD/NCR.
- **May 4**  Accelerated Evening – Last day to withdraw or change grade option to CRD/NCR.
- **May 4**  ONLINE – Last day to withdraw or change grade option to CRD/NCR.
- **May 29-31**  Spring Commencement
- **May 31**  Last day of spring semester

**Drop Policy:** If, after registering for a course, the student decides not to continue, the student must official drop the course via MyLaVerne. If the class is cancelled, the student must officially drop the course via MyLaVerne.
CONTACT INFORMATION

Main La Verne Phone Number: (909) 593-3511

MyLaVerne/Online Registration Help
Ext. 4001

CAPA Professional Development Center
Ext. 4151 / capa@laverne.edu

Office of Financial Aid
Ext. 4042 / finaid@laverne.edu

Office of the Registrar
Ext. 4000 / reg@laverne.edu

Office of Student Accounts
Ext. 4060 / stuacct@laverne.edu

How to Access Blackboard:
https://laverne.edu/technology/students-getting-started/blackboard-account/